



Polk County Board of County Commissioners

Meeting Agenda

January 18, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

1. Bill DeHart, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Comments.

D. APPROVE CONSENT AGENDA

3. Approve Consent Agenda.

E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)

4. Disbursements

5. Approve Minutes of Regular Board meeting held on January 4, 2021.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

6. Accept Performance Surety in the form of Irrevocable Letter of Credit No. 900569 for Astonia North in the amount of \$5,450,687.45. (No fiscal impact)

7. Approve Infrastructure Agreement between the City of Auburndale, Adams Road Fund, LLC, and Polk County for intersection improvements at CR-559 and Adams Road.

H. COUNTY MANAGER (BILL BEASLEY)

8. Approve the 2021 Bureau of Justice Assistance (BJA) Second Chance Act funding. Approve budget amendment and transfer from the Special Revenue Grant Fund Reserve for Contingency. Appoint Sarah Campbell as Authorized Official to electronically accept the award. (\$900,000 three-year revenue)
9. Approve a construction contract with Traffic Control Devices, LLC for the Rifle Range Lighting Construction Project. (\$1,248,248 one-time expense)
10. Approve an Agreement for a factory-fabricated pump station for the 540A Booster Station with Engineered Fluid, Inc. dba EFI-Solutions. (\$579,647 one-time expense)
11. Confirm appointment of John Bohde, AICP, to serve as the Director of the Polk County Office of Planning and Development.
12. Request Board give guidance to the County Manager on appropriating \$2.5 million in the Fiscal Year (FY) 22/23 Budget to assist with business incubators within the County, as requested by Central Florida Incubators, Inc. a Florida non-profit. (\$2.5 million one-time cost)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

13. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

14. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

15. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

16. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

17. Chair Santiago Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

18. Public Hearing (LDCT-2021-17 US 27 PIX Self-Storage) (First Public Hearing - No Action) to consider an applicant-initiated ordinance amending the Land Development Code to add Self-Storage Facilities to the list of uses allowed in the Professional Institutional-X (PIX) land use district in the North US 27 Selected Area Plan (SAP) and amend conditional use standards for Self-Storage Facilities.

19. Public Hearing (LDCT-2021-18 US 98 Self-Storage) (First Public Hearing - No Action) for an applicant-initiated ordinance amending the Land Development Code to Appendix E Parcel Specific Future Land Use with Conditions to limit the uses to self-storage for the parcel related to LDCPAS-2021-13. This land use change case, if approved, will change the Future Land Use designation from Town Center-X (TCX) to Business Park Center-X (BPCX). These cases are related to LDCD-2021-19 for a district change from Business Park Center-1X to Business Park Center-2X.
20. Public Hearing (LDCD-2021 Hancock Crossing Sub-District Change) to consider a Sub-District Map change from Residential Low-1X (RL-1X) to Residential Low-3X (RL-3X) on +/- 38.48 acres in the US Highway 98 SAP.
21. Public Hearing (LDCT-2021-14 Sign Code Revisions: On-Premises Signs) (Adoption Hearing) to consider adoption of a County initiated ordinance amending the Land Development Code to improve clarity in the on-premises sign regulations.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

22. Removal of equipment from inventory as listed on Blanket Removal Form 2139

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

23. SET HEARING (LDCPAL 2021-16 PC North Central Landfill CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 210 +/- acres from Business Park Center (BPC) and Recreation Open Space (ROS) to Institutional (INST) in the Rural Development Area (RDA). (Suggested hearing dates are February 1, 2022 at 9:30 a.m. or immediately following the Regular Agenda and April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
24. SET HEARING (LDCPAL 2021-17 Meadowbrook CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 90.57 +/- acres from Agricultural/Residential-Rural (A/RR) in the Rural Development Area to Residential Suburban (RS) in the Suburban Development Area (SDA). (Suggested hearing dates are February 1, 2022 at 9:30 a.m. or immediately following the Regular Agenda and April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)

25. SET HEARING (LDCPAL 2021-19 Brentwood CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 12.6 +/- acres from Employment Center-X (ECX) and Residential Medium-X (RM-X) to Residential High-X (RHX) in the Transit Supportive Development Area (TSDA), Ridge Special Protection Area (SPA)/Green Swamp Area of Critical State Concern (ACSC). (Suggested hearing dates are February 1, 2022 at 9:30 a.m. or immediately following the Regular Agenda and June 7, 2022, at 9:30 a.m. or immediately following the Regular Agenda)
26. SET HEARING (LDCPAL 2021-20 Canterwood CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 203 +/- acres from DRI ImperiaLakes to Residential Low (RL) in the Urban Growth Area (UGA). (Suggested hearing dates are February 1, 2022 at 9:30 a.m. or immediately following the Regular Agenda and date is April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
27. SET HEARING (LDCU 2021-46 Oakfield Groves Apartments Brownfield Designation) to consider the adoption of a Brownfield Designation. (Suggested hearing dates are February 1, 2022 at 9:30 a.m. or immediately following the Regular Agenda and February 15, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
28. Brown Family plat for Conditional Approval. (No fiscal impact)
29. Approve Granite Davenport II plat for Conditional Approval. (No fiscal impact)
30. Approve Waters Edge at Lake Gibson Phase 1 plat for Conditional Approval. (No fiscal impact)
31. Accept Performance Surety Bond No. GM213095 for Knights Landing in the amount of \$101,052.58. (No fiscal impact)
32. Accept Siena Pointe Apartments Utility Acceptance water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
33. Accept a one-year warranty and cash surety in the amount of \$500 for Siena Pointe Apartments. (No fiscal Impact)
34. Accept Performance Surety Bond No. S-336768 for South Haven in the amount of \$173,167.90. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

35. Approve West Pipkin Road Professional Services Amendment No. 6 with Patel, Greene & Associates. (\$49,757 estimated one-time expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

36. Approve the Fifth Amendment to an Agreement for COVID-19 Testing Services with Central Florida Health Care, Inc.

37. Approve the Fifth Amendment to an Agreement for COVID-19 Testing Services with Lakeland Regional Medical Center, Inc.
38. Approve the American Rescue Plan Local Fiscal Recovery Funding Agreement with Lakeland Volunteers In Medicine. (\$270,000 one-time expense)
39. Approve the American Rescue Plan Local Fiscal Recovery Funding Agreement with Tri-County Human Services Inc. (\$257,000.00 one-time expense)
40. Approve the American Rescue Plan Local Fiscal Recovery Funding Agreement with Circle of Friends Ministry, Inc. (\$29,400 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

41. Approve Modification No. 02 to the Consultant Services Authorization with Inwood Consulting Engineers, Inc. for additional civil engineering services associated with the Roads and Drainage Ernie Caldwell Dundee Sub-Station project. (\$11,464 one-time expense)

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

42. Accept and execute a State of Florida Grant Agreement with the Florida Division of Emergency Management (FDEM) for construction of the Emergency Management Logistics Facility. (\$500,000 one-time revenue)

ROADS & DRAINAGE

43. Adopt a Resolution setting parking restrictions on Berwick Drive, Glenwood Boulevard and Margate Drive, within the Magnolia Glen Subdivision, near Davenport. (\$2,602.11 one-time expense)
44. Approve a Consultant Services Authorization with Patel, Green & Associates, LLC to provide engineering services for the Lake Lowery Outfall Study. (\$99,444.58 one-time expense)

UTILITIES

45. Approve Consultant Services Authorization 18-066-03 with Black and Veatch Corp. for the Northwest Regional Potable Water Dynamic Hydraulic Model Update/Verification project. (\$149,682 not-to-exceed, one-time expense)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

46. Accept a Quit Claim Deed and Drainage Easement from Hawk Leomas, LLC and authorize a Release of Easement all in conjunction proposed development. (No fiscal impact)
47. Approve a Release of Lien for Impact Fee Waiver for Hector Fonseca and Angela Sanchez Maldonado. (No fiscal impact)
48. Approve Land Purchase Agreement in conjunction with the purchase of a conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Linderman Estate parcel. (\$1,500 one-time expense)
49. Accept Quit Claim Deed from Donna Haas, as Personal Representative of the Estate of John Henry Atzberger, deceased, for property being donated for conservation preservation. (No Fiscal impact)
50. SET HEARING to consider the adoption of an ordinance setting the yearly salary of Commissioners in accordance with Section 2.5 of the Polk County Charter. (Suggested hearing date is February 15, 2022 at 9:30 a.m. or soon thereafter)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, January 17, 2022 – The offices of the Board of County Commissioners will be closed in observance of the Martin Luther King, Jr. Holiday.

- Wednesday, January 19, 2022 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, January 19, 2022 - 9:00 a.m. – First Selection Committee Meeting for RFP 22-128, Home ARP Funds, will be held in the Multi-Purpose Room, Room 413.

- Wednesday, January 19, 2022 - 12:00 p.m. – Nominating Committee for the 2022 Efficiency Commission will meet in the Commissioners’ Conference Room, Room 407.r

- Wednesday, January 19, 2022 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors Meeting will be held at Nora Mayo Hall, 500 3rd Street NW, Winter Haven.

- Thursday, January 20, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.

- Thursday, January 20, 2022 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Thursday, January 20, 2022 - 9:00 a.m. – Tourist Development Council’s Sports & Special Events Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, January 20, 2021 - 6:00 p.m. – A community meeting will be held by the developer requesting a Brownfield designation for the property being developed with the Oakfield Apartments at the Wabash Community Center, 1220

Southern Avenue, Lakeland.

- Monday, January 24, 2022 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Wednesday, January 26, 2022 - 9:00 a.m. – Affordable Housing Advisory Committee will meet in the Commissioners' Conference Room, Room 407.

- Wednesday, January 26, 2022 - 11:30 a.m. – Polk County Day Lunch will be held at TCC Center for Innovation, Pensacola & Duval Streets, Tallahassee. (By invitation only)

- Wednesday, January 26, 2022 - 5:00 p.m. – 2022 Polk County Day Reception will be held at The Capitol, 22nd Floor, 400 South Monroe Street, Tallahassee.

- Thursday, January 27, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.

- Thursday, January 27, 2022 - 9:30 a.m. – Transportation Planning Organization's Technical Advisory Committee will meet in the Multi-Purpose Room, Room 413.

- Thursday, January 27, 2022 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Friday, January 28, 2022 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.

- Friday, January 28, 2022 - 1:00 p.m. – Second Selection Committee Meeting for Review and Scoring of RFP 22-128, Home ARP Fund, will be held in the Multi-Purpose Room, Room 413.