



# Polk County Board of County Commissioners

## Meeting Agenda

### April 21, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)**

#### **INVOCATION**

1. John Griffis, North Jackson Avenue Church of Christ, Bartow

#### **PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

2. Lance Schmidt of CliftonLarsonAllen, LLP will present the Comprehensive Annual Financial Audit for the fiscal year ended September 30, 2019. (via Zoom)
3. Tourist Development Council COVID-19 Impacts
4. FY 2019-20 COVID-19 Major Revenue Impacts

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

5. Comments.

#### **D. APPROVE CONSENT AGENDA**

6. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

7. Disbursements.
8. Approve Minutes of Regular Board Meeting held on April 7, 2020.

9. Request Board approval of a Resolution authorizing a loan from TD Bank, N.A. to finance the cost of certain capital improvements and the cost of issuance in a principal amount not to exceed \$27,062,000.

**F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

**G. COUNTY ATTORNEY (MICHAEL CRAIG)**

10. Approve the release of a surety in the form of Performance Bond No. LPM 0505256 in the amount of \$63,014.62 for Laurelwood Landings. (No fiscal impact)
11. Accept Laurelwood Landings potable water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
12. Accept a one year warranty and surety in the amount of \$101,858 in the form of Maintenance Bond No. 70NGP184718 for Laurelwood Landings. (No fiscal Impact)

**H. COUNTY MANAGER (BILL BEASLEY)**

13. Approve West Pipkin Road Professional Services Amendment No. 3 with Patel, Greene & Associates. (\$232,508 estimated one-time expense)
14. Approve contract with Tri-County Human Services, Inc. to provide forensic intensive case management for high needs Helping HANDS program clients, effective April 1, 2020. (Not to exceed \$128,150 over one year)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

15. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 2 (RICK WILSON)**

16. Commissioner Wilson Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

17. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)**

18. Commissioner Hall Comments.

**M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)**

19. Chairman Braswell Comments.

**N. LAY BOARD APPOINTMENTS**

**\*\*\*RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.\*\*\***

**O. PUBLIC HEARINGS**

- \* County Attorney opening comments

20. Public Hearing (LDCPAS 2019-18 Shepherd Road Storage CPA) to consider adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation on 8.62 +/- acres from Residential Medium (RM) to Community Activity Center (CAC), and amend Section 2.135 to reference this case having development standards in Appendix E of the Land Development Code. The case is related to LDCT 2019-15.
21. Public Hearing (LDCT-2019-15 Shepherd Road Storage LDC Text Amendment) (Adoption Public Hearing) to consider a Land Development Code text amendment to Appendix E to add Development Standards related to LDCPAS-2019-18 which is a Future Land Use amendment on 8.62 +/- acres from Residential Medium to Community Activity Center (CAC).

**P. CONSENT AGENDA ITEMS**

- COMMISSIONER DISTRICT 1
- COMMISSIONER DISTRICT 2
- COMMISSIONER DISTRICT 3
- COMMISSIONER DISTRICT 4
- COMMISSIONER DISTRICT 5
- COUNTY COMPTROLLER

22. Removal of equipment from inventory as listed on Blanket Removal Form 2097.
23. Audit Report 2020-01 Utilities Rebate Program follow-up audit.

- COUNTY MANAGER
- ECONOMIC DEVELOPMENT
- TOURISM/SPORTS MARKETING
- OFFICE OF PLANNING & DEVELOPMENT

24. SET HEARING (LDCPAL 2019-16 Walker Road CPA) to consider a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 79.23 +/- acres from Agricultural/Residential-Rural (A/RR) in the Rural Development Area (RDA) to Residential Low (RL) in the Urban Growth Area (UGA). (Suggested hearing dates are May 19, 2020 at 11:00 a.m. or immediately following the Regular Agenda and July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
25. SET HEARING (LDCPAL 2019-17 Old Polk City Road CPA) to consider a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 20.91 +/- acres from Residential Suburban-X (RSX) in the Suburban Development Area (SDA) to Residential Low-X (RL-1X) in the Urban Growth Area (UGA) Polk City Special Protection Area (PC-SPA) in the Green Swamp Area of Critical State Concern (ACSC). (Suggested hearing dates are May 19, 2020 at 9:30 a.m. or immediately following the Regular Agenda and September 1, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

26. SET HEARING (LDCPAL 2019-18 Richland CPA) to consider a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 95 +/- acres from Residential Low-1X (RL-1X) to Residential High-X (RHX). (Suggested hearing dates are May 5, 2020 at 9:30 a.m. or immediately following the Regular Agenda and July 7, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
27. Accept a cash surety for Camden Park at Providence - Phase 2 in the amount of \$92,699.20. (No fiscal impact)
28. Approve the release of a warranty and surety in the amount of \$178,997.98 in the form of Maintenance Bond No. 80115930 for Festival the Meadows BLVD Amenity. (No fiscal impact)
29. Approve the release of a surety in the amount of \$5,500 in the form of a cash surety for Lakeside Heritage Phase 2. (No fiscal impact)
30. Accept Performance Surety Ryder Bond No. E259344 for Lunn Landings in the amount of \$21,750. (No fiscal impact)
31. Accept Madison Place potable water, wastewater and reclaim utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
32. Accept a one year warranty and surety in the amount of \$143,641.25 in the form of Maintenance Bond No. LICX1184203 for Madison Place. (No fiscal impact)
33. Preservation Pointe Phase 2B Plat for Conditional Approval. (No fiscal impact)
34. SET HEARING LDCPAS 2019-11 (Gadd, CPA) to consider the adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Low-X (RL-X) to Business Park Center-X (BPC-X) in the Transit Supportive Development Area (TSDA) and in the US Highway 98 Selected Area Plan (SAP). This case was continued to February 4, 2020 from November 5, 2020 and then continued to May 5, 2020 at 1:30. However, the hearing needs to be rest for a 9:30 am hearing time. (Suggested hearing date is May 5, 2020 at 9:30 a.m.)

#### DEPUTY COUNTY MANAGER

#### PROCUREMENT

35. Approve Amendment #5 to Master Service Agreement #05-75 with Attenti US, Inc. for electronic monitoring services.

#### COMMUNICATIONS

36. Proclaim April 22, 2020 as Earth Day.
37. Proclaim April 2020 as Child Abuse Prevention Month.
38. Proclaim April 30, 2020 as a Day of Civic Renewal in Polk County.

#### COOPERATIVE EXTENSION SERVICES

#### HEALTH & HUMAN SERVICES

39. Approve Modification of State Housing Initiatives Partnership (SHIP) rehabilitation/replacement homeowner assistance agreements for Case RC19 S 009. (\$1,257.00 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

40. Approve Hazard Mitigation Grant Agreement with the Florida Department of Emergency Management (FDEM), CIP Amendment, budget transfer for match, and adopt resolution to fund the design of the Wilson Acres Drainage Improvements Project. (\$40,500 one-time revenue and \$13,500 county match)
41. Adopt Resolutions setting speed limit on Garrett Ridge Court, near Winter Haven. (\$51.45 one-time expense)
42. Approve Modification No. 2 to CSA No. 17-051-01 with Burgess and Niple, Inc. for the K-ville Avenue (CR 542) at Recker Highway (SR 655) Turnlane Project. (\$29,727.83 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

43. Approve Release of Lien related to a Workforce Housing Impact Fee Mitigation. (No fiscal impact)
44. Approve Agreement for Parcel 802 in conjunction the Gibson Oaks Water Production Facility Project. (\$27,000 one-time expense)
45. Approve Agreement for Parcel 803 in conjunction with the Gibson Oaks Water Production Facility Project. (\$60,000 one-time expense)
46. Approve Right-of-Way Agreement between Juan Carlos Borja and Yadira Serrano Salgado and Polk County in conjunction with the County Road 557 Improvement Project. (\$230,000 one-time expense)
47. Approve Right-of-Way Agreement between Cindy I. Jimenez and Polk County in conjunction with the County Road 557 Improvement Project. (\$295,000 one-time expense)
48. Approve Lease Amendment Number 7 between Polk County and the United States of America for the John Hunt Building. (\$51,995.84 annual revenue)
49. SET HEARING to consider a request to vacate a portion of a platted sanitary sewer easement as shown on the plat of Ovation Replat . (Suggested hearing date is May 5, 2020 at 9:30 a.m. or immediately following the Regular Agenda)
50. Accept Polk County Utilities Easement from BHS Lakeland, LLC and Loti Lakeland, LLC, as requested through the Development Review Process. (No fiscal impact)
51. Accept instrument for additional right-of-way for Alturas Babson Park Cutoff Road, as requested through the Development Review Process. (No fiscal impact)
52. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Richmond, Alldritt, Harshberger and McQuire parcels. (\$4,200 one-time expense)
53. Approve Memorandum of Understanding and Transportation off System Post Project Maintenance Agreement between FDOT and Polk County and adopt a resolution in conjunction therewith all in conjunction with the realignment of Magnolia Drive by FDOT. (No fiscal impact)
54. Accept Drainage Pipeline Easement from Citrus Ridge Neighborhood Association, Inc. in conjunction with maintenance improvements to a storm water outfall pipe associated with Citrus Ridge Drive. (No Fiscal Impact)
55. Approve Extensions to Declaration of State of Local Emergency 20-01.

## **ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, April 22, 2020 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors meeting will be held via Zoom meeting, by a link provided on the Polk Regional Water Cooperative website at [www.prwcwater.org](http://www.prwcwater.org).
  
- Thursday, April 30, 2020 - 2:00 p.m. – The Sports and Special Events Committee meeting will be held via Zoom meeting, by a link provided on the Polk County Sports Marketing website at [www.centralfloridasports.com](http://www.centralfloridasports.com).
  
- Friday, May 1, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.