



Polk County Board of County Commissioners

Meeting Agenda

January 19, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Pastor Jim Davis, Ewing Memorial S.D.A Church, Lakeland

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Steve Nierman, President, and Dr. Nathan Falk, Director, Winter Haven Hospital, to provide an update on the Family Medicine Residency Program.
3. Video Recognition of employees with more than 20 years of service to Polk County.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

4. Comments.

D. APPROVE CONSENT AGENDA

5. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

6. Disbursements.
7. Approve Minutes of Regular Board Meeting held on January 5, 2021.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

H. COUNTY MANAGER (BILL BEASLEY)

8. Confirm the appointment of Christia Johnson to serve as Budget and Management Services Director.
9. Approve a State-Funded Grant Agreement and resolution with the Florida Department of Transportation (FDOT). (\$5,000,000 one-time future revenue)
10. Approve a construction contract with Cobb Site Development, Inc., CIP Amendment and budget transfer for the Bridgers Avenue Drainage Improvement project. (\$2,831,184.60 one-time expense)
11. Approve a construction contract with CenState Contractors, Inc. for the Southwest Regional Wastewater Treatment Facility Mechanical Bar Screen Replacement project. (\$735,420 one-time expense)
12. Approve a Consultant Services Authorization with Black and Veatch Corp. for the Southwest Regional Potable Water Dynamic Hydraulic Model Update/Verification project. (\$113,966 not-to-exceed, one-time expense)
13. Approve Florida Defense Support Task Force Grant (DTF 21-101) through Florida Enterprise, INC. (\$500,000 one-time revenue)
14. Approve a Cooperative Funding Agreement with the Southwest Florida Water Management District (SWFWMD) to co-fund the Lake Annie Surface Water Restoration project. (\$134,000 one-time revenue)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

15. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

16. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

17. Appoint Robert Sheffield to the Polk County Lakes Access Advisory Committee for the three-year term, November 17, 2020 through November 16, 2023.
18. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

19. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

20. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

- * County Attorney opening comments

21. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Agro-Iron, LLC, and approval of a Performance Agreement with the company.
22. Public Hearing to consider adoption of a Resolution to vacate a portion of a platted drainage easement, as shown on the Plat of The Woods Unit No. 5.
23. Public Hearing to consider adoption of a resolution to vacate portions of platted and unmaintained rights-of-way as shown on the Plat of Crosby's Addition to Loughman.
24. Public Hearing (LDCT-2020-11 NACX Car Washes Amendment) (Adoption Hearing) to consider an applicant-initiated ordinance amending the Land Development Code.
25. Public Hearing (LDCT-2020-12 Food Truck Amendment) (Adoption Hearing) to consider the adoption of a County-initiated ordinance amending the Land Development Code.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

26. Removal of equipment from inventory as listed on Blanket Removal Form 2115.

27. Minutes of the CareerSource Polk meetings dated July 18, 2019, May 21, 2020, and August 20, 2020.

28. Accept Public Official Bond for Stacy M. Butterfield, Polk County Clerk of Circuit Court.

29. Accept Public Official Bond for Lori Dale Edwards, Supervisor of Elections Polk County.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

30. SET HEARING (LDCPAL 2020-20 Albertson's Property CPA) to consider the transmittal and adoption of a Large Scale Comprehensive Plan Amendment and associated ordinance on 58 +/- acres to change the Future Land Use designation from Regional Activity Center "X" to Residential Medium "X" (RMX) in the Transit Supportive Development Area (TSDA) and the Ronald Reagan Selected Area Plan (SAP). (Suggested hearing dates are February 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda and April 6, 2021 at 9:30 am. or immediately following the Regular Agenda)

31. Accept a three-year warranty and surety in the amount of \$2,215.95 in the form of a cash surety for Evergreen on Lake Idylwild Driveway. (No fiscal Impact)
32. Approve the release of a surety in the form of Performance Bond No. 70NGP184861 in the amount of \$219,230 Harvest Landing. (No fiscal impact)
33. Accept a one year warranty and surety in the amount of \$128,358.07 in the form of Maintenance Bond No. 70NGP184929 for Harvest Landing. (No fiscal Impact)
34. Preserve Pointe Phase 3 plat for Conditional Approval. (No fiscal impact)
35. SET HEARING (LDCD-2020-7 Poinciana) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-4 (RL-4) on +/- 150.43 acres. (Requested hearing dates are February 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda and April 6, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
36. SET HEARING (LDCPAS 2020-13 Galloway Fire Station CPA) to consider a Small Scale Comprehensive Plan Amendment to change the Future Land Use designation on 7 +/- acres from Residential Low (RL) to Institutional (INST) in the Transit Supportive Development Area (TSDA). (Suggested hearing date is February 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
37. SET HEARING LDCPAL 2020-19 (Poinciana CPA) to consider the transmittal and adoption of a Large Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Pre-Development of Regional Impact (DRI) #1 Poinciana in the Rural Development Area (RDA) to Residential Low (RL) in the Utility Enclave Area (UEA). (Suggested hearing dates are February 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda and April 6, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
38. Accept Heritage Woods potable water and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
39. Accept a one year warranty and surety in the amount of \$9,210 for Heritage Woods. (No fiscal Impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

40. Approve Polk County Bonus Incentive Funds to Benefit Project Cooper Hawk for Business Expansion in Polk County (\$25,000 over three years)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

41. Approve State Housing Initiative Partnership (SHIP) program subordination agreement for Case S06-DP-0079. (No fiscal impact)
42. Approve Community Development Block Grant COVID-19 3 (CDBG-CV3) subrecipient agreement between Polk County and Gospel, Inc. (\$1,000,000 one-time expense)

- 43. Approve Emergency Solutions Grant COVID-19 2 (ESG-CV2) subrecipient agreement between Polk County and Talbot House Ministries of Lakeland, Inc. (\$900,000 one-time expense)
- 44. Approve Emergency Solutions Grant COVID-19 2 (ESG-CV2) subrecipient agreement between Polk County and Peace River for Personal Development, Inc. (\$800,000 one-time expense)
- 45. Approve Community Development Block Grant (CDBG) subrecipient agreement between Polk County and The City of Bartow. (\$415,242.11 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

- 46. Adopt Resolution setting truck restrictions on Holly Hill Grove Road I, Holly Hill Grove Road II, Holly Hill Grove Road III, Holly Hill Tank Road, Minute Maid Ramp Road I, Minute Maid Ramp Road II, Park Place Boulevard and Sand Hill Road (near Davenport). (\$862.12 one-time expense)
- 47. Adopt Resolution setting speed limits on Avenue A, Avenue B, Avenue C, Booker Street, Carver Street, First Avenue, Second Avenue and Third Avenue, near Waverly. (\$1,447.41 one-time expense)

UTILITIES

WASTE & RECYCLING

- 48. Approve the Research Agreement with the University of Florida and Polk County Waste & Recycling Division. (\$125,000 estimated annual expense)

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

49. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
50. Accept Drainage Easements from James Palawski and Carol Edwards in conjunction with the Griffin Avenue Drainage Improvements Project. (No fiscal impact)
51. Accept utility easement from JCW Shoppes at Davenport, LLC, as requested through the Development Review Process. (No fiscal impact)
52. Release of Lien related to an Affordable Housing Impact Fee Waiver (No fiscal impact).
53. Approve Outside Counsel Agreement with David A. Theriaque, P.A., d/b/a Theriaque & Spain limited to representing the County in the two cases styled Ryan Gillispie, et al vs. Polk County, Case Numbers 2020CA-3897 and 2020CA-3898.
54. Consider approval of the proposed settlement in the matter of Bobby Attwood vs. Polk County. (\$95,000 one-time expense)
55. Approve Memorandum of Understanding by and between CareerSource Polk and Florida Department of Education Division of Blind Services for coordination of resources and ensure effective and efficient delivery of the One-Stop Customer Service Delivery System.

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, January 18, 2021 – The offices of the Board of County Commissioners will be closed in observance of the Martin Luther King, Jr. Holiday.
- Tuesday, January 19, 2021 - 10:00 a.m. (or immediately following the Public Hearings) – A Board/Staff Work Session to discuss Land Use Hearing Officers,

will be held in the County Commission Boardroom.

- Tuesday, January 19, 2021 - 1:30 p.m. – Polk County Legislative Delegation Meeting will be held at the Polk State College Center for Public Safety, 1251 Jim Keene Boulevard, Winter Haven.
- Tuesday, January 19, 2021 - 6:00 p.m. – Stormwater Technical Advisory Committee will meet in the Commissioners' Conference Room, Room 407.
- Wednesday, January 20, 2021 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Wednesday, January 20, 2021 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors Meeting will be held at the AdventHealth Fieldhouse and Conference Center, Meeting Room A, 210 Cypress Gardens Boulevard, Winter Haven.
- Thursday, January 21, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, January 21, 2021 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, January 21, 2021 - 9:00 a.m. – Tourist Development Council's Sports & Special Events Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Monday, January 25, 2021 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Wednesday, January 27, 2021 - 9:00 a.m. – Affordable Housing Advisory Committee (AHAC) meeting will be held in the Multi-Purpose Room, Room 413.

- Thursday, January 28, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, January 28, 2021 - 9:30 a.m. – Transportation Planning Organization’s Technical Advisory Committee will meet in the County Commission Boardroom.

- Thursday, January 28, 2021 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Friday, January 29, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.