

## **ADDENDUM 5 (04/08/2015)**

### **SOLICITATION FOR CONTINUING SERVICES**

#### **CS-06-035**

### **COMMUNITY CARE FOR THE ELDERLY IN-HOME SERVICES**

CLARIFICATION OF THE PROVISION OF WORKERS COMPENSATION AND PROFESSIONAL SERVICES COVERAGE FOR NURSE REGISTRY PROVIDERS; AND ADDITION OF ASSIGNMENT.

## **INSURANCE REQUIREMENTS**

The selected firm, if any, shall maintain, at all times, the following minimum levels of insurance and; shall, without in any way altering their liability, obtain, pay for and maintain insurance for the coverages and amounts of coverage not less than those set forth below. Provide to the County original Certificates of Insurance satisfactory to the County to evidence such coverage before any work commences. Polk County, a subdivision of the State of Florida, shall be named as an additional insured on all policies related to the project; excluding worker's compensation and professional liability. All insurance coverage shall be written with a company having an A.M. Best Rating of at least the "A" category and size category of VIII. The firm's self-insured retention or deductible per line of coverage shall not exceed \$25,000 without the permission of the County. The policies shall contain a waiver of subrogation in favor of Polk County. In the event of any failure by the firm to comply with the provisions, the County may, at its option, provide notice to the firm to suspend the project for cause until there is full compliance. Alternatively, the County may purchase such insurance at the firm's expense, provided that the County shall have no obligation to do so; and if the County shall do so, the firm shall not be relieved of or excused from the obligation to obtain and maintain such insurance amounts and coverages.

Insurance must apply to personnel providing the services for the County. Coverage cannot apply only to the staffing agency excluding temporary staff.

Worker's Compensation and Employer's Liability Insurance providing statutory benefits, including those that may be required by any applicable federal statute:

Admitted in Florida	Yes
Employer's Liability	\$1,000,000
All States Endorsement	Statutory
Voluntary Compensation	Statutory

Commercial General Liability Insurance. \$1,000,000 combined single limit of liability for bodily injuries, death, property damage and personal injury resulting from any one occurrence, including the following coverages:

Broad Form Commercial General Liability Endorsement to include blanket contractual liability (specifically covering, but not limited to, the contractual obligations assumed by the Firm); Personal Injury (with employment and contractual exclusions deleted) and Broad Form Property Damage coverages; Independent Contractors;

Professional Liability Insurance. \$1,000,000 coverage.

The Insurance Certificates, to be submitted by the vendor, must include the following information.

The Certificate Holder must be stated as:

Polk County, a Political Subdivision of the State of Florida  
330 W. Church St., Room 150  
Bartow, Florida 33830

The County must be named as additional insured in regards to General Liability. The policy shall contain a waiver of subrogation in favor of Polk County.

The County must be an additional named insured in regards to General Liability. Coverage must be provided by an insurer licensed to do business in the State of Florida and must be rated "A VIII" or better by A.M. Best Rating Company for Class VIII financial size category. Waiver of subrogation in favor of Polk County is required for General Liability and Worker's Compensation coverages.

Notation on the certificate reflecting the additional insured status and the waiver of subrogation or copies of the endorsements must be provided to verify requirements. "All work performed for Polk County" must be noted on the certificate.

The acceptable form of the certificate of insurance shall be the industry standard ACORD certificate.

Certificate of insurance must be submitted with response.

## **FOR NURSE REGISTRY IN-HOME VENDORS**

Individuals working with clients must carry professional liability insurance.

If your agency is not carrying Workers' Compensation for in-home workers that provide care to clients and the in-home worker is not carrying Workers' Compensation, the in-home worker must complete a Workers' Compensation Exemption Affidavit and submit it to your agency.

## **GENERAL CONDITIONS - additions**

### **ASSIGNMENT**

Any purchase order issued pursuant to this continuing services agreement and the monies which may become due hereunder are not assignable or transferable without the prior written approval of the Procurement Director.