

RESOLUTION NO. 15-008

**RESOLUTION ESTABLISHING
THE POLK COUNTY SIDEWALK ADVISORY COMMITTEE**

WHEREAS, the Polk County Board of County Commissioners (the "Board") currently has an informal advisory committee made up of the staffs of Polk County (the "County"), the School Board and certain municipalities for the purpose of advising the Board regarding the priority of locations for new sidewalks within the County; and

WHEREAS, the Board desires to formally establish this committee and include additional participation by citizens in the process.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY COMMISSIONERS OF POLK COUNTY, FLORIDA, THAT:

1. **CREATION.** The Polk County Sidewalk Advisory Committee is hereby created.
2. **MEMBERSHIP.** The Polk County Sidewalk Advisory Committee shall consist of twelve (12) standing members. Five (5) members shall be County staff selected by the County Manager, one (1) member shall be selected by the Polk County School Board, or its designee, one (1) member shall be a staff member of the Polk Transportation Planning Organization ("TPO") selected by the TPO or its designee, and five (5) members shall be appointed by the Board, with each member of the Board appointing one (1) member.

In addition to the twelve standing members, the County Manager or his/her designee may request a municipality to designate a representative from its staff to attend a meeting of the Polk County Sidewalk Advisory Committee and assist the members in determining the priority of locations for sidewalks within Polk County.

3. **TERM.** Of the members of the Polk County Sidewalk Advisory Committee appointed by each member of the Board, the members initially appointed by the Commissioners from Districts One, Three and Five shall serve an initial three (3) year term and members initially appointed by Commissioners from District Two and Four shall serve a two (2) year term so that terms are staggered. Those serving three (3) year terms may be re-appointed for up to, but no more than, one additional term at the discretion of the Board but may not serve more than six (6) consecutive years. Those serving for two (2) year terms may be re-appointed for up to, but no more than, two additional three (3) year terms at the discretion of the Board but may not serve more than eight (8) consecutive years. Initial terms for committee members shall commence on March 1, 2015. Terms for replacement appointments shall begin immediately upon confirmation of the Board. Thereafter, members appointed by Commissioners shall be appointed to three (3) year terms. Except for the initial appointment by the Commissioners from District Two and Five, no member appointed by a Commissioner shall serve more than six (6) consecutive years. In the event of a vacancy, the Commissioner for the District assigned to make the appointment for the member position shall appoint a successor member to serve for the period of the unexpired term. All

members appointed by a Commissioner shall be subject to the approval of the Board. Such members shall serve at the pleasure of the Board and may be removed without cause at any time. All members selected or appointed by the County Manager, Polk County School Board, TPO, or municipality shall serve at the pleasure of the applicable selector or appointer.

4. **OFFICERS.** The Committee shall elect a Chairperson and a Vice-Chairperson from amongst its membership annually. Nothing herein shall prevent the Chairperson and /or Vice-Chairperson from serving successive terms.

5. **MEETINGS.** The Committee shall meet as necessary to carry out its duties hereunder. Meetings shall be scheduled at the discretion of the County Manager or his/her designee.

6. **QUORUM.** A quorum shall consist of six (6) members.

7. **SUNSHINE LAW.** Meetings of the Polk County Side Walk Advisory Committee are "public meetings" as defined by Florida Statutes Section 286.011 and are open to the public and are otherwise subject to Florida's "Sunshine Law." Reasonable notice of the time and place of all meetings shall be given to the public consistent with Florida Law and Polk County policy.

8. **PROCEDURAL RULES.** The Polk County Board of County Commissioners Voting Rules of Procedure shall be followed in conducting meetings of the Polk County Sidewalk Advisory Committee.

9. **CHARGE.** The members of the Polk County Sidewalk Advisory Committee are charged to assist the Board of County Commissioners in determining the priority of locations for placement of sidewalks in Polk County. At a minimum, the Polk County Sidewalk Advisory Committee shall use the Sidewalk Project Rating Form attached hereto as Exhibit "A" to assist in determining the priority of locations for placement of sidewalks.

10. **AMENDMENT.** This Resolution, and all provisions herein, may be amended at the discretion of the Polk County Board by affirmative vote of a majority of the Board present at a regularly scheduled meeting.

11. **EFFECTIVE DATE.** This Resolution shall be effective upon adoption.

ADOPTED IN REGULAR SESSION DULY ASSEMBLED THIS 20th DAY OF JANUARY, 2015

**ATTEST:
STACY M. BUTTERFIELD, CLERK**

By: *Stacy Valle*
Deputy Clerk

**BOARD OF COUNTY COMMISSIONERS
POLK COUNTY, FLORIDA**

By: *[Signature]*
George Lindsey, III, Chairman H.9

