



Polk County Board of County Commissioners

Meeting Agenda - Final-revised

August 16, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

Patrick Daughtery, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

A.1. George Long, City Manager of Bartow (Retirement Service Recognition)

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

C.1. Eddie Myers, Jr. to discuss general concerns.

C.2. Jennifer Raybon, candidate for the U.S. House to represent the 18th District.

C.3. Comments.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

D.2. Approve Eloise CRA Consent Agenda.

D.3. Approve Harden/Parkway CRA Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on August 2, 2022.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

G.1. Proposed Fiscal Year 2022-2023 budgets for the Astonia and Solterra Resort Community Development Districts.

H. COUNTY MANAGER (BILL BEASLEY)

H.1. Approve the first amendment to the contract with The Haley Center, Inc. to provide primary and specialty care services to eligible low-income county residents. (total amount not to exceed \$352,410 annually)

H.2. Approve the second amendment to the contract with We Care of Central Florida, Inc. for referral and coordination of specialty care services to eligible low-income county residents. (total amount not to exceed \$597,420 annually)

H.3. Approve the contract with We Care of Central Florida, Inc. for transportation to health care services to eligible low-income county residents. (total amount not to exceed \$381,368 annually)

H.4. Approve Land Purchase Agreement between Raley Environments, Inc and William Lindsay Raley, Jr., as Trustee and Polk County in conjunction with the Peace Creek Canal Project. (\$3,555,100 one-time expense)

H.5. Approve Land Purchase Agreement between Thelma C. Raley, Inc. and Polk County in conjunction with the Lake Annie Restoration and Water Storage Project. (\$685,000 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

I.1. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

J.1. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

K.1. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

L.1. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

M.1. Chair Santiago Comments.

N. LAY BOARD APPOINTMENTS

N.1. Appoint Bridgett Lattimore as a member of the Housing and Neighborhood Development Citizens Advisory Committee (CAC) for a three-year term, August 16, 2022 through August 16, 2025. (No fiscal impact)

N.2. Appoint Bianca Danee' Mitchell as a member of the Housing and Neighborhood Development Citizens Advisory Committee (CAC) for a three-year term, August 16, 2022 through August 16, 2025. (No fiscal impact)

N.3. Reappoint Susan Hurlburt as a member of the Housing and Neighborhood Development Citizens Advisory Committee (CAC) for a three-year term, August 16, 2022 through August 16, 2025. (No fiscal impact)

O. PUBLIC HEARINGS

* County Attorney opening comments

O.1. Public Hearing to consider adoption of a Resolution to vacate a portion of platted, unmaintained right-of-way shown as Marianna Avenue on the Map of Sanitaria Subdivision.

O.2. Public Hearing (LDCD-2022-5 Waverly Sub-District Change) (Adoption Hearing) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4) on +/- 25.00 acres. (No fiscal impact)

O.3. LDPD-2022-5 (DR Bryant PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDPD-2022-5.

O.4. Public Hearing (Adoption Hearing) LDCT-2022-5 (Multi-Family in CAC and RAC), a County-initiated ordinance amending the Land Development Code to amend Table 2.1 Use Table to list "Multi-Family" as a "C3" Conditional Use within Community Activity Center (CAC) and Regional Activity Center (RAC) land use districts (No Fiscal Impact).

O.5. Public Hearing (First Reading) LDCT-2022-6 (Temporary Shelter Text Amendment), a County-initiated ordinance amending the Land Development Code Section 207.K Temporary Emergency Shelters to allow such shelters to be utilized in the event of new construction or replacement of a primary residence on vacant parcels located outside of platted subdivisions (No Fiscal Impact).

P. CONSENT AGENDA ITEMS

P. COMMISSIONER DISTRICT 1

P. COMMISSIONER DISTRICT 2

- P. COMMISSIONER DISTRICT 3
- P. COMMISSIONER DISTRICT 4
- P. COMMISSIONER DISTRICT 5
- P. COUNTY COMPTROLLER
- P.1. Removal of equipment from inventory as listed on Blanket Removal Form 2153.
- P. COUNTY MANAGER
- P.2. Establish Holiday and Board meeting schedule for 2023
- P. ECONOMIC DEVELOPMENT
- P. TOURISM/SPORTS MARKETING
- P. OFFICE OF PLANNING & DEVELOPMENT
- P.3. SET HEARING (LDCD-2022-4 - Lunn Road Sub-District Change) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-3 (RL-3) on +/- 0.92 acres. Suggested hearing date is September 6, 2022 at 9:30 a.m. (No fiscal impact)
- P.4. SET HEARING LDCPAS 2022-19 (Pipkin Road & County Line Road, CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 9.66 +/- acres from Residential Low (RL) to Residential Medium (RM) in the Transit Supportive Development Area (RDA). The suggested adoption hearing date is September 6, 2022, at 9:30 a.m.
- P.5. SET HEARING LDCPAS 2022-17 (The Hub at Polk County-Metro Architecture Partnership, Inc, CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 9.62 +/- acres from Residential Medium-X (RMX) to Residential High-X (RHX) in the Transit Supportive Development Area (TSDA). The suggested adoption hearing date is September 6, 2022, at 9:30 a.m.
- P.6. SET HEARING LDCT-2022-7 (SE Polk Mobile Homes) to consider the adoption of a County-initiated ordinance amending the Land Development Code to add Individual Mobile Homes into the Village Centers and Village Center Cores of the Southeast Polk SAP. Suggested hearing date for the first reading is September 6, 2022 at 9:30 a.m. and the second reading on September 20, 2022 at 9:30 a.m. No Fiscal Impact.
- P.7. Accept Indigo at Champions Ridge potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)

- P.8. Accept a one-year warranty and surety in the amount of \$16,794 in the form of a cash surety for Indigo at Champions Ridge. (No fiscal Impact)
- P.9. Approve the release of a surety in the form of Performance Bond No. 41K235040 in the amount of \$346,082 for Mattie Pointe. (No fiscal impact)
- P.10. Accept Norton Road Storage Phase 1 wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
- P.11. Accept a one-year warranty and surety in the amount of \$4,209.28 in the form of Maintenance Bond No. 1183357 Norton Road Storage Phase 1. (No fiscal Impact)
- P.12. Accept Posner Estates Townhomes potable water and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
- P.13. Accept Rafina - Tract C-2 portable water system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
- P.14. Accept a one-year warranty and surety in the amount of \$1,037.80 in the form of cash surety for Rafina - Tract C-2. (No fiscal Impact)
- P.15. Rocker Road Estates plat for Conditional Approval. (No fiscal impact)
- P.16. Approve the release of a warranty and surety Maintenance Bond No. 268014085 in the amount of \$27,893.96 for Trinity Ridge Commercial. (No fiscal impact)
- P.17. Westview Pod A Phase 1 Plat for Conditional Approval. (No fiscal impact)
- P.18. Approve the release of a Surety Bond No. 59BSBIU1770 in the amount of \$2,182,639.85 for Windsor Island Resort Phase 2B. (No fiscal impact)
- P.19. Accept Windsor Island Resort Phase 2B potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
- P.20. Accept a one-year warranty and surety bond No 59BSBIU1770M in the amount of \$186,297.69 for Windsor Island Resort Phase 2B. (No fiscal Impact)
- P.21. Approve recommended changes to the functional classification of select Polk County roads: Jacks Road. (No fiscal impact)
- P.22. Payment Processing Agreement between Polk County, a political subdivision of the State of Florida and CSG Forte Payment's, Inc.
- P. BUILDING

P. DEPUTY COUNTY MANAGER

P. BUDGET & MANAGEMENT SERVICES

P.23. Approve distribution of funds from the Driver Education Trust Fund to the Polk County School Board for use in their driver education safety program. Disbursement amount \$312,598.46

P. PROCUREMENT

P.24. Request Board approve selection committee's recommendation to authorize staff to enter into contract negotiations with Life Extension Clinic, Inc., dba Life Scan Wellness Centers for Firefighter Physicals. (No fiscal impact)

P.25. Approve an agreement with Parlier + Crews Architects, Inc. to provide professional architectural and engineering services for the Sheriff's Burnham McCall Training Center K-9 Building. (\$122,373.00 one-time expense).

P.26. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Electrical Design Associates, General Control Systems, and Revere Control Systems for Electrical, Instrumentation, Communication, Network, Supervisory Control and Data Acquisition (SCADA), and IloT & AIoT Systems Services. (No fiscal impact)

P.27. Request Board approve agreement with CivilSurv Design Group, Inc for professional services for the Crooked Lake Park Wastewater Treatment Facility and Collection System Upgrades Project. (\$285,290.00 one-time expense)

P. COMMUNICATIONS

P. COOPERATIVE EXTENSION SERVICES

P. HEALTH & HUMAN SERVICES

P.28. Approve Amendment 3 to the City of Bartow Subrecipient Agreement (No Fiscal Impact)

P.29. Approve Amendment No.1 to the Emergency Rental Assistance Processor Agreement with Florida Rural Legal Services, Incorporated (No Fiscal Impact).

P.30. Approve Amendment No.1 to the Emergency Rental Assistance Fiscal Agent Services Agreement with Debt Management Credit Counseling Corporation, a not-for-profit corporation. (No Fiscal Impact).

P.31. Approve HOME Investment Partnership rehabilitation/replacement program homeowner assistance agreement, for the property located in Winter Haven, FL (\$160,136.20 one-time expense)

- P.32. Approve Community Development Block Grant (CDBG) Program homeowner assistance agreements for property located in Winter Haven, FL for Case RC22-CDBG-002. (\$163,296.20 one-time expense)
- P.33. Approve Community Development Block Grant (CDBG) Program homeowner assistance agreements for property located in Winter Haven, FL for Case RC22-CDBG-001. (\$160,328.20 one-time expense)
- P. EQUITY & HUMAN RESOURCES
- P. INFORMATION TECHNOLOGY
- P. CODE ENFORCEMENT
- P. COUNTY PROBATION
- P.34. Approve letter of support for allocation of FY21 Byrne Justice Assistance Grant funds. (No fiscal impact)
- P. RISK MANAGEMENT
- P. INDIGENT HEALTH CARE
- P. FACILITIES MANAGEMENT
- P.35. Approve Consultant Services Authorization (CSA) No. 2021-029-03 with Furr, Wegman and Banks Architects, PA, for consultant services associated with the Emergency Management EOC Warehouse Building project. (\$117,006.00 one-time expense)
- P. FLEET MANAGEMENT
- P. PARKS & NATURAL RESOURCES
- P.36. Approve agreements with Chastain Skillman, Inc., Dewberry/ Hydro, Inwood Consulting Engineers, Inc., Kisinger Campo & Associates, Corp, and Wood Environmental & Infrastructure to provide professional engineering services. (No fiscal impact)
- P. FIRE RESCUE
- P. EMERGENCY MANAGEMENT
- P. REAL ESTATE SERVICES
- P.37. Accept instrument for additional right-of-way along Old Highway 37 as requested through the Development Review Process. (No fiscal impact)
- P.38. Authorize the conveyance of the County's interest in parcel ID Number 262728-000000-013050 to the City of Lake Alfred. (No fiscal impact)

- P.39. Approve Agreement for Transfer of Public Road between the Town of Dundee and Polk County for a portion of unmaintained platted right-of-way within Florida Highlands Company's Subdivision Plat and authorize a County Deed for said right-of-way. (No fiscal impact)
- P.40. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Norrito, Menger, Petersen/DuVall, Jones/Ireland parcels. (\$7,000.00 one-time expense)
- P.41. Declare surplus and authorize the conveyance of County's interest in Parcel ID Number 232826-000000-034270 to the City of Lakeland. (No fiscal impact)
- P.42. Accept utility easement from Shoppes at Citrus Ridge, LLC as requested through the Development Review Process (No fiscal impact)
- P.43. Approve Agreement for Transfer of Public Road, between the City of Lake Wales and Polk County for Spratt Road and authorize a County Deed for the right-of-way associated therewith. (No fiscal impact)
- P.44. Declare surplus and authorize the public sale of County-owned Parcel ID Number 282918-937101-000650. (Potential for \$35,000 or greater, one-time revenue)

P. ROADS & DRAINAGE

- P.45. Approve Amended Interlocal Agreement between Polk County and the City of Davenport for Road Improvements for the Davenport - Haines City Phase 2 Resurfacing Group (no fiscal impact).
- P.46. Approve Mitigation Credit Purchase and Deposit Agreement with the Hillsborough River Mitigation Bank (HRMB) for 0.91 acres of State Owned Forested UMAM Credits for the Kathleen Road, from Galloway Road to Duff Road, Improvements Project. (\$127,400.00 one-time expense)

P. UTILITIES

- P.47. Approve Modification No. 1 to Agreement No.1 HOI 64 with the Florida Division of Emergency Management (FDEM) for increased grant funding associated with Polk County, Northeast Region 2 - Lift Station Generators, also known as Polk County's Standby Power Improvements Phase 2 Project (\$222,045.00 additional grant funds via the Federal Emergency Management Agency Hazard Mitigation Grant Program).

P. WASTE & RECYCLING

P. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

P. COURT RELATED

- P. POLK COUNTY PROPERTY APPRAISER
- P. POLK COUNTY SHERIFF
- P. POLK COUNTY SUPERVISOR OF ELECTIONS
- P. POLK COUNTY TAX COLLECTOR
- P. SUPERINTENDENT OF POLK COUNTY SCHOOLS
- P. WORKFORCE DEVELOPMENT BOARD
- P. COUNTY ATTORNEY
- P.48. Release of Lien for Shambrielle Harrison upon payment of \$5,544 to satisfy an Affordable Housing Impact Fee Exemption lien. (\$5,544 one-time revenue)
- P.49. Consider adoption of a written order denying LDPD-2022-4 with prejudice. (No fiscal impact)
- P. ELOISE COMMUNITY DEVELOPMENT AGENCY
- P.50. Approve the Eloise CRA minutes from May 3, 2022.
- P.51. Request the Eloise CRA Board adopt the attached resolution approving the FY 22-23 budget for the Agency in the amount of \$771,805.
- P. HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY
- P.52. Approve the Harden/Parkway CRA minutes from October 5, 2021.
- P.53. Request the Harden/Parkway CRA Board adopt the attached resolution approving the FY 2022-2023 budget for the Agency in the amount of \$1,519,283.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, August 17, 2022 - 9:00 a.m. – Capital Improvement Projects Board Work Session will be held in the Commissioners’ Conference Room, Room 407.
- Wednesday, August 17, 2022 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, August 18, 2022 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, August 18, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 18, 2022 - 9:00 a.m. – Tourist Development Council will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Monday, August 22, 2022 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
- Thursday, August 25, 2022 - 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
- Thursday, August 25, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 25, 2022 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Thursday, September 1, 2022 - 9:00 a.m. – Tourist Development Council’s Arts, Culture, and Heritage Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Friday, September 2, 2022 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners’ Conference Room, Room 407.
- Monday, September 5, 2022 – The offices of the Board of County Commissioners will be closed in observance of the Labor Day Holiday.