



Polk County Board of County Commissioners

Meeting Agenda

February 16, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Pastor Mark Hodges, Winter Haven Baptist Church, Winter Haven

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Video Recognition of employees with more than 20 years of service to Polk County.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on February 2, 2021.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

7. The 2020-2021 Annual Meeting Schedule for the Highland Meadows Community Development District.

8. Approve Treymont Plat for Conditional Approval. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

9. Approve Community Investment Program (CIP) amendment and budget transfers for the Micanopy Drive Drainage Improvement Project. (\$450,000 one-time expense)
10. Approve a CIP amendment and budget transfer from reserves to add the Fort Fraser Trail Extension Project to the FY 20/21 Roads and Drainage Community Investment Program (CIP) and approve a Consultant Services Authorization with Rummel, Klepper & Kahl, LLP to provide engineering services for the design to extend the Fort Fraser Trail. (\$420,589.08 transfer and one-time expense)
11. Approve a Consultant Services Authorization with CivilSurv Design Group Inc. for the US 27 from US 98 to Harvard Avenue Utility Relocations project. (\$327,760 not-to-exceed, one-time expense)
12. Adopt Resolution accepting Emergency Rental Assistance Funds in the amount of \$21,885,140 and amend the budget for unanticipated revenue (\$21,885,140 one-time revenue)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

13. Reappoint Cathy Case to serve as a member of the Housing Finance authority for the four-year term, January 23, 2021 through January 22, 2025.
14. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

15. Reappoint Franklin "Ed" Shoemaker, PhD, as a member of the Housing Finance Authority for the four-year term, December 1, 2020 through November 30, 2024.
16. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

17. Appoint Jeffrey F. Spence to serve on the Stormwater Technical Advisory Committee for the remainder of the term ending August 15, 2022, which coincides with the term of the Committee.
18. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

19. Appoint Edward Murawski to serve on the Stormwater Technical Advisory Committee for the remainder of the term ending August 15, 2022, which coincides with the term of the Committee.
20. Reappoint Allen Ayris to serve on the Polk County Sidewalk Advisory Committee for the three-year term, March 1, 2021 through February 29, 2024.
21. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

- 22. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

- 23. Appoint Darrell Starling to Housing and Neighborhood Development's Citizens Advisory Committee (CAC) for the three-year term, February 16, 2021 through February 15, 2024.
- 24. Appoint Mark Piburn to Housing and Neighborhood Development's Citizens Advisory Committee (CAC) for the three-year term, February 16, 2021 through February 15, 2024.

O. PUBLIC HEARINGS

* County Attorney opening comments

- 25. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Coca-Cola Beverages Florida, LLC, and approval of a Performance Agreement with the company.
- 26. Public Hearing to consider adoption of a resolution to vacate portions of platted and unmaintained rights-of-way and easements as shown on the Plat of Waverly Growers Development and as shown on the Plat of a Resubdivision of A Portion of Waverly Growers Development, and accept a Quit Claim Deed for additional right-of-way in conjunction therewith.

P. CONSENT AGENDA ITEMS

- COMMISSIONER DISTRICT 1
- COMMISSIONER DISTRICT 2
- COMMISSIONER DISTRICT 3
- COMMISSIONER DISTRICT 4
- COMMISSIONER DISTRICT 5
- COUNTY COMPTROLLER

- 27. Accept Public Official Bond for Property Appraiser Marsha M. Faux, CFA, ASA.
- 28. Removal of equipment from inventory as listed on Blanket Removal Form 2117.
- 29. The 2020-2021 Annual Meeting Schedule for the Bridgewater Community Development District.
- 30. The 2020-2021 Annual Meeting Schedule for the Westridge Community Development District.

- COUNTY MANAGER
- ECONOMIC DEVELOPMENT
- TOURISM/SPORTS MARKETING
- OFFICE OF PLANNING & DEVELOPMENT

31. Approve the release of a warranty and cash surety in the amount of \$506.10 for Dollar General Store #19627. (No fiscal impact)
32. Approve Honeyfarm Estates plat for Conditional Approval. (No fiscal impact)
33. Approve Mattie Pointe plat for Conditional Approval. (No fiscal impact)
34. Approve Pinnacle Point plat for Conditional Approval. (No fiscal impact)
35. Accept a one-year warranty and surety in the amount of \$31,155.01 in the form of Maintenance Bond No.107254015 for Publix at Kathleen & Duff Road. (No fiscal impact)
36. Accept Publix at Kathleen & Duff Road potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
37. Approve the release of a warranty and cash surety in the amount of \$1,761.15 for US 27 Industrial. (No fiscal impact)
38. Approve Tuscan Meadows Phase 2 plat for Conditional Approval. (No fiscal impact)
39. SET HEARING (LDCD-2020-9 –Patel Sub-District Change) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-3 (RL-3) on +/- 4.55 acres. (Suggested hearing date is March 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
40. SET HEARING (LDCU-2020-38 Alafia Solar Modification De Novo Hearing) to consider an appeal to the Planning Commission's decision to deny LDCU-2020-38. (Suggested hearing date is March 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

DEPUTY COUNTY MANAGER

PROCUREMENT

41. Approve agreements with AshBritt, Inc., Crowder Gulf Joint Venture and Ceres Environmental Services for disaster debris removal services. (No fiscal impact until a disaster event)
42. Approve agreements with Tetra Tech, Inc., and Thompson Consulting Services, LLC, for disaster debris monitoring services. (No fiscal impact until a disaster event)
43. Approve a cooperative "piggyback" purchase agreement through Sourcewell with CDW Government LLC for Technology Catalog Solutions. (\$139,895 estimated one-time expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

44. Approve Community Development Block Grant COVID-19 1 (CDBG-CV1) Subrecipient Agreement Amendment No. 1 between Polk County and Gospel, Inc. (\$65,000 one-time expense)

45. Approve Community Development Block Grant COVID-19 1 (CDBG-CV1) Subrecipient Agreement Amendment No. 1 between Polk County and Salvation Army, A Georgia Corporation. (\$65,000 one-time expense)
46. Approve Community Development Block Grant COVID-19 1 (CDBG-CV1) Subrecipient Agreement Amendment No. 1 between Polk County and Volunteers In Service to The Elderly (VISTE). (\$65,000 one-time expense)
47. Approve Community Development Block Grant COVID-19 1 (CDBG-CV1) Subrecipient Agreement Amendment No. 1 between Polk County and Winter Haven Housing Authority. (\$65,000 one-time expense)
48. Approve State Housing Initiative Partnership (SHIP) program subordination agreement for Case S18-DP- 0011. (No fiscal impact)
49. Approve State Housing Initiative Partnership (SHIP) program subordination agreement for Case S18-DP-0001. (No fiscal impact)
50. Approve First Amendment to Dietary Services Agreement with Tri-County Human Services, Inc. for the Rohr Home. (\$87,000 estimated annual expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

51. Approve a Consultant Services Authorization with Hydro Solutions Consulting LLC to provide professional engineering services for a feasibility study for Lake Annie. (\$267,518 one-time expense)

FIRE RESCUE

EMERGENCY MANAGEMENT

52. Adopt Resolution to increase established user fees for the use of public safety radios and radio communications services provided by the County and to adopt policy guidelines for such services.

ROADS & DRAINAGE

53. Adopt a Resolution setting parking restrictions on Braddock Road, near Auburndale. (\$455.54 one-time expense)
54. Adopt a Resolution setting parking restrictions on Delphi Drive (Formerly Oak Street), near Lakeland. (\$232.61 one-time expense)
55. Approve agreement with AE Engineering, Inc. to provide construction administration services for the Ariana Street sidewalk project. (Not to exceed \$159,760.43)
56. Approve agreement with Eisman & Russo, Inc. to provide construction administration services for the Inwood multi-use path project. (Not to exceed \$174,864.46)
57. Approve Modification No. 2 to the Consultant Services Authorization with HDR Engineering, Inc. for the Banana Road Sidewalk Project. (\$153,416 one-time expense)

UTILITIES

WASTE & RECYCLING

58. Update and approve the credit adjustment of the Fourth Amendment to the Residential Solid Waste and Recyclable Materials Collection Franchise Agreement with FCC Environmental Services Florida LLC (FCC). (\$204,457.50 one-time reimbursement)

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

59. Approve Polk County Sheriff Unclaimed Evidence Trust Fund Request 14994. (\$94,494.01 one-time expense)

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

60. SET HEARING to consider adoption of an ordinance repealing Ordinance 14-037, the Economic Development Ad Valorem Tax Exemption for DS Services of America, Inc. (Suggested hearing date is March 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
61. Approve Satisfaction and Release of First Down Mortgage Lien for Case FD-0059, Kenneth Hankins and Lauren Hankins (\$7,000 one-time revenue)
62. Approve a Release of Lien related to a Workforce Housing Impact Fee Mitigation. (No fiscal impact)

63. Approve Interlocal Agreement between Osceola County and Polk County for eminent domain in conjunction with the Lake Wilson Road Project. (No fiscal impact)
64. Approve Release of Lien related to an Affordable Housing Impact Fee Waiver. (No fiscal impact)
65. Approve Memorandum of Understanding between the Lakeland Housing Authority and Polk County Workforce Development Board, Inc. d/b/a CareerSource Polk for coordination of resources and ensure effective and efficient delivery of the One-Stop Customer Service Delivery System.
66. Approve Memorandum of Understanding between Agricultural Labor Program, Inc. and Polk County Workforce Development Board, Inc. d/b/a Career Source Polk for coordination of resources and ensure effective and efficient delivery of the One-Stop Customer Service Delivery System.
67. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
68. Approve payment of Holland & Knight invoice no. 613552 in the total amount of \$18,250.00 for professional services rendered for the benefit of the Polk Regional Water Cooperative (PRWC).

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, February 17, 2021 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, February 18, 2021 - 8:00 a.m. – Board/Staff Retreat will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, February 18, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, February 18, 2021 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Monday, February 22, 2021 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board will meet in the County Commission Boardroom.

- Monday, February 22, 2021 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Thursday, February 25, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, February 25, 2021 - 9:00 a.m. – Tourist Development Council meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, February 25, 2021 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Friday, February 26, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.