

BoCC Consent Agenda
11/17/15

RESOLUTION NO. 15-147

**A RESOLUTION ADOPTING REVISIONS TO CERTAIN
POLK COUNTY UTILITIES CODE REFERENCE MANUALS**

WHEREAS, on December 1, 2010, the Board of County Commissioners (the "Board") adopted Ordinance 10-081, the Polk County Utilities Code (the "Utilities Code"); and

WHEREAS, the Utilities Code incorporates seven (7) Reference Manuals to describe certain technical and administrative matters required to implement the purpose and intent of the Utilities Code; and

WHEREAS, the Utilities Code establishes a Utilities Code Committee which, among other matters, must periodically review, revise, and update the Reference Manuals in accordance with Section 12 of the Utilities Code; and

WHEREAS, during calendar years 2014 and 2015, the Utilities Code Committee conducted one cumulative review of the Reference Manuals for each respective year, resulting in proposed revisions (collectively, the "Proposed Revisions") to update the Reference Manuals; and

WHEREAS, the Utilities Code Committee delivered each Proposed Revision to Registered Holders and provided thirty calendar days for the Registered Holders to provide written comment to the same; and

WHEREAS, the Utilities Code Committee properly noticed and conducted informal workshops to discuss the Proposed Revisions; and

WHEREAS, following the informal workshops, the Utilities Code Committee recommended the Proposed Revisions to the Utilities Division Director as being in the best interest of the County; and

WHEREAS, each Proposed Revision was published and posted on the County website for 30 days prior to the Utilities Division Director taking action with respect to the respective Proposed Revision; and

WHEREAS, at the expiration of each 30-day time period, the Director approved the Proposed Revision; and

WHEREAS, after the Director's approval, each respective Proposed Revision was published and posted on the County website for an additional 30-day time period, and the Registered Holders were notified of the effective date of changes to the affected Reference Manual; and

WHEREAS, upon the completion of the foregoing process, the Reference Manuals were revised in accordance with each Proposed Revision; and

WHEREAS, Section 12 of the Utilities Code requires that each such revised Reference Manual must be presented to the Board for adoption by resolution at an interval no more frequent than once a calendar year;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF POLK COUNTY, FLORIDA, IN REGULAR MEETING DULY ASSEMBLED THIS 1st DAY OF DECEMBER, 2015, AS FOLLOWS:

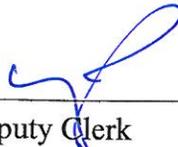
1. The Reference Manual revisions described and depicted on the attached Exhibit "A", attached to this Resolution and made a part hereof, are hereby adopted, ratified and approved.
2. This Resolution shall take effect immediately upon adoption.

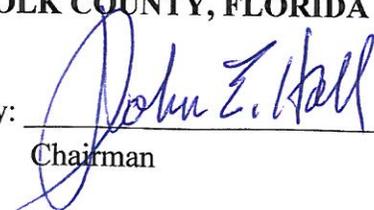
DATED and effective this 17th day of November, 2015.



ATTEST:
STACY M. BUTTERFIELD
Clerk to the Board

BOARD OF COUNTY COMMISSIONERS
POLK COUNTY, FLORIDA

By: 
Deputy Clerk Q.34
Marcella Perkins, Deputy Clerk

By: 
Chairman

November 17, 2015 BoCC Consent Agenda
Agenda Item #34

APPROVED
Polk County Board of
County Commissioners
Date: 11/17/15
Initial: PR

SUBJECT

Adopt Resolution approving the 2014 and 2015 updates to Reference Manual associated with Utilities Ordinance 10-081, known as the Polk County Utilities Code. (No fiscal impact)

DESCRIPTION

The Board of County Commissioners approved Ordinance 10-081, including its seven Reference Manuals, on December 1, 2010, which superseded all previous Utilities Ordinances. A methodology whereby the Reference Manuals may be periodically updated is contained within Section 12: Reference Manual Revision Procedure. The attached Resolution was prepared in accordance with Ordinance 10-081.

RECOMMENDATION

Adopt Resolution approving the 2014 and 2015 updates to the Ordinance 10-081 Reference Manuals.

FISCAL IMPACT

No funding is required.

CONTACT INFORMATION

Eric Phillips
Utilities Infrastructure Information Supervisor
(863) 298-4174

- Attachment: [Utilities Resolution Approvals.pdf](#)
- Attachment: [Utilities Resolution.pdf](#)
- Attachment: [Utilities Code Update 2014.pdf](#)
- Attachment: [Utilities Code Update 2015.pdf](#)

PROJECT CHECKLIST

- 1. Project Name: Utilities Ordinance 10-081 Reference Manual Updates
- 2. Project Location: Not Applicable
- 3. Source of Funds: Not Applicable
- 4. Project Cost Summary: Not Applicable
- 5. Certifications: This request has been reviewed by:

Project Manager:


Eric Phillips

Utilities CIP Manager:


Mark Addison, P.E.

Customer Service/Finance Manager:


Charles Richards, CPA

Utilities Division Director:


Marjorie Craig, P.E.