

0 Grantee State

Instructions:

The State identified in the "Selected Items" menu has been pre-populated. This screen is read-only. Please contact HUD if there is an error.

In which state is the grantee located? Florida
(for multiple state selections hold CTRL+Key)

1 Grantee Information

Grantee Name Polk County
Name of Organization or Department Administering Funds POLK COUNTY HND
Organizational DUNS# 078315959
Grant Number S09-UY-12-0019
Grant Amount \$1,222,920
Identify the Field Office Jacksonville
Identify CoC(s) in which the grantee and/or subgrantee(s) will provide HPRP assistance. FL-503 - Lakeland CoC

HPRP Contact Name

Prefix Mr.
First Name Gregory
Middle Name D
Last Name Alpers
Suffix
Title HND Director

HPRP Contact Address

Street Address 1 1290 Golfview Avenue Suite 167
Street Address 2 Drawer HS-04 PO Box 9005
City Bartow
State Florida
ZIP Code 33831

Phone Number 863-534-5240
Format: 123-456-7890

Extension

Fax Number 863-534-5383
Format: 123-456-7890

Email Address gregalpers@polk-county.net

Confirm Email Address gregalpers@polk-county.net

HPRP Secondary Contact Name

Prefix

First Name

Middle Name

Last Name

Suffix

Title

HPRP Secondary Contact Address

Street Address 1

Street Address 2

City

State

ZIP Code

Phone Number

Format: 123-456-7890

Extension

Fax Number

Format: 123-456-7890

Email Address

Confirm Email Address

2 Report Period and Status

Reporting Period for this Performance Report: 07/01/09 - 09/30/10

Report Type: APR

3 Subgrantee Information

Instructions

Complete this table for all subgrantees and contractors receiving HPRP funds.

- Please complete it for all "first-tier" subgrantees only. That is, subgrantees of subgrantees or vendors hired by a subgrantee do not need to be reported on this screen.
- If a metropolitan city or urban county did not subgrant or subcontract a portion of HPRP funds, simply enter the total amount of the grant in the row labeled "Funds Retained by Grantee."
- Please note that Section I.B. of the HPRP Notice defines subgrantees as any private non-profit organization or unit of general local government to which a grantee provides funds to carry out the eligible activities under the grant and which is accountable to the grantee for the use of the funds provided. An agency of the grantee is not a separate unit of general local government to which the grantee can provide HPRP funds; rather, it is a representative of the grantee itself.

Subtotal of Subawards:

Funds Retained by Grantee: \$1,222,920

Total Grant Allocation: \$1,222,920

Total Grant Amount: \$1,222,920

Subgrantee or Contractor Name	City	State	Zip Code	DUNS Number	Is subgrantee a VAWA-DV provider? (Y/N)	HPRP Subgrant or Contract Award Amount
This list contains no items						

4 Combined HMIS and Comparable Database Data Quality

Instructions:

Report the number of clients served during this reporting period, as well as the number of adults served, unaccompanied youth served, and total clients leaving during the reporting period. Then report the number of clients with "Don't Know" or "Refused" recorded for each of the required HMIS data elements in the table below. Similarly, report the number of clients with missing data for each of the required data elements. Each record corresponds to one client served.

Data quality is based on the latest date of service for each client in the reporting period. The information entered in this screen should represent the quality of HMIS data, as well as data collected in a comparable database. If multiple databases are used across a grant, data should be merged for reporting purposes.

Total number of records for all clients: 196

Total number of records for Adults Only: 97

Total number of records for Unaccompanied Youth: 0

Total number of records for Leavers: 112

Combined HMIS and Comparable Database Data Quality

Data Element	Don't Know or Refused	Missing Data
First Name	0	0
Last Name	0	0
SSN	1	0
Date of Birth	0	0
Race	0	8
Ethnicity	0	0
Gender	0	1
Veteran Status	0	0
Residence Prior to Entry	0	0
Zip of Last Permanent Address	0	0
Housing Status (at entry)	0	0
Income (at entry)	2	1
Income (at exit)	0	2
Non-Cash Benefits (at entry)	0	1
Non-Cash Benefits (at exit)	0	1

Destination	2	0
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5a Persons Served by Household Type - Homelessness Prevention

Instructions:

Report the unduplicated count of all persons who were served in an HPRP program for homelessness prevention during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homelessness prevention" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	78	33	44		1
Children	75		75	0	0
Don't Know/Refused	1	0	0	0	1
Missing Information	0	0	0	0	0
Total	154	33	119	0	2

5b Persons Served by Household Type - Homeless Assistance

Instructions:

Report the unduplicated count of all persons who were served in an HPRP program for homeless assistance during the reporting period. "Served" means that the person had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

Each person should be counted in the household type associated with his or her last "homeless assistance" stay of the reporting period. Age should be calculated based on entry date closest to the end of the reporting period; or if persons were in the program during the previous reporting period, then age should be calculated for the first day of the reporting period.

The household types include:

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay.
- c) Households with Only Children - include any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	19	6	13		0
Children	23		23	0	0
Don't know/Refused	0	0	0	0	0
Missing Information	0	0	0	0	0
Total	42	6	36	0	0

6 Households Served

Instructions:

Report the unduplicated count of all households who were served in an HPRP program during the reporting period. "Served" means that the household members had an HPRP program entry or exit date within the reporting period and at least one HPRP service activity (e.g., financial assistance and/or housing relocation and stabilization service).

The type of household is determined based on the type of persons in the household, considering all program stays within the reporting period.

- a) Households without Children - include single adult persons, or adults with adult companions that have never had a child in their household.
- b) Households with Children and Adults - include a person in any household with at least one adult and one child present regardless of whether the child(ren) is present for the full program stay. (Rule - If ever a child in the household, always a household with children).
- c) Households with Only Children - include a person in any household where all persons are younger than age 18.
- d) Unknown Type - If age is missing for a member of a household, it is only possible to determine the person's household type if the household already includes at least one adult and one child. Otherwise, these persons should be recorded under unknown household type.

Number of Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Households	70	28	40	1	1

7 Housing Status at Entry

Instructions:

Report the number of persons in each housing status category at program entry, recorded by the type of household in which each adult was served. Report all persons served in the program during the reporting period. If a client entered a program more than once during the reporting period, the housing status at entry should be determined based on the status at the last program entry prior to the end of the reporting period.

Number of Persons in Households

Housing Status at Entry	Total	Without Children	With Children and Adults	With Only children	Unknown Household Type
Literally homeless	42	6	36	0	0
Imminently losing housing	128	32	94	0	2
Unstably housed	26	1	25	0	0
Stably housed	0	0	0	0	0
Total number of persons	196	39	155	0	2

Show/Hide Percentages
Click save to update form.

8a Persons and Households Served with Homelessness Prevention by Service Activity

Instructions:

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homelessness Prevention (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

Homelessness Prevention

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
Financial Assistance				
Rental assistance	130	130	50	50
Security / utility deposits	5	5	3	3
Utility payments	35	35	18	18
Moving cost assistance	0	0	0	0
Motel & hotel vouchers	0	0	0	0
Total Served with Financial Assistance	136	136	53	53
Housing Relocation & Stabilization Services				
Case management	146	146	53	53
Outreach and engagement	0	0	0	0
Housing search and placement	0	0	0	0
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Legal services	0	0
Credit repair	0	0
Total Served with Housing Relocation & Stabilization Services	146	146
Total Served	154	154

0	0
0	0
53	53
56	56

8b Persons and Households Served with Homeless Assistance by Service Activity

Instructions:

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with Homeless Assistance (as determined by client Housing Status at HPRP program entry). Only persons who were entered in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

Note: Persons can be counted in Homelessness Prevention, even if they also received Homeless Assistance during the year, as long as they had two or more distinct program episodes with a housing status of "literally homeless" at one entry (Homeless Assistance) and a housing status of "imminently losing housing, unstably housed, or stably housed" at another (Homelessness Prevention).

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

Homeless Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
Financial Assistance				
Rental assistance	32	32	11	11
Security / utility deposits	23	23	7	7
Utility payments	17	17	6	6
Moving cost assistance	3	3	1	1
Motel & hotel vouchers	0	0	0	0
Total Served with Financial Assistance	35	35	12	12
Housing Relocation & Stabilization Services				
Case management	42	42	14	14
Outreach and engagement	0	0	0	0
Housing search and placement	7	7	7	7
Legal services	0	0	0	0
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Credit repair	0	0
Total Served with Housing Relocation & Stabilization Services	42	42
Total Served	42	42

0	0
14	14
14	14

8c Persons and Households Served in Total by Service Activity

Instructions:

Report the number of persons (adults and children) and households served during the year and cumulatively since grant execution (GTD or "grant-to-date") with HPRP assistance (either Homelessness Prevention, Homeless Assistance, or both). Only persons who were active in an HPRP program and received financial assistance or housing relocation and stabilization services during the reporting period should be reported in the "reporting period" columns.

For the "reporting period" columns, the total rows should reflect the total unduplicated number of persons who received HPRP assistance during the reporting period (separately reported for Financial Assistance, Housing Relocation & Stabilization Services, and Unduplicated across both) while entered in an HPRP program, a subset of those reported in screen 5. For the "grant-to-date" columns, the total rows should reflect the total unduplicated number of persons who have received HPRP assistance since the inception of the grant through the end of reporting period associated with this APR.

Total Persons and Households Served with Homelessness Prevention and Rapid Re-housing Assistance

Activities	Persons Rptg. Period	Persons GTD	Households Rptg. Period	Households GTD
Financial Assistance				
Rental assistance	162	162	61	61
Security / utility deposits	28	28	10	10
Utility payments	52	52	24	24
Moving cost assistance	3	3	1	1
Motel & hotel vouchers	0	0	0	0
Total Served with Financial Assistance	171	171	65	65
Housing Relocation & Stabilization Services				
Case management	188	188	67	67
Outreach and engagement	0	0	0	0
Housing search and placement	7	7	3	3
Legal services	0	0	0	0
Credit repair	0	0	0	0
Total Served with Housing Relocation & Stabilization Services	188	188	67	67

Total Served	196	196	70	70
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9a Gender - Adults

Instructions:

Report the number of adults in each gender response category, recorded by the type of household in which each adult was last served.

Gender of Adults: Number of Adults in Households

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	35	15	19	1
Female	62	24	38	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	0	0	0	0
Subtotal	97	39	57	1

Show/Hide Percentages
 Click save to update form.

9b Gender - Children

Instructions:

Report the number of children in each gender response category, recorded by the type of household in which each child was last served.

Gender of Children: Number of Persons in Households

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	55	55	0	0
Female	42	42	0	0
Transgendered	0	0	0	0
Other	0	0	0	0
Don't Know/Refused	0	0	0	0
Information Missing	1	1	0	0
Subtotal	98	98	0	0

Show/Hide Percentages
 Click save to update form.

9c Gender - Missing Age

Instructions:

Report the number of persons missing age data in each gender response category, recorded by the type of household in which each person was last served. Note that the "Total" row automatically sums the subtotal rows in screens 9a, 9b, and 9c.

Gender of Persons Missing Age Information: Number of Persons in Households

	Total	Without Children	WithChildren and Adults	With Only Children	Unknown Household Type
Male	0	0	0	0	0
Female	1	0	0	0	1
Transgendered	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	1	0	0	0	1
Total	196	39	155	0	2

Show/Hide Percentages
 Click save to update form.

10 Age

Instructions:

Report the number of persons who received HPRP assistance as either a single participant or part of a household, in each age category. Age should be calculated based on age at program entry (of the last program stay during the reporting period) or age on the first date of the reporting period, whichever is later.

Age: Number Of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	27		27	0	0
5 - 12	53		53	0	0
13 -17	18		18	0	0
18 - 24	11	3	8		0
25 - 34	30	4	26		0
35 - 44	19	4	15		0
45 - 54	19	13	6		0
55 - 61	12	10	2		0
62+	6	5	0		1
Don't Know/Refused	1	0	0	0	1
Information Missing	0	0	0	0	0
Total	196	39	155	0	2

Show/Hide Percentages
 Click save to update form.

11a Ethnicity

Instructions:

Report the number of persons in each ethnicity category, recorded by the type of household in which each person was last served.

Ethnicity: Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/non-Latino	182	36	144	0	2
Hispanic/Latino	14	3	11	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	196	39	155	0	2

Show/Hide Percentages
 Click save to update form.

11b Race

Instructions:

Report the number of persons in each race category, recorded by the type of household in which each person was last served.

Race: Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White/Caucasian	43	10	31	0	2
Black or African-American	144	27	117	0	0
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	1	0	1	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	8	2	6	0	0
Total	196	39	155	0	2

Show/Hide Percentages
 Click save to update form.

12 Persons Served by Victim Services Providers

Instructions:

Report the number of persons served in an HPRP program operated by a victim service provider during the reporting year. Persons in households should be reported separately based on the household type in which they were last assisted. The number of persons reported in this table should be a subset of those reported in Question 5.

Persons Served by Victim Service Providers: Number of Persons in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Number of Persons	0	0	0	0	0

13a Residence Prior to Program Entry - Homeless Situations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the homeless living situations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

Residence Prior to Program Entry - Homeless Situations: Number of Adults and Unaccompanied Youth in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Emergency Shelter	4	1	3	0	0
Transitional housing for homeless persons	1	1	0	0	0
Place not meant for human habitation	0	0	0	0	0
Safe Haven	1	0	1	0	0
Subtotal	6	2	4	0	0

**Show/Hide Percentages
 Click save to update form.**

13b Residence Prior to Program Entry - Institutional Settings

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the institutional settings listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

**Residence Prior to Program Entry - Institutional Settings: Number of
 Adults and Unaccompanied Youth in Households**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Center	0	0	0	0	0
Hospital (Non-Psychiatric)	0	0	0	0	0
Jail, prison, or juvenile detention facility	1	0	0	0	1
Foster Care	0	0	0	0	0
Subtotal	1	0	0	0	1

Show/Hide Percentages
Click save to update form.

13c Residence Prior to Program Entry - Other Locations

Instructions:

This is one of three tables on prior residence: homeless living situations, institutional settings, and other locations. Report the number of adults and unaccompanied youth who stayed in each of the other locations listed below on the night before their most recent program entry.

Note that the percentages calculated for each row reflect the percentage of all adults and unaccompanied youth served, not the percentage of persons counted in this table.

Residence Prior to Program Entry - Other Locations: Number of Adults and Unaccompanied Youth in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Housing for Homeless	0	0	0	0	0
Owned by Client, no Subsidy	0	0	0	0	0
Owned by Client, with Subsidy	0	0	0	0	0
Rental by Client, no Subsidy	78	34	44	0	0
Rental by Client, with VASH Subsidy	0	0	0	0	0
Rental by Client with Other Subsidy	0	0	0	0	0
Hotel/Motel, Paid by Client	1	0	1	0	0
Staying or Living with Family	10	2	8	0	0
Staying or Living with Friend(s)	1	1	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Subtotal	90	37	53	0	0
Total for all clients 13a, 13b and 13c	97	39	57	0	1

Show/Hide Percentages
 Click save to update form.

14 Veteran Status

Instructions:

Report the number of adults in each Veteran status category who received HPRP assistance during reporting period.

Veteran Status - Number of Adults by Household Type.

	Total	Without Children	With Children and Adults	Unknown Household Type
Veteran	4	2	1	1
Not a Veteran	93	37	56	0
Don't Know/Refused	0	0	0	0
Missing this Information	0	0	0	0
Total	97	39	57	1

Show/Hide Percentages
 Click save to update form.

15 Client Monthly Cash Income Amount - Adult Leavers

Instructions:

Report the number of adult leavers in each income category.

Income at entry - Count each adult in the row that corresponds with the amount of income each person had at the first entry of the operating year or annual assessment nearest the first day of the operating year, whichever is later.

Income at exit - Count each adult in the row that corresponds with the amount of income each person had at exit.

Less/Same/More/Unknown Income - Count each adult in the row that corresponds with the amount of income each person had at entry and in the column that corresponds to whether the person's income at exit was less, the same, or more than income at entry. Record the person in the unknown column if income at exit is missing.

Average Change - In each row, calculate the average change in income between entry and exit for the people counted in that row in the "Income at Entry" column. (e.g., report the average change (\$) in income for the people who had no income at entry.) Calculate the average for all clients and report in the total row.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

Client Monthly Cash Income Amount: Number of Adult Leavers

Program Entry	Income at Entry	Income at Exit	Less Income at Exit	Same Income at Exit	More Income at Exit	Unknown Income at Exit	Average Change(\$) Monthly Income per Adult
No income	15	15		2	0	13	0
\$1 - \$150	0	0	0	0	0	0	0
\$151 - \$250	1	1	0	1	0	0	0
\$251 - \$500	2	2	0	2	0	0	0
\$501 - \$750	10	10	0	10	0	0	0
\$751 - \$1000	4	4	0	4	0	0	0

\$1,001 - \$1,250	8	7	0	7	0	1	0
\$1,251 - \$1,500	5	5	0	5	0	0	0
\$1,501 - \$1,750	3	3	0	3	0	0	0
\$1,751 - \$2,000	2	2	0	2	0	0	0
\$2,001 +	2	2	0	2	0	0	0
Don't Know/Refused	0	0				0	0
Missing/No Follow-up	1	2				1	0
Total	53	53	0	38	0	15	0

16 Cash Income Sources - Leavers

Instructions:

Report the number of Leavers who have each of the following income sources, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

Cash Income Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Earned Income	16	16	0	0
Unemployment Insurance	6	6	0	0
SSI	15	8	7	0
SSDI	3	2	1	0
Veteran's Disability	0	0	0	0
Private Disability Insurance	0	0	0	0
Worker's Compensation	0	0	0	0
TANF or Equivalent	0	0	0	0
General Assistance	0	0	0	0
Retirement (Social Security)	3	3	0	0
Veteran's Pension	0	0	0	0
Pension from Former Job	0	0	0	0
Child Support	8	8	0	0
Alimony (Spousal Support)	0	0	0	0
Other Source	0	0	0	0

17 Non-Cash Benefit Sources - Leavers

Instructions:

Report the number of Leavers with each non-cash benefit source, based on the income assessment conducted at program exit. Record information separately for adults, children, and persons whose age is unknown.

Leavers - The term "leaver" refers to persons who exited and were not in the program on the last day of the reporting period.

Non-Cash Benefit Sources by Number of Leavers

	Total	Adults	Children	Age Unknown
Supplemental Nutritional Assistance Program	28	27	1	0
MEDICAID Health Insurance	31	12	19	0
MEDICARE Health Insurance	2	2	0	0
State Children's Health Insurance	0	0	0	0
WIC	0	0	0	0
VA Medical Services	0	0	0	0
TANF Child Care Services	0	0	0	0
TANF Transportation Services	0	0	0	0
Other TANF-Funded Services	0	0	0	0
Temporary Rental Assistance	0	0	0	0
Section 8, Public Housing, Rental Assistance	0	0	0	0
Other Source	0	0	0	0

18 Length of Participation by Homelessness Prevention and Homeless Assistance (Leavers Only)

Instructions:

Report the number of persons in each participation length category, recorded separately for Homelessness Prevention and Homeless Assistance. Length of participation should be based on program entry to exit (or the end of the reporting period, whichever is first) of their most recent program enrollment, including days stayed in the program prior to the start of the reporting period.

Also report the average and median length of participation of all persons in Homelessness Prevention and all persons in Homeless Assistance.

Length of Participation: Number of Leavers

	Total	Homelessness Prevention	Homeless Assistance
Less than 30 days	4	4	0
31 to 60 days	0	0	0
61 to 180 days	108	76	32
181 to 365 Days	0	0	0
366 to 730 Days (1-2 Yrs)	0	0	0
731 to 1095 Days (2-3 Yrs)	0	0	0
More than 3 Yrs (may indicate data quality issue)	0	0	0
Information Missing	0	0	0
Total	112	80	32

Show/Hide Percentages
 Click save to update form.

Average and Median Length of Participation in Days

	Average Length	Median Length
Homelessness Prevention	89	92
Homeless Assistance	91	91

19 Housing Status at Entry and Exit

Instructions:

This screen should only be completed for clients who exited and were not in the program on the last day of the reporting period. If a client is served more than once during the reporting period, housing status data should be based on the information collected during the last program entry and exit prior to the end of the reporting period. All leavers should be reported only once for the entire screen based on a combination of data recorded at entry and exit.

Housing Status at Entry and Exit: All Leavers

	HOUSING STATUS AT EXIT					
HOUSING STATUS AT ENTRY	Literally homeless at exit	Imminently losing their housing at exit	Unstably housed and at-risk of losing their housing at exit	Stably housed at exit	Don't know/refused at exit	Missing this information at exit
Literally homeless at entry	1	0	1	28	2	0
Imminently losing their housing at entry	0	17	0	61	0	0
Unstably housed and at-risk of losing their housing at entry	0	0	0	2	0	0
Stably housed at entry	0	0	0	0	0	0
Total number of persons	1	17	1	91	2	0

20a1 Destination for Leavers with Length of Stay Greater than 90 Days - Homelessness Prevention

Instructions:

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	69	16	51	0	2
Rental by client, VASH Subsidy	0	0	0	0	0
Rental by Client, other ongoing Subsidy	7	0	7	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
Subtotal	76	16	58	0	2
Temporary Destinations					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
Subtotal	0	0	0	0	0
Institutional Settings					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (Non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	76	16	58	0	2

20a2 Destination for Leavers with Length of Stay 90 Days or Less - Homelessness Prevention

Instructions:

Report the number of Leavers who exited to each destination type from Homelessness Prevention. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	4	0	4	0	0
Rental by Client, VASH Subsidy	4	0	0	0	4
Rental by Client, other ongoing Subsidy	0	0	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
Subtotal	8	0	4	0	4
Temporary Destinations					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
Subtotal	0	0	0	0	0
Institutional Settings					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (Non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	8	0	4	0	4

20b1 Destination for Leavers with Length of Stay Greater than 90 Days - Homeless Assistance

Instructions:

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program more than 90 days, based on the type of household in which they were served.

Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destination					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	25	6	19	0	0
Rental by Client, VASH Subsidy	0	0	0	0	0
Rental by Client, other ongoing Subsidy	0	0	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
Subtotal	25	6	19	0	0
Temporary Destinations					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
Subtotal	0	0	0	0	0
Institutional Settings					
Foster Care	0	0	0	0	0

Psychiatric Facility	0	0	0	0	0
Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	2	0	2	0	0
Information Missing	0	0	0	0	0
Total	27	6	21	0	0

20b2 Destination for Leavers with Length of Stay 90 Days or Less - Homeless Assistance

Instructions:

Report the number of Leavers who exited to each destination type from Homeless Assistance. Record only the persons who participated in the program 90 days or less, based on the type of household in which they were served.

Number of Leavers in Households

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destination					
Owned by Client, no Ongoing Subsidy	0	0	0	0	0
Owned by Client, with Ongoing Subsidy	0	0	0	0	0
Rental by Client, no Ongoing Subsidy	5	0	5	0	0
Rental by Client, VASH Subsidy	0	0	0	0	0
Rental by Client, other ongoing Subsidy	0	0	0	0	0
PSH for Homeless Persons	0	0	0	0	0
Living With Family, Permanent Tenure	0	0	0	0	0
Living With Friends, Permanent Tenure	0	0	0	0	0
Subtotal	5	0	5	0	0
Temporary Destinations					
Emergency Shelter	0	0	0	0	0
TH for Homeless Persons	0	0	0	0	0
Staying With Family, Temporary Tenure	0	0	0	0	0
Staying With Friends, Temporary Tenure	0	0	0	0	0
Place Not Meant For Human Habitation	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or Motel, Paid by Client	0	0	0	0	0
Subtotal	0	0	0	0	0
Intitutional Settings					
Foster Care	0	0	0	0	0
Psychiatric Facility	0	0	0	0	0

Substance Abuse or Detox Facility	0	0	0	0	0
Hospital (non-Psychiatric)	0	0	0	0	0
Jail or Prison	0	0	0	0	0
Subtotal	0	0	0	0	0
Other Destinations					
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Don't Know/Refused	0	0	0	0	0
Information Missing	0	0	0	0	0
Total	5	0	5	0	0

21 Financial Information

Instructions:

Enter the amount of HPRP grant funds expended for Financial Assistance and Housing Relocation & Stabilization Services during the reporting period. Also enter the cumulative value expended for each activity type since the grant inception.

Financial Information: Financial Assistance and Housing Relocation & Stabilization Services

Expenditure	Homelessness	Prevention	Homeless	Assistance	Total	Total
	Reporting Period	Grant to Date	Reporting Period	Grant to Date	Reporting Period	Grant to Date

Financial assistance

Rental assistance	166,783	166,783	23,533	23,533	190,316	190,316
Security and utility deposits	2,234	2,234	4,569	4,569	6,803	6,803
Utility payments	5,077	5,077	2,909	2,909	7,986	7,986
Moving cost assistance	0	0	145	145	145	145
Motel & hotel vouchers	0	0	0	0	0	0
Other costs attributable to providing Financial Assistance	0	0	0	0	0	0
Total Financial Assistance	174,094	174,094	31,156	31,156	205,250	205,250

Housing Relocation & Stabilization Services
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Case Management	7,227	7,227	2,657	2,657	9,884	9,884
Outreach and engagement	0	0	34,162	34,162	34,162	34,162
Housing search & placement	0	0	240	240	240	240
Legal services	0	0	0	0	0	0
Credit repair	0	0	0	0	0	0
Other costs attributable to providing Housing Relocation & Stabilization Services	0	0	0	0	0	0
Total Housing Relocation & Stabilization Services	7,227	7,227	37,059	37,059	44,286	44,286

Total Data Collection & Evaluation					15,479	15,479
Total Administration					10,745	10,745
TOTAL	181,321	181,321	68,215	68,215	275,760	275,760

22 Significant Program Accomplishments

OPTIONAL: Please describe any significant accomplishments achieved by your program during the operating year.

Maximum Characters: 2000

23 Program Description

Describe the following elements of the HPRP program design and implementation:

Homelessness Prevention

Maximum Characters: 2000

Initially funds were equally split between Homeless Prevention and Rapid Re-housing activities. As the program started, we found there were more prevention cases than rapid re-housing cases, funds were adjusted accordingly. We found the landlords in our area were willing to work with our staff to prevent evictions. Once the process was firmly established and working smoothly, the landlords often agreed to stop eviction proceedings, upon the receipt of a commitment letter to pay past due rents from the County. The cooperation of the landlords was instrumental in the implementation of the program.

Rapid Re-Housing

Maximum Characters: 2000

The keys to implementing the rapid re-housing portion of the program included the cooperation of area landlords, prompt housing inspections from our partner agency, as well as the case managers who provided assistance to the Re-Housing Clients.

Collaboration with Continuum of Care

Maximum Characters: 2000

Polk County partnered with the Homeless Coalition of Polk County, Inc. initially for administration of the HPRP program. In October 2010 The Homeless Coalition opted to relinquish their role as the program administrator and focused primarily on maintaining the HMIS data for the program.

Collaboration with other ARRA programs

Maximum Characters: 2000

In Accordance with the 2009 ARRA Act, the Polk County HPRP program sought to provide assistance to eligible households that were either experiencing homelessness or at risk of becoming homeless. The HPRP program created employment opportunities for persons in Polk County. Case Managers were hired, HMIS coordinators, Secretarial and other support staff were also hired to run the program.

Barriers to and challenges with effective implementation

Maximum Characters: 2000

There were challenges with implementing the program in the beginning because of limited staffing for the program. Staffing for the program was increased once the County resumed administrative responsibility for the program. There was also a network of partner agencies that provided case management to some of the clients, initially there were challenges in making sure each agency was collecting all the documentation, etc needed for the program. The Homeless Coalition tried to address this problem by providing training and technical assistance to the partner agencies, when they administered the program. To the greatest extent possible, the HPRP program sought to provide employment and other economic opportunities in the area.

Grantee's process for oversight and monitoring of sub-grantees/contractors

Maximum Characters: 2000

Polk County hosted regular meetings with the staff of the Homeless Coalition of Polk County. County staff stayed in constant contact with the Coalition, assisting with questions and concerns, also checking with HUD with regard to frequently asked questions and scenarios about the HPRP program. The County also has a monitor on staff that evaluates the projects and reviews program files for program compliance.

24 Additional Comments

OPTIONAL: You may use this space to provide any additional comments on areas of the APR that need explanations.

Maximum Characters: 2000

25 Submission Certification

HPRP Homeless Management Information System (HMIS) Data Certification

As stated in the HPRP Notice, "The Recovery Act requires HPRP grantees to report client-level data, such as the number of persons served and their demographic information, in a Homeless Management Information System (HMIS) or a comparable database." The Notice further states, "HPRP grantees and subgrantees providing financial assistance and services directly will use the HMIS in the applicable Continuum of Care to collect data and report on outputs and outcomes as required by HUD."

The purpose of this screen is to certify to HUD that grantees are compliant with the HPRP Notice. The grantee should work with the HMIS Lead to certify all information contained in this HPRP APR was generated by an HMIS or a comparable database, where appropriate.

Please complete the following:

All of the data on persons and households served in this APR was pulled from an HMIS Yes

Some of the data on persons and households served in this APR was pulled from an HMIS Yes

OR

None of the data on persons and households served in this APR was pulled from an HMIS No

If all data contained in the HPRP APR was NOT pulled from an HMIS, please explain why below:

(Reasons may include DV agencies using a comparable database, etc.)

Maximum 2000 characters

The Name of the Authorized Grantee Official should be the same as submitted in the HPRP Substantial Amendment, unless there has been a change.

Name of Authorized Grantee Official Edwin V. Smith

Title/Position Chairman, Board of County Commissioners

I hereby certify that all the information stated herein is true and accurate. I understand that HUD will prosecute false claims and statements and that conviction may result in criminal and/or civil penalties (pursuant to 18 USC 1001,1010,1012;31 USC 3729,3802).

Check for Certification

Submission Summary

Part	Last Updated
0 Grantee State	01/18/2011
1 Grantee Info	01/18/2011
2 Report Period	01/18/2011
3 Subgrantee Information	No Input Required
4 HMIS Data Quality	01/18/2011
5a Persons Served - Homeless Prev.	01/18/2011
5b Persons Served - Homeless Asst.	01/18/2011
6 Households Served	01/18/2011
7 Housing Status @ Entry	01/18/2011
8a Persons and Households Served... Homeless Prev.	01/18/2011
8b Persons and Households Served... Homeless Asst.	01/18/2011
8c Persons and Households Served... Total	01/18/2011
9a Gender - Adults	01/18/2011
9b Gender - Children	01/18/2011
9c Gender - Missing Age	01/18/2011
10 Age	01/18/2011
11a Ethnicity	01/18/2011
11b Race	01/18/2011
12 DV Clients	01/18/2011
13a Prior Residence - Homeless	01/18/2011
13b Prior Residence - Institutional	01/18/2011
13c Prior Residence - Other	01/18/2011
14 Veteran Status	01/18/2011
15 Cash Income - Amount	01/18/2011
16 Cash Income - Sources	01/18/2011

17 Non-Cash Benefit - Source	01/18/2011
18 Participation Length	01/18/2011
19 Housing Status@Entry&Exit	01/18/2011
20a1 Dest. >90days - Hmls Prev	01/18/2011
20a2 Dest. <=90days - Hmls Prev	01/18/2011
20b1 Dest. >90 days - Hmls Asst	01/18/2011
20b2 Dest. <=90 days - Hmls Asst	01/18/2011
21 Financial Info	01/18/2011
22 Prog Accomplishments	No Input Required
23 Prog Description	01/18/2011
24 Addtl Comments	No Input Required
25 Submission Certification	01/18/2011