

**POLK COUNTY BOARD OF COUNTY COMMISSIONERS
PUBLIC HEARING ON 2016-2017 BUDGET
AGENDA**

**September 12, 2016
6:00 p.m.
Commission Boardroom**

1. Call to order – *Commissioner John Hall, Chair*
2. Discuss the purpose of the Public Hearing for the 2016-2017 Budget – *Michael Craig, County Attorney*

Hearings are primarily for the purpose of explaining the budget, proposed tax levy, and any proposed amendments, as well as affording the public the opportunity to participate in the budget process.

A. Discuss Proposed Tentative Millage Rates for 2016-2017

3. Discuss the 2016-2017 Board of County Commissioners proposed tentative operating millage rate – *Todd Bond, Budget Officer*

2016-2017 Countywide Proposed Tentative Operating Millage Rates				
	FY 2016	FY 2017	Difference	Percent Change
<u>MILLAGE RATES</u>				
General Fund	5.6815	5.6815	0.0000	
Transportation	1.1000	1.1000	0.0000	
TOTAL	<u>6.7815</u>	<u>6.7815</u>	<u>0.0000</u>	0.00%

	Rolled-back	FY 2017	Difference	Increase from Rolled-back
<u>MILLAGE RATES</u>				
General Fund	5.4159	5.6815	0.2656	
Transportation	1.1000	1.1000	0.0000	
	<u>6.5159</u>	<u>6.7815</u>	<u>0.2656</u>	4.08%
<u>REVENUE</u>				
General Fund	\$154,979,699	\$162,580,026	\$7,600,327	
Transportation	\$31,477,255	\$31,477,255	\$0	
	<u>\$186,456,954</u>	<u>\$194,057,281</u>	<u>\$7,600,327</u>	4.08%

The increase over the rolled-back rate is necessary to maintain services within the two funds this levy applies to.

4. Discuss the 2016-2017 proposed tentative millage rate for the Polk County Parks Municipal Services Taxing Unit (MSTU), Polk County Library MSTU, Polk County Stormwater MSTU, and Polk County Rancho Bonito MSTU – *Todd Bond, Budget Officer*

2016-2017 MSTU Proposed Tentative Operating Millage Rates				
	FY 2016	FY 2017	Difference	Percent Change
<u>MILLAGE RATES</u>				
Parks	0.5619	0.5619	0.0000	0.00%
Library	0.2109	0.2109	0.0000	0.00%
Stormwater	0.1000	0.1000	0.0000	0.00%
Rancho Bonito	<u>9.1272</u>	<u>9.1272</u>	<u>0.0000</u>	<u>0.00%</u>
TOTAL	10.0000	10.0000	0.0000	0.00%

	Rolled-back	FY 2017		Increase from Rolled-back
<u>MILLAGE RATES</u>				
Parks	0.5387	0.5619	0.0232	4.31%
Library	0.2022	0.2109	0.0087	4.30%
Stormwater	0.0959	0.1000	0.0041	4.28%
Rancho Bonito	<u>8.9371</u>	<u>9.1272</u>	<u>0.1901</u>	<u>2.13%</u>
	9.7739	10.0000	0.2261	2.31%
<u>REVENUE</u>				
Parks	\$9,205,641	\$9,602,097	\$396,456	4.31%
Library	\$3,455,320	\$3,603,991	\$148,671	4.30%
Stormwater	\$1,638,799	\$1,708,862	\$70,063	4.28%
Rancho Bonito	<u>\$8,409</u>	<u>\$8,588</u>	<u>\$179</u>	<u>2.13%</u>
	\$14,308,169	\$14,923,538	\$615,369	4.30%

The increase over the rolled-back rate is necessary to maintain services within the Parks and Library MSTU Funds, to fund upcoming water quality projects mandated by the Federal Clean Water Act in the Stormwater MSTU, and to help pay for law enforcement and other service demands in the Rancho Bonito MSTU.

B. Discuss Proposed Tentative Budget for 2016-2017

5. Discuss the 2016-2017 proposed tentative budget totaling \$1,294,572,907 – *Todd Bond, Budget Officer*
6. Discuss the 2016-2017 Polk County Parks MSTU proposed tentative budget totaling \$21,408,055, Polk County Library MSTU proposed tentative budget totaling \$4,149,031, Polk County Stormwater MSTU proposed tentative budget totaling \$4,830,506, and Polk County Rancho Bonito MSTU proposed tentative budget totaling \$11,777 – *Todd Bond, Budget Officer*

C. Public Hearing on 2016-2017 Proposed Tentative Budget and Millage Rates

7. Requests from the public to speak in regard to the 2016-2017 Proposed Tentative Operating Budget and Millage Rates, which include the Parks MSTU, Library MSTU, Stormwater MSTU, and Rancho Bonito MSTU –
Commissioner John Hall, Chair

D. Set the Tentative Millage Rates for 2016-2017

8. *Recommend Board adopt the tentative operating millage rate of 6.7815 mills, which is a 4.08% increase over the rolled-back rate of 6.5159 mills.*
9. *Recommend Board adopt the tentative millage rate of 0.5619 mills for the Polk County Parks MSTU, which is a 4.31% increase over the rolled-back rate of 0.5387 mills; the tentative millage rate of 0.2109 mills for the Polk County Library MSTU, which is a 4.30% increase over the rolled-back rate of 0.2022 mills; the tentative millage rate of 0.1000 mills for the Polk County Stormwater MSTU, which is a 4.28% increase over the rolled-back rate of 0.0959 mills; and the tentative millage rate of 9.1272 mills for the Polk County Rancho Bonito MSTU, which is a 2.13% increase over the rolled-back rate of 8.9371 mills.*

E. Set the Tentative Budget for 2016-2017

10. *Recommend Board adopt the 2016-2017 tentative budget of \$21,408,055 for the Polk County Parks MSTU, the 2016-2017 tentative budget of \$4,149,031 for the Polk County Library MSTU, the 2016-2017 tentative budget of \$4,830,506 for the Polk County Stormwater MSTU, and the 2016-2017 tentative budget of \$11,777 for the Polk County Rancho Bonito MSTU, which are all included in the 2016-2017 tentative budget of \$1,294,572,907.*
11. *Recommend Board adopt the tentative budget of \$1,294,572,907 for 2016-2017.*

F. Set the 2016-2017 Second Public Hearing Date/Time

12. *Recommend the Board Set the date, time, and place for the Public Hearing to adopt a final millage rate and budget on September 19, 2016 at 6:00 p.m. in the Commission Boardroom.*
13. Adjournment

Budget Changes

FY 16/17 TENTATIVE BUDGET VERSUS FY 16/17 PROPOSED BUDGET

FUND GROUP FUND DESCRIPTION	ADOPTED FY 15/16	PROPOSED FY 16/17	TENTATIVE FY 16/17	VARIANCE FY 16/17
General Fund				
00100 General Fund	331,073,105	352,924,576	352,996,328	21,923,223
Special Revenue Funds				
10100 County Transportation Trust Fund	46,892,373	52,293,563	52,293,563	5,401,190
10150 Special Revenue Grants	48,957,839	41,868,229	41,808,179	(7,149,660)
12160 Tourism Tax Funds	15,941,999	20,052,737	20,052,737	4,110,738
12180 Lake And River Enhancement Trust Funds	2,174,497	2,509,745	2,509,745	335,248
12190 Fire Rescue Funds	39,623,341	42,027,747	42,027,747	2,404,406
12240 Impact Fees	9,920,714	12,583,571	12,583,578	2,662,864
14350 Emergency 911 Funds	3,097,378	2,682,716	2,682,716	(414,662)
14370 Hazardous Waste Funds	207,085	245,587	245,587	38,502
14390 Radio Communications Funds	2,405,248	2,596,128	2,596,128	190,880
14490 Indigent Health Care Funds	66,175,109	69,750,103	78,343,899	12,168,790
14930 Leisure Services MSTU Funds	21,652,996	21,547,305	21,408,055	(244,941)
14950 Libraries MSTU Funds	4,093,529	4,149,030	4,149,031	55,502
14960 Rancho Bonito MSTU Fund	15,182	11,776	11,777	(3,405)
14970 Transportation (1 Mill) Fund	59,355,936	64,454,587	59,476,463	120,527
14990 Law Enforcement Trust Funds	508,067	966,765	966,765	458,698
15010 Land Management Nonexpendable Trust Funds	38,319,945	38,622,948	38,622,948	303,003
15240 Polk Commerce Centre CRA	130,243	63,340	63,340	(66,903)
15250 Eloise CRA Trust-Agency Funds	251,321	558,748	558,748	307,427
15290 Harden Parkway CRA Funds	895,412	1,237,427	1,237,427	342,015
15310 Building Funds	8,026,507	8,671,138	8,671,138	644,631
15350 Affordable Housing Assistance Trust Funds	5,098,471	5,606,478	5,606,478	508,007
16000 Street Lighting Districts	2,792,566	2,713,184	2,713,184	(79,382)
18000 Stormwater MSTU Fund	3,539,854	4,930,505	4,830,506	1,290,652
Debt Service Funds				
21600 Const Tax Rev Improv & Refund Bonds, S2006	6,679,376	3,352,915	3,352,915	(3,326,461)
23000 Public Facilities Rev Bonds 2005	2,156,336	-	-	(2,156,336)
23300 Capital 2010	7,466,412	7,536,031	7,536,031	69,619
23400 Transportation 2010	10,876,840	10,984,346	10,984,346	107,506
23500 Public Facilities Rev Ref Bonds, Series 2014 (Ref 2005)	6,253,566	8,439,832	8,439,832	2,186,266
23700 Public Facilities Rev Bonds, Series 2015 (Ref CFT 2006)	-	1,841,718	1,841,718	1,841,718
Capital Funds				
30200 Drainage and Water Quality Fund	1,602,351	2,096,174	2,096,174	493,823
30800 General Capital Improvement Funds	14,753,219	12,791,649	12,791,649	(1,961,570)
31200 Environmental Land Acquisition Funds	2,935,582	2,759,350	2,759,350	(176,232)
31700 Long-Term Road Project Funds	4,028,854	2,706,323	2,706,323	(1,322,531)
31900 Northeast Polk Roadway Fund	36,049,916	27,263,314	23,584,693	(12,465,223)
Enterprise Funds				
41010 Solid Waste Funds	106,976,262	100,088,248	100,094,728	(6,881,534)
41110 Landfill Closure Funds	69,511,025	68,199,502	68,199,502	(1,311,523)
41210 Universal Solid Waste Collection Funds	19,396,986	22,618,258	22,623,965	3,226,979
41310 Community Cleanup Funds	1,435,131	2,421,915	2,421,915	986,784
42010 Utilities Operating Funds	127,259,573	122,200,090	122,200,089	(5,059,484)
42110 Utilities Capital Expansion Funds	23,669,622	34,085,361	34,085,361	10,415,739
42430 Utilities Bond Issue 2013	8,471,834	-	-	(8,471,834)
43110 Rohr Home Fund	6,063,703	5,568,349	4,922,236	(1,141,467)
Internal Service Funds				
50100 Fleet Maintenance Funds	6,982,464	7,169,578	7,169,578	187,114
50300 Employee Health Insurance Fund	73,352,322	73,705,679	72,085,024	(1,267,298)
51500 Fleet Replacement Funds	18,015,361	18,429,923	18,429,923	414,562
52000 Information Technology Fund	9,006,239	9,744,919	9,791,488	785,249
Grand Total	1,274,091,691	1,297,071,407	1,294,572,907	20,481,216



BUDGET SUMMARY FISCAL YEAR 2016 / 2017

- Total Budget for all funds from \$1.274 billion in FY 15/16 to \$1.295 billion in FY 16/17
 - Total General Fund from \$331 million in FY 15/16 to \$353.0 million in FY 16/17
- BoCC Position changes
 - 10 BoCC positions eliminated in FY 16/17 budget
 - 36 BoCC positions added in FY 16/17 budget
 - Total net increase of 26 positions for FY 16/17
- Property Values
 - Unincorporated increase of 5.81%
 - Countywide increase of 6.04%
- Millage Rate

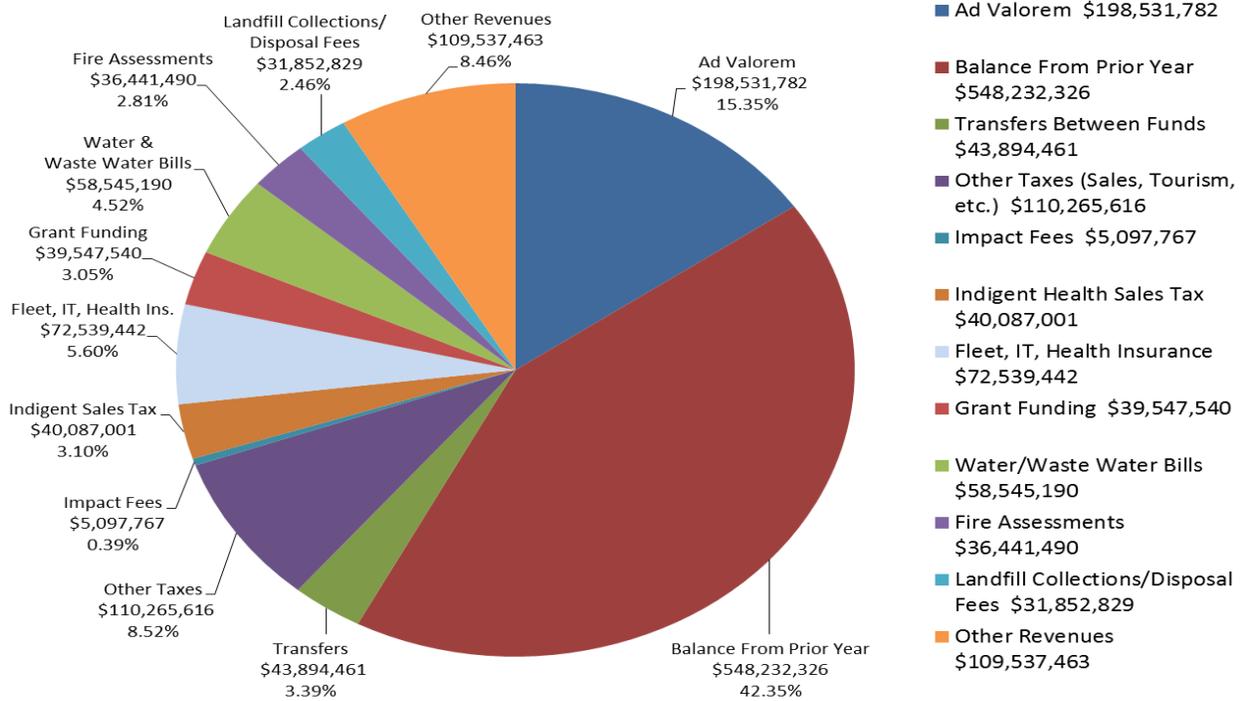
- Countywide Millage Rate	6.7815
• General Fund	5.6815
• Transportation	1.1000
- Unincorporated Millage Rate	0.8728
• Parks MSTU Millage Rate	0.5619
• Library MSTU Millage Rate	0.2109
• Stormwater MSTU Millage Rate	0.1000
- Rancho Bonito MSTU	9.1272
- Total MSTU	10.0000
- Total Millage Rate	16.7815

- Except for employees whose jobs fall within the various collective bargaining units and whose compensation will be defined by their respective Collective Bargaining Agreements, the budget includes funding in FY 16/17 to cover a 3.5% pay increase on January 2, 2017 for employees who have been employed for at least one year by January 2, 2017 or a 3.5% pay increase on the anniversary date of those employees who reach their first full year of service after January 2, 2017. Employees who are at the maximum salary of their paygrade, or reach it with the 3.5% increase, would receive a lump sum payment of up to 3.5%. This pay increase will only be given if the employee received a successful or higher rating on their most recent annual employee performance evaluation. Increases for employees whose positions are included in a Collective Bargaining Agreement will be based on those agreements.
- Includes funding from County Impact Fees implemented under Phase 2 Fee Rate Schedules effective January 1, 2017 as set forth in County Ordinance 2015-014
- Includes funding, which was approved by the Board on August 16, 2016 for a \$.30 per thousand gallons PRWI/AWS Surcharge effective October 1, 2016 and an indexing of 2.5% for potable water rates, which would be effective in the second year of the two-year budget starting on October 1, 2017
- Added \$100,000 for Zika Virus Prevention to the Natural Resources Budget
- Overall constitutional budget increase of \$6.84 million
- Board of County Commissioners Goals
 - Added two new 24X7 ambulances
 - Included \$1.3 million for Lake Marion Creek Fire Station and an additional \$2.2 million toward other Fire Station Projects to be determined by a master plan to be completed next fiscal year
 - Budgeted funding to start addressing the findings of the Fire Rescue Pay Study
 - Included funding in the amount of \$1.9 million for the following localized flooding projects:
 - Lake Mariam/Lake Ring (\$165,000)
 - Citrus Woods Estates (\$150,000)
 - Mount Olive Road (\$300,000)
 - Forestview Estates Outfall (\$600,000)
 - Moss/Jones Road (\$587,000)
 - Aldine Circle (\$150,000)
 - Included Road Projects to be funded by the Northeast Polk County Roadway Fund to include:
 - CR 54 at CR 547 Intersection Improvements with signalization

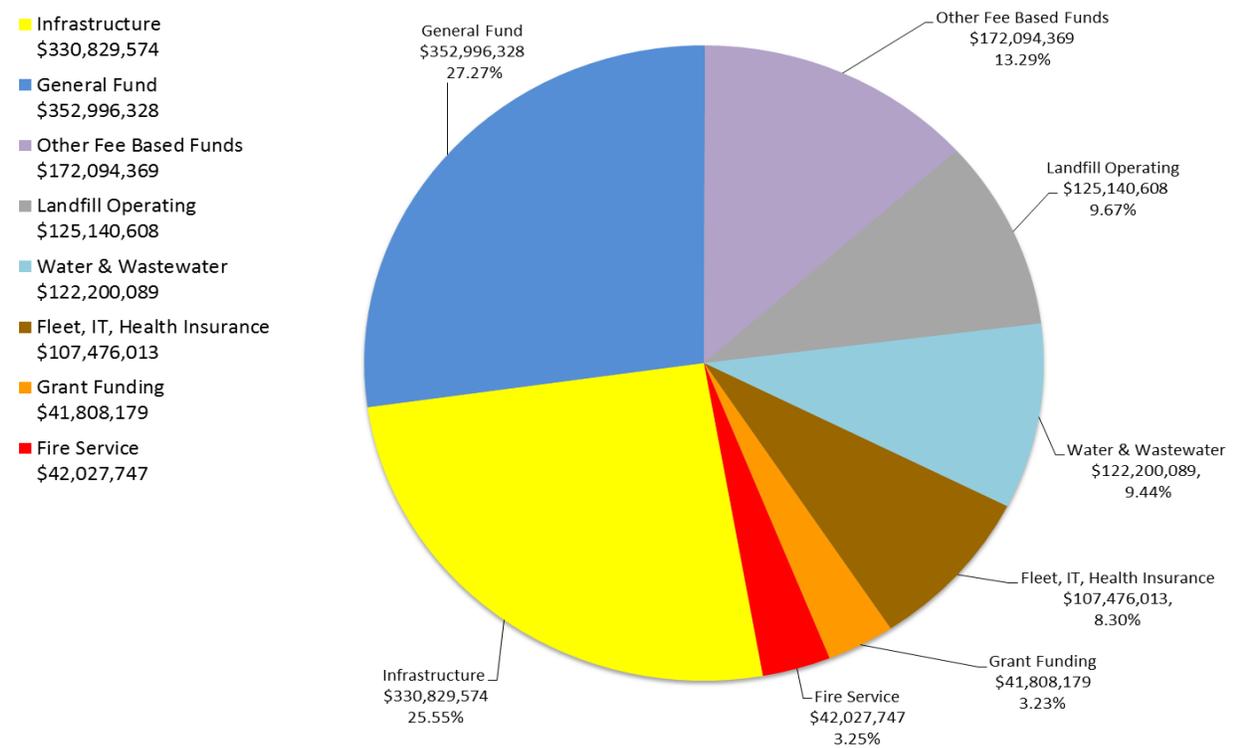
- Dunson Road/Buckingham Drive Intersection Improvements
 - CR 54 U-Turn Bay
 - US 17-19 and Bates Avenue Intersection Improvements
 - North Ridge Trail Phase III and Access Road
 - Ernie Caldwell Boulevard Phase IIB and III
 - Alignment Study on Lake Wilson Road
 - Alignment Study on North Ridge Trail Extension Phase 4
 - Design and permitting for Johnson Avenue at Power Line Road Intersection Improvements with signalization and/or round-about
- Provides investments in Economic Development by including annual memberships for Lakeland, Winter Haven, Haines City, Lake Wales, and Bartow Economic Development Councils
- Proposed Community Investment Program: **\$123,987,499** (FY 16/17 only)

Roads and Drainage	\$53,709,427
Facilities Management	\$5,509,899
Parks	\$11,766,410
Natural Resources	
Water Resources	\$910,596
Environmental Lands Acquisition	\$2,167,847
Utilities	
Expansion	\$23,024,164
Renewal & Replacement	\$10,312,225
Fire Rescue	\$2,200,129
Waste and Recycling Operations	\$11,605,800
Information Technology	\$1,976,002
Office of Planning and Development	\$805,000

Tentative FY 16/17 Revenue Budget by Category
Total Budget: \$1,294,572,907



Tentative FY 16/17 Expenditure Budget by Category
Total Budget: \$1,294,572,907



**NEW / ELIMINATED POSITIONS BY DIVISION
FISCAL YEAR 2016/2017
POSITIONS OVERVIEW SUMMARY**

	Position Number	Position Title	Estimated Annual Cost *	No. of Positions
<u>BOARD DIVISIONS</u>				
<u>GENERAL FUND</u>				
FACILITIES	3627	Maintenance Mechanic Specialist	\$56,985	1.0
	3628	Maintenance Mechanic Specialist	\$56,985	1.0
Sub-Total			\$113,970	2.0
FIRE RESCUE	3610	Paramedic 56	\$76,507	1.0
	3611	Paramedic 56	\$76,507	1.0
	3612	Paramedic 56	\$76,507	1.0
	3613	Paramedic 56	\$76,507	1.0
	3614	Paramedic 56	\$76,507	1.0
	3615	Paramedic 56	\$76,507	1.0
	3616	Emergency Medical Technician 56	\$61,558	1.0
	3617	Emergency Medical Technician 56	\$61,558	1.0
	3618	Emergency Medical Technician 56	\$61,558	1.0
	3619	Emergency Medical Technician 56	\$61,558	1.0
	3620	Emergency Medical Technician 56	\$61,558	1.0
	3621	Emergency Medical Technician 56	\$61,558	1.0
	3622	Medical Training Officer	\$87,636	1.0
	3625	Professional Standards Investigator	\$77,656	1.0
Sub-Total			\$993,682	14.0
PARKS & NATURAL RESOURCES	3638	Environmental Specialist II	\$61,305	1.0
Sub-Total			\$61,305	1.0
TOTAL GENERAL FUND			\$1,168,957	17.0
<u>OTHER FUNDS</u>				
BUILDING	3633	Plans Examiner III	\$102,640	1.0
	3631	Permit Technician	\$56,118	1.0
	3632	Permit Technician	\$56,118	1.0
	3634	Building Inspector III	\$92,387	1.0
	3635	Building Inspector III	\$92,387	1.0
	3636	Building Inspector III	\$92,387	1.0
Sub-Total			\$492,037	6.0
EMERGENCY MANAGEMENT	3600	Emergency Management Planner	\$70,997	1.0
Sub-Total			\$70,997	1.0
FIRE RESCUE	3630	Division Fiscal Analyst	\$57,773	1.0
	3629	Data Analyst	\$57,768	1.0
Sub-Total			\$115,541	2.0
INFORMATION TECHNOLOGY	1417	GIS Analyst	(\$71,504)	(1.0)
	1425	GIS Technician	(\$58,625)	(1.0)
	2683	Senior Programmer Analyst	(\$74,755)	(1.0)
Sub-Total			(\$204,884)	(3.0)

* Note: Estimated salary and benefits cost FY 2016/2017

Some positions are split funded and appear in the fund where most of their costs are budgeted

**NEW / ELIMINATED POSITIONS BY DIVISION
FISCAL YEAR 2016/2017
POSITIONS OVERVIEW SUMMARY**

	Position Number	Position Title	Estimated Annual Cost *	No. of Positions
PARKS & NATURAL RESOURCES	3637	Facilities Coordinator	\$56,118	1.0
Sub-Total			\$56,118	1.0
RISK MANAGEMENT	3203	Health Plan Specialist	(\$74,952)	(1.0)
	2515	Registered Nurse	(\$80,908)	(1.0)
	2514	Registered Nurse	(\$93,458)	(1.0)
	1915	Health Manager/HIPPA Compliance Manager	(\$98,600)	(1.0)
	2516	Medical Assistant/Registration Control Clerk	(\$49,815)	(1.0)
	198	Medical Assistant/Registration Control Clerk	(\$45,997)	(1.0)
	2865	Physician (to be eliminated by 10/31/16)	(\$181,531)	(1.0)
Sub-Total			(\$623,261)	(7.0)
UTILITIES	3626	Technical Scheduler/Coordinator	\$42,647	1.0
	3606	Trades Helper	\$30,343	1.0
	3607	Trades Helper	\$30,343	1.0
	3608	Utilities Service Worker III	\$36,451	1.0
	3609	Service Worker/Equipment Operator III	\$36,451	1.0
Sub-Total			\$176,235	5.0
WASTE & RECYCLING	3601	Customer Care Specialist	\$51,158	1.0
	3602	Customer Care Specialist	\$51,158	1.0
	3603	Customer Care Specialist	\$51,158	1.0
	3604	Division Fiscal Coordinator	\$56,119	1.0
Sub-Total			\$209,593	4.0
TOTAL OTHER FUNDS			\$290,376	9.0
TOTAL ALL FUNDS			\$1,459,333	26.0
CONSTITUTIONAL OFFICERS				
TAX COLLECTOR		1 Part-time position		1.0
Sub-Total				1.0
SUPERVISOR OF ELECTIONS		Elections Specialist I		2.0
		Absentee Ballot Specialist		1.0
Sub-Total				3.0
SHERIFF'S OFFICE		Sheriff adding 12.75 FTEs		12.75
Sub-Total				12.75
TOTAL CONSTITUTIONAL OFFICERS				16.75

* Note: Estimated salary and benefits cost FY 2016/2017

Some positions are split funded and appear in the fund where most of their costs are budgeted