



Polk County Board of County Commissioners

Meeting Agenda

August 2, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

1. Patrick Daughtry, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

2. Katie Hayes, Executive Director, Keep Polk County Beautiful, Inc., to present the 2021-2022 Clean It Up to Green It Up Program and 2022-2023 proposed work plan.
3. Dave Carter, P.E. Chairman of the Stormwater Technical Advisory Committee, to provide an update on Committee activities.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

4. Comments.

D. APPROVE CONSENT AGENDA

5. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

6. Disbursements.
7. Approve Minutes of Regular Board Meeting held on July 19, 2022.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

H. COUNTY MANAGER (BILL BEASLEY)

8. Approve Consultant Services Authorization 18-066-04 with Black and Veatch Corp. for the Horizontal Asset Risk Analysis project. (\$371,385 not-to-exceed, one-time expense)
9. Approve the Construction Manager at Risk (CMAR) 2020-056-1, Guaranteed Maximum Price (GMP) Addendum with Rodda Construction, Inc., for the Polk County Courthouse (Judicial) Parking Garage Remediation (\$646,809.00 one-time expense)
10. Approve Interlocal Agreement between Polk County and the City of Lakeland (City) for the Fort Fraser Trail Extension Project. (\$400,000.00 one-time future revenue)
11. Approve the Infrastructure Agreement between Polk County and Champions Ridge, LLC for Elan at Champions Ridge, CIP Amendment and budget transfer. (\$5,581,004.00 One Time Expense and transfer).
12. Tri-Party Agreements for HOME-ARP (American Rescue Plan) Loan Funding for Swan Landing Apartments. (\$500,000 one time expense)
13. Tri-Party Agreement for SHIP Funding for Swan Landing Apartments. (\$500,00 one time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

14. Appoint David Dalton as a Member of the Polk County Planning Commission for the remainder of the term ending September 30, 2022 and for a three-year term, October 1, 2022 to September 30, 2025.
15. Reappoint Heather Gordon to serve as the Health Care Clinic member of the Citizens Health Care Oversight Committee for the four-year term, September 1, 2022 through August 31, 2026.
16. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

17. Appoint Denise Bohde as a Member (Seat 3) of the Polk County Historical Commission, for the three-year term, October 1, 2022 through September 30, 2025.
18. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

19. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

20. Appoint Brooke Agnini as a Member of the Polk County Planning Commission for the remainder of the three-year term ending October 24, 2024.
21. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

22. Chair Santiago Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

23. Public Hearing (LDCD-2022-3 – Spirit Lake Sub-District Change) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4) on +/- 5.00 acres. (No fiscal impact)
24. Public Hearing LDCPAS-2022-11 (Mutz Motors, CPA) (Adoption Public Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 0.5 +/- acres from Residential Low (RL) to Linear Commercial Corridor (LCC) in the Transit Supportive Development Area (TSDA). (No Fiscal Impact)
25. Public Hearing LDCPAS 2022-12 (Clayton Homes LCC, CPA) (Adoption Public Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 1.39 +/- acres from Residential Suburban (RS) to Linear Commercial Corridor (LCC) in Suburban Development Area (SDA). (No Fiscal Impact)
26. Public Hearing LDCPAS 2022-14 (Concept Companies INST, CPA) (Transmittal Public Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 2.03 +/- acres from Linear Commercial Corridor (LCC) to Institutional-1 (INST) in a Transit Supportive Development Area (TSDA). (No Fiscal Impact)
27. Public Hearing LDCPAS 2022-10 (Waverly Road, CPA) (Adoption Public Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 22 +/- acres from Business Park Center (BPC) and Neighborhood Activity Center (NAC) to Residential Low (RL) and related to LDCD-2022-5 for a Land Development District Change to Residential Low-4 (RL-4). (No Fiscal Impact)
28. Public Hearing LDCPAS 2022-13 (Colbert Landing RM, CPA) (Adoption Public Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 4.564 +/- acres from Residential Low-X (RLX) to Residential Medium-X (RMX) in Transit Supportive Development Area (TSDA). (No Fiscal Impact)
29. LDPD-2022-4 (Auburn Creek PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to deny LDPD-2022-4.
30. Public Hearing (First Reading) LDCT-2022-5 (Multi-Family in CAC and RAC), a County-initiated ordinance amending the Land Development Code to amend Table 2.1 Use Table to list "Multi-Family" as a "C3" Conditional Use within Community Activity Center (CAC) and Regional Activity Center (RAC) land use districts (No Fiscal Impact).

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

31. Removal of equipment from inventory as listed on Blanket Removal Form 2152.
32. Proposed Fiscal Year 2022-2023 budgets for the Bridgewater, Harmony on Lake Eloise, North Powerline Road, Scenic Terrace North and Scenic Terrace South Community Development Districts.

COUNTY MANAGER

33. Approve an Agreement with Anfield Consulting, Inc. for lobbying services for fiscal year 2023. (\$180,000 one-time expense)
34. Approve Subcontract Amendment Six between the Ounce of Prevention Fund of Florida and Polk County, for the provision of Healthy Families Polk Services for Fiscal Year 2022-2023 (\$1,441,115 One-time Revenue, \$327,250 Cash Contribution).

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

35. SET HEARING (LDCCD-2022-5 – Waverly Site RL-4 Sub-District Change) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4) on 22 +/- acres. Suggested hearing date is August 16, 2022 at 9:30 a.m. (No fiscal impact)
36. SET HEARING LDCT-2022-6 (Temporary Shelter Text Amendment) for a County-initiated ordinance amending Section 207.K Temporary Emergency Shelters to allow recreational vehicles to be occupied while new construction of a site-built home is completed on a parcel one (1) acre or larger and not in a platted subdivision subject to a Level 1 Review. Suggested hearings for a first reading on August 16, 2022 at 9:30 a.m. and the second reading on September 6, 2022, at 9:30 a.m. (No Fiscal Impact)
37. SET HEARING (LDPD-2022-5 DR Bryant PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDPD-2022-5. Suggested hearing date is August 16, 2022, at 9:30 a.m. (No Fiscal Impact.)
38. Clubhouse Acres Phase 1 plat for Conditional Approval. (No fiscal impact)
39. Glen Saint Mary Subdivision Plat for Conditional Approval. (No fiscal impact)
40. Approve the release of a warranty and surety in the amount of \$6,175.50 in the form of Maintenance Bond No. 12194000034 for Springs at Posner Park. (No fiscal impact)
41. Accept Performance Surety Bond No. CMS347442 for Spirit Landings in the amount of \$1,523,745.10. (No fiscal impact)
42. Rollins Acres Plat for Conditional Approval. (No fiscal impact)

43. Accept Performance Surety Bond No. GM209781 for Champions Station in the amount of \$1,173,167. (No fiscal impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

44. Approve an American Rescue Plan Funding Agreement with Ridge Youth Agriculture Foundation, Inc. (\$15,000 one-time expense)

PROCUREMENT

45. Approve Amendment No. 1 to the Agreement with The Zimmerman Agency LLC for website redesign. (\$74,580.00 one-time expense)
46. Request Board approve selection committee's recommendation to authorize staff to enter into contract negotiations with Revere Control Systems, Inc. and General Control Systems, Inc. for Utilities SCADA Construction Services (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

47. FDLE Certificate of Participation

RISK MANAGEMENT

INDIGENT HEALTH CARE

48. Approve the first amendment to the contract with Talbot House Ministries of Lakeland, Inc. for the provision of primary and specialty care services to eligible low-income county residents. (No fiscal impact)

FACILITIES MANAGEMENT

49. Request Board approve, accept and sign an Agreement between the State of Florida, Department of State and the Polk County Board of County Commissioners for Special Category Grant by the Division, grant number 23.h.sc.100.014 for the Project Polk County History Center - Exterior Window Restoration and Exterior Door Repair," in the amount of \$500,000.

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

50. Approve First Amendment to the Agreement between Southwest Florida Water Management District and Polk County for Management of Circle B Bar Reserve. (No Fiscal Impact)
51. Approve First Amendment to the Agreement between Southwest Florida Water Management District and Polk County for Acquisition of Crooked Lake. (No Fiscal Impact)
52. Approve Second Amendment to the Agreement between Southwest Florida Water Management District and Polk County for Management of Crooked Lake. (No Fiscal Impact)

FIRE RESCUE

EMERGENCY MANAGEMENT

REAL ESTATE SERVICES

53. SET HEARING to consider a request to vacate a portion of platted and unmaintained right-of-way as shown on the map of Sanitaria Subdivision. (Suggested hearing date is August 16, 2022 at 9:30 a.m or immediately following the Regular Agenda)
54. Accept Quit Claim Deed for property being donated for conservation preservation, located in the Lake Wales Ridge Ecosystem - Crooked Lake West project area, Miersma Estate parcel. (\$98.81 one-time expense)
55. Approve First Amendment to Lease No. 356, Extension Agreement between Polk County and Polk Senior Games, Inc. (No Fiscal Impact)
56. Approve Land Purchase Agreement in conjunction with the purchase of a conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Bohan Estate parcel. (\$1,500 one-time expense)
57. Accept instrument for additional right-of-way along Old Lake Alfred Road as requested through the Development Review Process. (No fiscal impact)
58. Authorize the conveyance of three County owned parcels to the City of Haines City. (No fiscal impact)
59. Authorize the conveyance of ten County owned parcels to the City of Lakeland. (No fiscal impact)
60. Authorize the conveyance of the County's interest in parcel ID Number 262820-559500-007050 to the City of Winter Haven. (No fiscal impact)
61. Approve that no County owned parcels are appropriate for the Affordable Housing, 2022.
62. Approve Right-of-Way agreement from 14K Enterprises Inc./Overlook Consulting, LLC for a temporary construction easement associated with drainage improvements along Chestnut Road, Parcel 701. (\$4,500 one-time expense)

ROADS & DRAINAGE

63. Adopt a Resolution Setting Speed Limits on Cypress Fox Boulevard, Fox Squirrel Drive, Iguana Loop, and Reddish Egret Court, Within the Meadow Walk Subdivision, near Davenport. (\$535.22 one-time expense)

UTILITIES

- 64. Approve Allowance Authorization Release No. 1 to Contract 2021-005 with Vogel Bros. Building Co. for the Gibson Oaks Water Production Facility project (\$88,783.03 one-time expense)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

- 65. Accept Report of Discounts, Errors, Double Assessments & Insolvencies.

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

- 66. Request Board to authorize the County Manager to execute assignments with municipalities to allow a municipality to assign its city/county funds received in settlements for opioid litigation to Polk County.
- 67. Consider adoption of a written order denying LDSPD-2022-1 with prejudice. (No fiscal impact)
- 68. Adopt Resolution Amending Polk County Resolution No.07-023, as amended by Resolution No. 09-074, pertaining to Polk County created Lay Boards, Commissioners and Commission.
- 69. Adopt Resolution authorizing extending the term of the Stormwater Technical Advisory Committee.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, August 2, 2022 - 6:00 p.m. - Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.

- Wednesday, August 3, 2022 - 8:15 a.m. - Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, August 3, 2022 - 9:00 a.m. - Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, August 4, 2022 - 8:30 a.m. - Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Monday, August 8, 2022 - 1:30 p.m. - Appeal Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Tuesday, August 9, 2022 - 10:30 a.m. - Deferred Compensation Committee will meet in the Multi-Purpose Room, Room 413.
- Wednesday, August 10, 2022 - 8:30 a.m. - Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Thursday, August 11, 2022 - 8:30 a.m. - Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, August 11, 2022 - 2:30 p.m. - Historical Commission and Marker Committee will meet in the County Commission Boardroom.
- Thursday, August 11, 2022 - 5:30 p.m. - Contractor Licensing Board will meet in the County Commission Boardroom.

- Friday, August 12, 2022 - 8:30 a.m. - Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.