

**SOLICITATION FOR CONTINUING SERVICES
CS #07-145-MAR
POLK COUNTY SOLID WASTE DIVISION
SOIL PURCHASE**

INTRODUCTION

Polk County, a political subdivision of the State of Florida, seeks offers of clean soil delivered to the Polk County North Central Landfill located at 10 Environmental Loop Rd, Winter Haven Florida and subsidiary facilities.

SCOPE OF WORK

The Solid Waste Division is in continual need of clean soil for operations, construction, and closure of its Solid Waste facilities.

There may be Solid Waste projects that require soils of specific composition and specifications (i.e. clay, sand, sandy clay). The moisture content of the soil must be less than ten percent (10%). Solid Waste will negotiate the purchase of uncontaminated soil generated in site development, lake digging or other soil excavation ventures.

TERM

This is an on-going service. The County will accept soil offers from vendors with more than 20,000 cubic yards of clean soil. The County is willing to pay from \$0.01 to \$3.50 a ton for clean soil which includes excavation, hauling, and ticket generation by vendor. The Solid Waste Division will determine the price for the soil within the above stated range by evaluating the following criteria: volume of material, soil composition, the distance from the point of origin to the point of destination, and the cost of fuel.

The County does not guarantee a minimum or maximum amount of soil to be purchased from vendors throughout the term of the contract. The County does not guarantee that any and all soil will be purchased. The amount of soil purchased from a vendor is contingent upon the quality of the soil, what type of soil and if soil is needed at the time of the offer, and the location of the soil.

The Solid Waste Division reserves the right to inspect the site that the soil is coming from. The Solid Waste Division, at their expense, will test all soil prior to committing to purchase soil.

Vendor must provide documentation of ownership of the soil, for example, a copy of the vendor's contract with the property owner stating that they have the authority to remove and dispose of the soil from the construction or excavation site and that the property owner waives any right to collect any revenue from the transaction.

The Solid Waste Division will provide the attached "Soil Purchase Agreement" form to the vendor for each soil purchase after the site has been visited, the soil has been tested, and a price has been determined. The Soil Purchase Agreement must be signed by an authorized representative and returned to the County. Upon receipt of the signed Soil Purchase Agreement, the Purchasing Division will issue a Purchase Order.

Please note that all information – insurance certificate, Polk County occupational license must be submitted. After receipt and verification of required information, the Solid Waste Division may contact the contractor with specific work orders. **The County does not guarantee that a contractor will be assigned any work orders.**

REQUIREMENTS

- Polk County Occupational License
- Certificate of Insurance

Insurance

Vendor(s) shall purchase and maintain in force during the contract period the insurance as specified with an insurer licensed to do business in the State of Florida; rated "A VIII" or better by A.M. Best Rating Company for Class VIII financial size category. Polk County, a political subdivision of the State of Florida, must be named as an additional insured with respect to liability arising from the work as described in CS 07-145-MAR, Polk County Solid Waste Soil Purchase, for Automobile and General Liability policies of insurance. A 30-day prior written notice of cancellation and a 10-day prior written notice of non-payment are required and must be stated on the insurance form. The certificate holder must be Polk County, a political subdivision of the State of Florida, 2470 Clower Lane, Bartow, Florida 33830. Workers Compensation Insurance providing statutory benefits, including those that may be required by any applicable federal statute. Any sole proprietor or partner actively engaged in the construction industry, and any corporate officer of a construction or non-construction industry corporation who elects to be exempt from the provisions of the workers' compensation law must provide either a workers' compensation exemption certificate (construction industry) or a letter stating the exemption status and number of employees (non-construction industry). Commercial General Liability Insurance \$1,000,000 combined single limit of liability for bodily injuries, death, and property damage, and personal injury resulting from any one occurrence, including the following coverages: Completed Operations: \$1,000,000, XCU Property Damage Excel \$1,000,000, Broad Form CG&L \$1,000,000. Comprehensive Automobile Liability Insurance \$1,000,000; combined single limit of liability for bodily injuries, death and property damage resulting from any one occurrence, including all owned, hired and non-owned vehicles. The policies shall contain a waiver of subrogation as against Polk County. An original certificate of insurance must be on file in the Purchasing Division before a purchase order will be issued. Any questions regarding insurance requirements may be directed to Michele Rawlins, Contract Specialist, Polk County Purchasing Division, at (863) 534-5610.

The Certificate Holder must be stated as:

**Polk County a political subdivision of the State of Florida
2470 Clower Lane
Bartow, Florida 33830**

The wording required in the description field is:

“Polk County, a political subdivision of the State of Florida, is named as an additional insured with respect to General and Automobile Liability arising from the work performed as described in CS #07-145-MAR, Polk County Solid Waste Division, Soil Purchase. “Workers Compensation and General Liability policies contain waiver of subrogation as against Polk County.”

SUBMITTAL OF RESPONSES

Interested parties are invited to submit their responses to the Purchasing Division. The requested information may be mailed or delivered to:

**Polk County Purchasing Division
2470 Clower Lane
Bartow, Florida 33830
(863) 534-5610
Attn: Michele Rawlins, Contract Specialist**

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SUBMITTAL SHEET

Contractor must submit the following:

- **Certificate of Insurance**
- **Copy of Polk County Occupational License**

FIRM NAME: _____

CONTACT NAME: _____

TITLE: _____

FIRM ADDRESS: _____

EMAIL: _____

PHONE NUMBER: _____

FAX NUMBER: _____

SOIL PURCHASE AGREEMENT

Vendor Name

Authorized Representative (Printed/Typed Name)

Site/Location of Soil

Composition of Soil (clay, sand, sandy clay)

_____/ton
Price agreed upon by Solid Waste Division

Authorized Representative Signature

Date

- Form must be completed and returned to the Solid Waste Division for each site
- Attach copy of documentation of ownership of soil
- Delivery of soil **shall not** proceed until a purchase order has been issued by the Purchasing Division