



Board of County Commissioners Meeting Agenda

02-04-09 Regular BoCC Meeting

February 4, 2009 Regular BoCC meeting

PRESENT:

Sam Johnson	District No. 5, Chairman
Bob English	District No. 1, Vice Chairman
Randy Wilkinson	District No. 2
Edwin V. Smith	District No. 3
Jean Reed	District No. 4

ALSO PRESENT:

Mike Herr	County Manager
Michael Craig	County Attorney
Richard M. Weiss	Clerk and Ex-Officio Auditor

The Board convened pursuant to adjournment taken on January 21, 2009.

CALL TO ORDER - 9:00 a.m. (SAM JOHNSON, Chairperson)

INVOCATION

1. [Reverend Daphne Johnson, College Heights United Methodist Church](#)

PLEDGE OF ALLEGIANCE (SAM JOHNSON, Chairperson)

A. APPROVE CONSENT AGENDA

2. [Consent Agenda.](#)

Minutes:

Following discussion, County Manager Mike Herr recommended that the Board approve the Consent Agenda with the following change to Item Q.35: Record maintained right-of-way maps for Green Pond Road and Rockridge Road, but decline to record maintained

right-of-way map for Crews Lake Drive.

Motions:

Approve Consent Agenda with change to Item Q.35 as recommended by County Manager. - PASS

Vote Results

Motion: Randy Wilkinson

Second: Jean Reed

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

B. PRESENTATIONS and RECOGNITIONS

3. [Presentation of service certificates to: Essie Hall, Edward "Ed" Mastronardi, Henry Trupiano \(not attending\), and Joe Stewart.](#)

Attachment: [2009BoardPresentationsFebruary4.pdf](#)

Minutes:

The Board presented service certificates to Essie Hall, Edward Mastronardi, Henry Trupiano and Joe Stewart for dedicated service to the County.

4. [Lee Griffin, Operations Manager for WTSP, to give a presentation on the Digital TV Conversion](#)

Minutes:

Mr. Griffin made a presentation on the digital TV Conversion which will take place February 17, 2009, unless the U. S. Congress votes to extend the deadline.

C. PROCLAMATIONS

5. [Proclaim February 1-7, 2009 as HAZARDOUS WEATHER AWARENESS WEEK. Rosa Ward and](#)

[Paul Womble, representing Polk County Emergency Management, will accept the proclamation.](#)

Attachment: [Hazardous Weather Proclamation.pdf](#)

Motions:

Issue Proclamation. - PASS

Vote Results

Motion: Bob English

Second: Jean Reed

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

D. ACCOUNTANT, AUDITOR and CLERK TO THE BOARD (RICHARD WEISS)

6. [Disbursements.](#)

Attachment: [Disbursements02-04-09.pdf](#)

Motions:

Approve and ratify disbursements. - PASS

Vote Results

Motion: Jean Reed

Second: Edwin Smith

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

7. [Minutes of Regular Board Meeting held on January 21, 2009.](#)

Attachment: [012109.MIN.pdf](#)

Motions:

Approve minutes. - PASS

Vote Results

Motion: Edwin Smith

Second: Randy Wilkinson

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

E. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

NORTH RIDGE COMMUNITY REDEVELOPMENT AGENCY

8. [Approve minutes from North Ridge CRA meeting held on January 21, 2009.](#)

Attachment: [North Ridge CRA minutes 012109.pdf](#)

Minutes:

See separate minutes for the North Ridge Community Redevelopment Agency meeting.

9. [Discuss North Ridge Community Redevelopment Agency Advisory Committee.](#)

Minutes:

See separate minutes for the North Ridge Community Redevelopment Agency meeting.

F. PUBLIC HEARING TO CONSIDER SETTLEMENT

10. [Public Hearing to consider mediated settlement in Natasha Frazier, as personal representative of the Estate of Ricky Henderson vs. Polk County, et al., Case No. 2007CA-00978.](#)

Minutes:

County Attorney Michael Craig reviewed the proposed mediated settlement and recommended approval.

Motions:

Approve settlement in the amount of \$80,000. - PASS

Vote Results

Motion: Bob English

Second: Randy Wilkinson

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (MICHAEL HERR)

11. [Economic Crises Marketing Plan Request Using Fourth Penny Reserves](#)

Attachment: [CFDC Presentation.pdf](#)

Minutes:

County Manager Mike Herr reviewed the recommendations by staff, and the Tourist Development Council (TDC).

Mark Jackson, Director of Tourism and Sports Marketing, reviewed the current economic outlook locally, statewide, and nationally. He discussed the Tourism & Sports Marketing 2008-2009 budget overview. He reviewed the TDC recommendations.

Marc Zimmerman, Tourism and Sports Marketing, reviewed the Economic Crises Marketing Plan.

Fay Downing, Tourism and Sports Marketing, discussed ways to create a demand for tourism. She discussed the target audience, the campaign focal points and implementation.

Discussion followed.

Motions:

Approve the following three (3) recommendations:

1. Establish a moratorium on future Capital Improvement Projects (CIPs) for one year to ensure immediate marketing needs are met and adequate reserves are maintained.
2. Maintain adequate reserves (\$2 million) to ensure PCTSM has marketing dollars to promote the county, positively drive traffic and generate cash flow for the tourism industry.
3. Immediately mount a comprehensive marketing campaign that will increase demand by targeting those markets that have an impact on tourism traffic and revenues.

- PASS

Vote Results

Motion: Bob English

Second: Randy Wilkinson

- | | |
|-----------------|-------|
| Bob English | - Aye |
| Sam Johnson | - Aye |
| Jean Reed | - Aye |
| Edwin Smith | - Aye |
| Randy Wilkinson | - Aye |

12. [Adopt Fire Department Burn Ban Resolution No. 09-006](#)

Attachment: [FireDeptBurnBanResNo09_006.pdf](#)

Minutes:

Director of Public Safety Jim Bell asked the Board to approve the Burn Ban.

Fire Chief David Cash gave background information on the need for a burn ban. He discussed the burn limitations including campfires, bonfires, un-permitted controlled burns, burning of yard and household trash, and construction debris. He reviewed the criteria.

Motions:

Adopt Resoluion No. 09-006 delcaring a Fire Department Burn Ban.

- PASS

Vote Results

Motion: Bob English

Second: Jean Reed

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

13. [Discuss Polk County Day](#)

Attachment: [Revenue Breakdown for Polk County Day 2009.pdf](#)

Minutes:

Assistant County Manager Lea Ann Thomas presented a scaled-down proposal for Polk County Day in Tallahassee for Board consideration. She stated the purpose of Polk County Day is to promote community involvement with the Legislative Delegation. She reviewed the funds which have been pledged for this event. She asked for Board approval of the scaled down version of Polk County Day in Tallahassee on March 10, 2009.

Motions:

Approve the belt-tightening version of Polk County Day as presented by staff. - PASS

Vote Results

Motion: Edwin Smith

Second: Jean Reed

Bob English - Aye

Sam Johnson - Nay

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

14. [Discuss Impact Fee Advisory Committee appointments](#)

Attachment: [Impact Fee Advisory Committe Members.pdf](#)

Attachment: [Resolution Creating Impact Fee Advisory Committee.pdf](#)

Minutes:

Assistant County Manager Lea Ann Thomas stated the Impact Fee Advisory Committee will need to be reconvened soon. She discussed the Impact Fee studies which are being conducted. She discussed the suggested categories for the Impact Fee Advisory Committee. She asked for reappointment for the current members or appointment of new members.

Commissioner Wilkinson discussed the impact fees in Polk County for a fifty-room hotel and office and compared that rate to the fees charged by some other counties. He stated the high fees have an adverse economic impact on Polk County.

Following discussion, the Chairman stated the Commissioners should make their appointments to the Impact Fee Advisory Committee at the February 18, 2009, Board meeting.

Commissioners Reed and Smith stated they are prepared to make their appointments today.

Chairman Johnson stated the other three members of the Board will make their appointments on February 18, 2009.

Motions:

Re-appoint Dodd and appoint David Hupp to the Impact Fee Advisory Committee. - PASS

Vote Results

Motion: Jean Reed

Second: Bob English

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

Motions:

Re-appoint George Lindsay and Carlton Hodges to the Impact Fee Advisory Committee. - PASS

Vote Results

Motion: Edwin Smith

Second: Randy Wilkinson

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

Bob English - Aye

Sam Johnson - Aye

I. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE

15. [Carol Castagnero to discuss several issues.](#)

Attachment: [Carol Castagnero.pdf](#)

Minutes:

Carol Castagnero spoke in favor of the Frank Lloyd Wright buildings in Polk County. She discussed the difference between analog and digital radio signals and said she enjoys listening to television programs on her radio, but will not be able to do that once the conversion occurs.

Ms. Castagnero stated people have lost faith in government and she is bringing the people's view to the Board. She asked that one of the commissioners meet with her regarding these issues, and Commissioner Reed stated she would meet with Ms. Castagnero.

Ms. Castagnero suggested that the Board should hold its meetings at night.

16. [Comments](#)

Minutes:

Bill Landes stated he is from Haines City. He gave an update on the federal program E-Verify.

Bill Youngman stated he is from Sebring in Highlands County. He said he represents the American Party of Florida. He discussed the way Highlands County handles its illegal alien problem. He mentioned the various agencies who are using the E-Verify program. He discussed an endorsement of this program by Highlands County Sheriff Susan Benton. Discussion followed.

County Attorney Michael Craig said the County Attorney's Office, the County Manager's

Office and the Purchasing Department enforce the County's provision prohibiting awarding bids to companies who use illegal alien's. He said bidders are required to file an affidavit stating they are aware of the County's policy on illegal aliens. He said the Board also verifies that all potential employees are U. S. citizens or eligible to work in the U.S.

Following discussion, Chairman Johnson asked County Manager Mike Herr to check with the Constitutional Officers regarding their hiring practices and report back to the Board. Further discussion followed.

17. ~~Comments~~

J. COMMISSIONER DISTRICT 1 (BOB ENGLISH)

18. [Discuss State Farm Insurance](#)

Minutes:

Commissioner English said State Farm Insurance Company in Winter Haven is the sixth largest private employer in Polk County. He said State Farm asked for a forty-seven percent rate increase for its property policies, but the Office of Insurance Regulation denied this rate increase; therefore, State Farm plans to discontinue selling residential property policies in Florida within two years. He distributed a copy of a letter he would like the Board to send to Governor Crist and Insurance Commissioner Kevin McCarty.

Michael Craig read the proposed letter.

Motions:

Send letter to Governor Crist and all interested parties in support of State Farm Insurance and asking for changes in the way insurance is regulated in Florida. - PASS

Vote Results

Motion: Bob English

Second: Randy Wilkinson

Bob English	- Aye
Sam Johnson	- Aye
Jean Reed	- Aye
Edwin Smith	- Aye
Randy Wilkinson	- Aye

19. Comments:

K. COMMISSIONER DISTRICT 2 (RANDY WILKINSON)

20. [Ethics Policy](#)

Minutes:

Commissioner Wilkinson presented information on the need for a Polk County Ethics Code. He discussed how other counties in Florida handle ethical issues. He recommended the County adopt an Ethics Code to include voting conflicts, gifts and lobbyist regulations, campaign contributions, nepotism and consulting contracts. Discussion followed.

Commissioner Wilkinson recommended that visitors to the commissioners and the County staff sign in.

Richard Weiss, Clerk, stated the definition of a lobbyist as defined by Florida Statutes is very broad.

Commissioner Wilkinson reviewed the Athenian Oath which, he said, was established in 335 B.C.

Commissioner Wilkinson said the U. S. Postal Service is considering taking away its Lakeland distribution center. He said this could delay the mail going out and could eliminate jobs. He recommended the Board write a letter to Adam Putnam expressing the Board's support of retaining this distribution center in Lakeland. Discussion followed.

Commissioner Wilkinson stated he attended the grand opening of J. D. Alexander Campus of Polk Community College in Lake Wales.

Motions:

Draft a letter to be sent to the U. S. Congressmen and to the Post Master General in support of keeping the U. S. Postal Service Distribution Center in Lakeland. - PASS

Vote Results

Motion: Randy Wilkinson
Second: Jean Reed
Bob English - Aye

Sam Johnson	- Aye
Jean Reed	- Aye
Edwin Smith	- Aye
Randy Wilkinson	- Aye

21. [Comments.](#)

Motions:

Appoint Jeff Mann as an alternate member to Board of Adjustment. - PASS

Vote Results

Motion: Randy Wilkinson

Second: Jean Reed

Bob English - Aye

Sam Johnson - Aye

Jean Reed - Aye

Edwin Smith - Aye

Randy Wilkinson - Aye

L. COMMISSIONER DISTRICT 3 (EDWIN V. SMITH)

22. [Lay Board Appointment - Industrial Development Authority](#)

Attachment: [IDA Campos bio 3.pdf](#)

Motions:

Appoint Ramon S. Campos, Sr. to serve as Member Number 6 on the Industrial Development Authority for the remainder of the term beginning 01/23/08 and ending 01/22/11. - PASS

Vote Results

Motion: Edwin Smith

Second: Bob English

Bob English - Aye

Sam Johnson	- Aye
Jean Reed	- Aye
Edwin Smith	- Aye
Randy Wilkinson	- Aye

23. [Comments.](#)

Minutes:

Commissioner Smith said the opening ceremony for the J. D. Alexander campus of Polk Community College was very well done.

Commissioner Smith said last week he attend a conference at the air force bombing range in Avon Park which is part of a Joint Land Use Study. He gave background information on remote military installations noting that the citizen community has chosen to build around these facilities, and now citizens are complaining about flight patterns going over their homes. He said a policy committee with representatives from Polk, Highlands and Okeechobee Counties has been formed to work on these issues. He said this committee has held an organizational meeting and the next meeting will be held in May or June 2009. Discussion followed.

Commissioner Smith discussed the parking problem around the government buildings in Bartow. He said two parking garage feasibility studies have been conducted, and the Board needs to take a look at this. He said as time goes on, this parking issue will only get worse. He recommended that the County Manager explore a solution to this problem.

County Manager Mike Herr said this is a long-standing issue. He said a parking garage will require a subsidy from another revenue source, and the Board's direction in the past has been that surface parking is a cheaper alternative. He reviewed the discussions the Board has had with the City of Bartow regarding a property exchange between the Cigar Factory owned by the County and the City's property on Mills Avenue. He recommended holding a one-hour workshop to review this topic. Discussion followed.

M. COMMISSIONER DISTRICT 4 (JEAN REED)

24. [Comments.](#)

Minutes:

Commissioner Reed congratulated Bok Tower on its 80th anniversary. She commented on activities and events of the Polk County Youth Fair held last week.

Commissioner Reed questioned the three-minute time limit imposed on speakers from the general public and County Attorney Michael Craig said the Board previously set a policy of allowing members of the general public to speak for three minutes.

Commissioner Reed referred to a statement made by Jeff Hancock earlier in the meeting and asked staff if there has been any issue kept off the Board agenda for six months. In response, County Manager Mike Herr said he has never conversed with Mr. Hancock, and Mr. Hancock was not denied access to speak at a Board Meeting.

Mr. Craig reminded the Board that litigation is pending on the Hidaway Kennel case and the Board should not discuss it while litigation is ongoing.

Commissioner Wilkinson suggested forming a Citizens Review Panel and discussion followed.

There was brief discussion regarding the Jacoby/White case.

Commissioner Reed discussed the Polk Growth Matters speaker series. She said two more meetings will be held.

Commissioner Reed inquired about Growth Management 2009 projects, and Mr. Herr stated this is a publication put out by the Growth Management Department and copies will be made available for Board review.

N. COMMISSIONER DISTRICT 5 (SAM JOHNSON)

25. [Comments.](#)

Minutes:

Chairman Johnson said Polk Community College has submitted an e-mail regarding items to be included in the Federal list of projects. He said the President of Florida Southern College has also asked for construction dollars for a nursing building.

Motions:

Add the list of projects submitted by PCC to the federal list. Also include some items from the City of Mulberry and the City of Fort Meade, but do not include the request from Florida Southern College since this request for a nursing building may be added later. - PASS

Vote Results

Motion: Jean Reed	
Second: Bob English	
Bob English	- Aye
Sam Johnson	- Aye
Jean Reed	- Aye
Edwin Smith	- Aye
Randy Wilkinson	- Aye

26. [Appointment to the Polk HealthCare Oversight Committee](#)

Motions:	
Appoint Jim Moody to the Polk HealthCare Oversight Committee	- PASS
Vote Results	
Motion: Edwin Smith	
Second: Bob English	
Bob English	- Aye
Sam Johnson	- Aye
Jean Reed	- Aye
Edwin Smith	- Aye
Randy Wilkinson	- Aye

O. LAY BOARD APPOINTMENTS

***** RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter. *****

P. PUBLIC HEARINGS

Q. CONSENT AGENDA ITEMS

ACCOUNTANT, AUDITOR and CLERK TO THE BOARD

27. [Removal of equipment from inventory as listed on Blanket Removal Form 1828.](#)

Attachment: [Blanket Removal Form 1828.pdf](#)

28. [Appointment of Annie Goldblum as Deputy Property Custodian.](#)

Attachment: [Deputy Property Custodian.pdf](#)

29. [List of Lands Available from Tax Deed Sale.](#)

Attachment: [Lands Available Letter.pdf](#)

30. [Satisfaction of Assessment Lien.](#)

31. [Schedule of regular meetings adopted by the Tohopekaliga Water Authority.](#)

32. [Minutes of the Poinciana Community Development District.](#)

33. [Public Official Bond, Richard M. Weiss, Clerk of Court.](#)

Attachment: [Weiss-Bond.pdf](#)

COUNTY ATTORNEY

34. [Instruments for Additional Right-of-Way as requested through the Development Review Process.](#)

Attachment: [02_04_09 CoAtty_DRC_3 Pcls_FiscallImpact_PN.pdf](#)

Attachment: [02_04_09 CoAtty_DRC_3 Pcls_Backup_PN.pdf](#)

35. [SET HEARING DATE to consider Petitions to Vacate Rights-of-Way. \(Suggested hearing date: March 4, 2009, at 1:30 p.m.\)](#)

36. [Authorize the Release and Conveyance of the County's Interest in Two Parcels by County Deed](#)

Attachment: [02_04_09 CoAtty_ConveyDeededRW_Bradco Wolff_Backup_DR.pdf](#)

37. [Drainage and Retention Pond Easement from Holly Hills Fruit Products Co., Inc. for additional drainage as requested through the Development Review Process.](#)

Attachment: [02_04_09 CoAtty_DRC_Sand_Mine_Rd_Backup_NP.pdf](#)

38. [Additional Right-of-Way for CR 37B \(Lakeland Highlands Road\), Parcels 134 A and B, and TCE Parcel 723](#)

Attachment: [CR 37B Pcls 134 and 723.pdf](#)

Attachment: [CR37B Pcls 134and723 Fiscal Impact.pdf](#)

39. [Record maintained right-of-way maps for Crews Lake Drive, Green Pond Road, and Rockridge Road](#)

Attachment: [02_04_09 CoAtty_MROW_CrewsLk GreenPond Rockridge_Fiscal.pdf](#)

Attachment: [02 04 09 CoAtty_MROW_RockridgeRd_Backup.pdf](#)
Attachment: [02 04 09 CoAtty_MROW_CrewsLakeRd_Backup.pdf](#)
Attachment: [02 04 09 CoAtty_MROW_GreenPondRd_Backup.pdf](#)

40. [Additional Right-of-Way for CR 37B \(Lakeland Highlands Road\), Parcel 124 and Easement Parcel 803](#)

Attachment: [02_04_09
CoAtty_AddIRW_CR37B_Pcls124and803_Bucker_Fiscal_Impact_SL.pdf](#)
Attachment: [02_04_09
CoAtty_AddIRW_CR37B_Pcls124and803_Bucker_Backup_SL.pdf](#)

41. [SET HEARING DATE to consider adoption of an ordinance amending Ordinance No. 07-049, Natures Edge Golf Estates Special Street Lighting District. \(Suggested hearing date: March 4, 2009, at 1:30 p.m.\)](#)

Attachment: [Am07-049NaturesEdge.pdf](#)
Attachment: [Am07-049NaturesEdgeGolf.pdf](#)

42. [Right-of-Way Purchase for Kathleen Road Phase II Improvement Project](#)

Attachment: [02 04 09 CoAtty_AddIRW_KathleenRdPh2_Metcalf_Backup.pdf](#)
Attachment: [02 04 09 CoAtty_AddIRW_KathleenRdPh2_Metcalf_Fiscal.pdf](#)

43. [Modification No. 1 to Subgrant Agreement \(Contract No. 08HM-81-07-63-01-019\) between the Florida Division of Emergency Management and Polk County.](#)

Attachment: [Mod One to Subgrant Agreement.pdf](#)

44. [Land Purchase Option Agreement between the County and FX Bar Ranch, Inc. regarding Southeast Polk County Exploratory Well.](#)

Attachment: [OptionAgrFinal.pdf](#)

CENTRAL FLORIDA DEVELOPMENT COUNCIL

45. [Corporate Sponsorship Two Year Agreement with Imperial Swan Hotel & Suites](#)

Attachment: [Imperial Swan 2 year.pdf](#)

46. [Corporate Sponsorship Two Year Agreement with Best Western Admiral's Inn & Convention Center](#)

Attachment: [Best Western Admirals Inn 2 year.pdf](#)

47. [Facility Use Agreement with The School Board of Polk County to host the 2009 YBOA National Basketball Championships](#)

Attachment: [Polk County School Board Facilities Use.pdf](#)

48. [Event Sponsorship Agreement with Sun 'n Fun to host the Sun 'n Fun Fly-In](#)

Attachment: [Sun n Fun Inc.pdf](#)

ENVIRONMENTAL RESOURCES

49. [Acceptance of the Aviana Clubhouse potable water and wastewater utility system for ownership, operation, and maintenance.](#)

Attachment: [Aviana Checklist.pdf](#)

Attachment: [Aviana System Acceptance.pdf](#)

50. [Acceptance of the Victoria Woods at Providence potable water and wastewater utility systems for ownership, operation, and maintenance.](#)

Attachment: [Victoria Woods Checklist.pdf](#)

Attachment: [Victoria Woods Acceptance.pdf](#)

51. [Acceptance of the All Saints Academy potable water improvements and utility easement donated by All Saints Academy associated with the potable water improvements](#)

Attachment: [All Saints Checklist.pdf](#)

Attachment: [All Saints Acceptance.pdf](#)

GROWTH MANAGEMENT

52. [SET HEARING DATE to consider LDC 09T-06 amending Section 223.B, Overgrown Lots Creating a Nuisance. \(Suggested hearing dates: February 18, 2009, at 1:30 p.m. and March 4, 2009, at 1:30 p.m.\)](#)

53. [SET HEARING DATE for Evaluation and Appraisal Report; EAR 08-02. \(Suggested hearing date: March 4, 2009, at 1:30 p.m.\)](#)

54. [Victoria Woods at Providence Release of Surety](#)

Attachment: [Victoria Woods at Providence.pdf](#)

55. [Oakmont Phase I Release of Surety](#)

Attachment: [Oakmont Phase One.pdf](#)

56. [Citruswood Subdivision Conditional Plat Approval](#)

Attachment: [Citruswood.pdf](#)

57. [Highlands Creek Surety Release](#)

Attachment: [Highlands Creek.pdf](#)

58. [Hartford Estates Surety Release](#)

Attachment: [Hartford Estates.pdf](#)

59. [Clubhouse Boulevard at Providence Release of Surety](#)

Attachment: [Clubhouse Boulevard at Providence.pdf](#)

HUMAN SERVICES

60. [Memorandum of Understanding \(MOU\), Between the Polk County Extension Service and the University of Florida, Institute of Food and Agricultural Sciences, Florida 4-H OMK Department, with Regards to the Housing of the Operation: Military Kids State Coordinator.](#)

Attachment: [2 4 09 OMK_MOU.pdf](#)

61. [Approve Master Contract between the Board and the West Central Florida Area Agency on Aging, Inc. for the period January 1, 2009 through December 31, 2009.](#)

Attachment: [Master Contract OAA M2009POLK.pdf](#)

62. [HOME Investment Partnership Program Rehabilitation/Replacement for Merel E. Black.](#)

Attachment: [2009_2-4-09 Black.pdf](#)

63. [CDBG Satisfaction of Rehabilitation Lien Agreement and Rehabilitation Mortgage for James and Margaret Gardner.](#)

Attachment: [James Gardner 2009.pdf](#)

64. [Section 8 Housing Assistance Payments \(HAP\) contracts for the families listed.](#)

Attachment: [Section 8 Contracts.pdf](#)

65. [Tenant-Based Rental Assistance \(TBRA\) Payments Contracts for the families listed.](#)

Attachment: [TBRA Contracts.pdf](#)

PUBLIC SAFETY

66. [Addendum to the agreement with Florida Department of Agriculture and Consumer Services \(Contract No. 1936\)](#)

Attachment: [FDACS_ContractNumber1936Addendum.pdf](#)

Attachment: [CooperativeAgreementWithDivOfForestry.pdf](#)

PUBLIC WORKS

67. [Modification No. 1 to CSA No. 06-141-03 with Kisinger Campo and Associates, Corporation for the CR 550 \(Overlook Drive\) from SR 540 \(Cypress Gardens Boulevard\) to SR 542 \(Dundee Road\), Carl Floyd Road from Overlook Drive to Dundee Road, and Cypress Gardens Boulevard at Cypress Gardens Road Improvement Projects.](#)

- Attachment: [CO ModSummarySheet CSAMod1 0614103 04Feb09.pdf](#)
- Attachment: [CSAMod1Approval_0614103.pdf](#)
- Attachment: [Map_Overlook_Carl Floyrd_CGB_CGR_04Feb09.pdf](#)
- Attachment: [CSAMod1Contract_0614103.pdf](#)
- Attachment: [Fiscal Impact for CSA 0614103 Mod1.pdf](#)

68. [Joint Project Agreement \(JPA\) between Polk County and the City of Lakeland to include the construction of water, wastewater, and effluent facilities within the construction limits of the CR 37B \(Lakeland Highlands Road\) Widening Improvement Project.](#)

- Attachment: [PWFI Info Form_04Feb09.pdf](#)
- Attachment: [Map_CR37BLkldhldsRd_04Feb09.pdf](#)
- Attachment: [JPAwCOL_CR37BLkldhldsRd_04Feb09.pdf](#)

69. [Lease Agreement No. 105 between the Board and Colonial Bank for office suites 201, 202, 204, 205, and 206 in the Colonial Bank building located at 600 North Broadway, Bartow, Florida to be used for office space by the Central Florida Development Council.](#)

- Attachment: [Lease 105 CFDC Oracle Tourism.pdf](#)
- Attachment: [CFDC Lease with Colonial Bank.pdf](#)
- Attachment: [Lease 105 CFDC Oracle BD.pdf](#)

70. [Utility Easement Agreement with TECO to install, operate and maintain those facilities necessary to provide electric energy, service systems for the Lakel Myrtle Sports Complex.](#)

- Attachment: [Polk County easement Lk Myrtle final.pdf](#)
- Attachment: [090204 TECO Easement Agree Lk Myrtle Dev Ex A.pdf](#)

SUPPORT SERVICES

71. [Amendments No. 1 to Master Consulting Agreements No. 06-233 with URS Corporation Southern, 06-234 with HDR Engineering, Inc., 06-268 with PB Americas, Inc. and Amendments No. 2 to Master Consulting Agreements No. 06-235 with PBS&J, 06-262 with Jacobs Engineering Group, Inc.](#)

- Attachment: [Engineering GEC amendments.pdf](#)

72. [Modification No. 1 for CSA No. 06-80-02 with Faller Davis & Associates for Wilson Acres Drainage Improvements.](#)

- Attachment: [CSA_FallerDavis_Mod1.pdf](#)

73. [Modification No. 1 for CSA No. 06-81-05 with Professional Engineering Consultants, Inc. \(PEC\) for Elizabeth Place Hydrologic Enhancement Program](#)

- Attachment: [CSA_PEC_Mod1.pdf](#)

74. [Modification No. 1 for CSA No. 02-99-07 with Woolpert, Inc. for design, coordination and construction phase services for US 27 and Homerun Boulevard utility modifications.](#)

Attachment: [029907.pdf](#)

75. [Modification No. 2 for CSA No. 02-101-17 with Chastain Skillman, Inc. for Fuel Tank Evaluations and Standby Power Compliance Evaluation.](#)

Attachment: [0210117.pdf](#)

76. [Fee Resolution between the County and State of Florida, Department of Health, Polk County Health Department](#)

Attachment: [ExecutedOriginal_PCHD_CORE_09_010_CHSS.pdf](#)

Attachment: [PCHD Fee Resolution.pdf](#)

77. [Settlement offer to Alan Silva and His Attorney's Payer & Payer](#)

78. [Settlement offer to Mr. Robert Mayfield.](#)

The Chairman adjourned the meeting at 1:10 p.m.