



Polk County Board of County Commissioners

Meeting Agenda

July 21, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Rev. Melanie Wilkinson, Christ's Promise United Church of Christ, Lakeland

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Present the 14th Annual Excellence in Work-Life Balance Award.
3. Video presentation of service awards for employees with 20 or more years of service to Polk County.
4. Katie Yoxall, Executive Director, Keep Polk County Beautiful, Inc., to present the 2019-2020 Clean It Up to Green It Up Program and 2020-2021 proposed work plan.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

5. Catherine Lecas to request increased restrictions on firearm discharge in residential areas.
6. Comments.

D. APPROVE CONSENT AGENDA

7. Approve Consent Agenda.

E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)

8. Disbursements.

9. Approve Minutes of Regular Board Meeting held on July 7, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (MICHAEL CRAIG)

10. Approve Agreement for Traffic Control on Private Roads for Hunter's Crossing Homeowners' Association of Polk County, Inc. (No fiscal impact)
11. Approve the release of a warranty and surety in the amount of \$62,838.54 in the form of cash surety for Highland Grace Phase 2. (No fiscal impact)
12. Proposed Fiscal Year 2020-2021 budgets for the Highland Meadows and Highland Meadows West Community Development Districts.

H. COUNTY MANAGER (BILL BEASLEY)

13. Set Proposed Millage Rate for Fiscal Year 2020-2021.
14. Set Proposed Millage Rate for the Library MSTU for Fiscal Year 2020-2021.
15. Set Proposed Millage Rate for the Parks MSTU for Fiscal Year 2020-2021.
16. Set Proposed Millage Rate for the Rancho Bonito MSTU for Fiscal Year 2020-2021.
17. Set Proposed Millage Rate for the Stormwater MSTU for Fiscal Year 2020-2021.
18. Approve the Construction Manager at Risk (CMAR), Guaranteed Maximum Price (GMP) addendum with Core Construction Services of Florida, LLC. for the Kathleen New Prototype Fire Rescue Station (\$3,193,544.50 one-time expense)
19. Approve piggyback agreement with Cintas Corporation. (\$188,000 estimated recurring expense)
20. Approve Infrastructure Improvement Agreement between Polk County and the Eloise Pointe Estates Homeowners Association (HOA), Inc. for drainage improvements adjacent to Eloise Loop Road. (\$118,759 one-time expense)
21. Approve agreement with Kimley-Horn and Associates to provide professional engineering services for Wahneta street lighting design. (\$115,631.59 one-time expense)
22. Approve Modification No. 1 to the Consultant Services Authorization with Hazen and Sawyer, PC, to provide project management support services for the Computerized Maintenance Management System software request for proposal solicitation, vendor evaluation, and selection. (Addition of \$126,116 for a revised total, not-to-exceed cost of \$321,616)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

23. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

24. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

25. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

26. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

27. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

28. Public Hearing to consider adoption of a resolution to vacate a portion of platted and maintained right-of-way/easement as shown on the plat of E.D. Greenfield's Michigan Lakeside Park for a road currently known as Edison Road.

29. Public Hearing (LDCU-2020-7 Klarich Short-Term Rental CU De Novo Hearing) to consider an appeal of the Planning Commission's decision to deny LDCU-2020-7.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

30. Removal of equipment from inventory as listed on Blanket Removal Form 2103.

31. Proposed Fiscal Year 2020-2021 budgets for the Champion's Reserve, Eagle Ridge, Lake Ashton, Lake Ashton II, Poinciana and Poinciana West Community Development Districts.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

32. Approve recommended changes to the functional classification of select Polk County roads. (No fiscal impact)

33. Accept Performance Surety Bond No. 70NGP184861 for Harvest Landing in the amount of \$219,230. (No fiscal impact)

34. Approve the release of a warranty and surety in the amount of \$29,607.39 in the form of Maintenance Bond No. 3391639 for Heritage Park. (No fiscal impact)
35. Accept Performance Surety Bond No. K40150390 for Meadow Walk Phase 1 in the amount of \$2,488,951.54. (No fiscal impact)
36. Approve the release of a surety in the form of Performance Bond No. ES00003024 in the amount of \$2,456,564.77 for Solterra Phase 2B. (No fiscal impact)
37. Accept Solterra Phase 2B potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
38. Accept a one year warranty and surety in the amount of \$223,324.07 in the form of Maintenance Bond No.ES00003024M for Solterra Phase 2B. (No fiscal Impact)
39. Approve the release of a surety in the form of Performance Bond No.LICX1167149 in the amount of \$2,171,473.96 for Solterra Phase 2E. (No fiscal impact)
40. Accept Solterra Phase 2E potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
41. Accept a one year warranty and surety in the amount of \$197,406.72 in the form of Maintenance Bond No.LICX1177911 for Solterra Phase 2E. (No fiscal Impact)
42. Accept Tierra Del Sol Boulevard potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
43. Accept a one year warranty and cash surety in the amount of \$40,422.94 for Tierra Del Sol Boulevard. (No fiscal Impact)
44. Accept Oakmont Phase 1 – Solterra Lift Station Emergency Generator. (No fiscal Impact)
45. Accept a one year warranty and surety in the amount of \$17,986.80 in the form of Maintenance Bond No. LICX1193794 for Oakmont Phase – 1 Solterra Lift Station Emergency Generator. (No fiscal Impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

46. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Heritage Health Solutions for RFP 19-746, Third Party Administrative Services for Inmate Off-Site Medical Services. (No fiscal impact)
47. Approve Amendment 8 to the Agreement with Wood Environment & Infrastructure Solutions, Inc. for Lake Gwyn Park Design and Engineering Services. (\$21,866.94 one-time expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

48. Adopt Resolution approving Housing and Neighborhood Development's FY2020-2021 Annual Action Plan. (No fiscal impact)
49. Approve Urban County Partnership Agreements for Davenport, Frostproof, and Mulberry, and approve renewal amendments for Auburndale, Bartow, Dundee, Eagle Lake, Hillcrest Heights, Lake Alfred, and Winter Haven. Authorize a resolution to approve the administration of the Polk County Urban County Community Development Block Grant (CDBG) grant for program years 2021, 2022, and 2023. (No fiscal impact)
50. Approve Modification of State Housing Initiatives Partnership (SHIP) rehabilitation/replacement homeowners assistance agreements for Case RC19-SHIP-005. (\$8,161.43 one-time expense)
51. Approve Subcontract between Polk County and The Ounce of Prevention Fund of Florida, Healthy Families Florida to continue services for the period of July 1, 2020 through June 30, 2021. (\$1,309,000 one-time revenue, \$327,250 required match)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

52. Adopt a Resolution setting parking restrictions on North Ridge Trail, near Davenport. (\$232.61 one-time expense)
53. Adopt Resolution setting truck restrictions on Socrum Loop Road North and West (near Lakeland). (\$455.54 one-time expense)
54. Adopt Resolution setting speed limits on Market Square and Market Square West, lying within the Village South subdivision, near Lakeland. (\$232.61 one-time expense)
55. Amend the Roads & Drainage Division FY 19/20 Community Investment Plan (CIP) by transferring \$1,075,000 from the Impact Fee Reserves to the CR-557 Widening Project. (\$1,075,000 one-time transfer)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

56. Approve Right-of-Way Agreement for Parcels 156A and 156B in conjunction with the West Pipkin Road Improvement Project. (\$35,000 one-time expense)
57. Approve Right-of-Way Agreement for Parcel 113 in conjunction with the West Pipkin Road Improvement Project. (\$19,500 one-time expense)
58. Approve Right-of-Way Agreement between Elizabeth Munoz and Polk County in conjunction with the County Road 557 Improvement Project. (\$267,500 one-time expense)
59. Approve Right-of-Way Agreement between Clay Mullins and Polk County in conjunction with the County Road 557 Improvement Project. (\$227,500 one-time expense)
60. Approve Release of Lien related to a Workforce Housing Impact Fee Mitigation. (No fiscal impact)
61. Approve Release of Lien related to a Workforce Housing Impact Fee Mitigation. (No fiscal impact)
62. Approve Agreement for Traffic Control on Private Roads for Cypress Lakes Associates, LTD. (No fiscal impact)
63. Accept a Utility Easement from Highway 540 Land Investments, LLC and authorize a Partial Release of Easement in conjunction with proposed development. (No fiscal impact)
64. Accept instrument for additional right-of-way for Bonnie Mine Road, as requested through the Development Review Process. (No fiscal impact)
65. SET HEARING to consider a request to vacate platted and unmaintained right-of-way shown on the plat of J.A. Snively & Company's Subdivision along with deeded right-of-way. (Suggested hearing date is August 4, 2020 at 9:30 a.m., or immediately following the Regular Agenda)

66. Acknowledge Agreement between CareerSource Polk and the Florida Department of Economic Opportunity.
67. Adopt Resolution approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact).
68. Approve BayCare Health system Standard Full Service Lease Agreement between Polk County and Winter Haven Hospital, Inc. to continue to lease space in the Northeast Government Center (Gil Jones Building) located in Winter Haven. (\$544,455.90 annual expense)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Thursday, July 23, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, July 23, 2020 - 9:00 a.m. – The Arts, Culture & Heritage Committee meeting will be held via Zoom platform, by a link provided on the Visit Central Florida website at www.visitcentralflorida.org.
- Thursday, July 23, 2020 - 9:30 a.m. – Polk Transportation Planning Organization's Technical Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Thursday, July 23, 2020 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Monday, July 27, 2020 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.
- Thursday, July 30, 2020 - 8:30 a.m. – Development Review Committee will meet

in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Friday, July 31, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.