



Polk County Board of County Commissioners

Meeting Agenda

March 15, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

1. Brian Lynch, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Comments.

D. APPROVE CONSENT AGENDA

3. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on March 1, 2022.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

H. COUNTY MANAGER (BILL BEASLEY)

6. Approve Land Purchase Agreement between Oxford Ranch, LLC and Polk County in conjunction with a proposed new fire station known as the Moore Road Fire Rescue Station. (\$462,380 one-time expense)
7. Approve a Conservation Easement Agreement between Phillip S. Rucks, individually, and Phillip Rucks Citrus Nursery, Inc. and Polk County for the purchase of a conservation easement over property located within the Avon Park Air Force Range encroachment buffer zone environmental lands project. (\$485,000 one-time expense)
8. Approve the contract with Tri-County Human Services, Inc. to provide staffing in support for the Helping Achieve Targeted Comprehensive Healthcare (HATCH) Program. (\$850,992 not to exceed, three-year expense)
9. Approve a contract with Peace River Center for Personal Development, Inc. to provide staffing in support for the Helping Achieve Targeted Comprehensive Healthcare (HATCH) Program. (\$186,509 not-to-exceed, three-year expense)
10. Approve property insurance renewal with Arthur J. Gallagher, effective April 1, 2022 through March 31, 2023.(\$2,229,003 estimated annual expense)
11. Approve a construction contract with Watson Civil Construction, Inc. for the Lake Wilson Widening Project. (\$19,204,371.81 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

12. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

13. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

14. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

15. Appoint Skip Alford as Member No. 9 of the Industrial Development Authority for the remainder of the three-year term, ending February 5, 2023.
16. Environmental Lands 2022 - General Election Proposed Referendum.
17. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

18. Appoint Gregory Littleton as Member No 8 of the Industrial Development Authority, for the three-year term, January 23, 2022 through January 22, 2025.
19. FCC Refuse Collection Update (Bill Beasley/Jim Suter)
20. Chair Santiago Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

21. Public Hearing (LDCT-2021-21 Bartow Airport Authority) (First Hearing - No Action) to consider an applicant-initiated ordinance amending the Land Development Code to amend Table 2.1 Use Table to list "Retail, Home Sales Offsite" as a "P" Permitted Use within Industrial (IND) land use districts.
22. Public Hearing (LDCT-2022-3 TCX Drive-Thru) (First Hearing - No Action) to consider an applicant-initiated ordinance amending the Land Development Code to amend the location criteria for uses with drive-thru facilities in Town Center-X (TCX) land use districts in the US Highway 98 Selected Area Plan (SAP).
23. Public Hearing to consider adoption of an ordinance granting an Economic Development Ad Valorem Tax Exemption to an expanding business, Publix Super Markets, Inc., and approval of a Performance Agreement with the company.
24. Approve Project Horizon Economic Development Polk County Bonus Incentive Grant (\$250,000 over five year period)

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

25. Removal of equipment from inventory as listed on Blanket Removal Form 2143.

26. Appoint property custodian for the office of Parks & Natural Resources Division

27. Accept list of Lands Available from Tax Deed Sale on January 20, 2022.

28. Final Fiscal Year 2021/2022 budget for the Bridgewater Community Development District.

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

29. SET HEARING (LDCD 2021-12 PC North Central Landfill Sub-District Map Change) to consider the Sub-District Map change on 210 +/- acres from Institutional-1 (INST-1) to Institutional-2 (INST-2) in the Rural Development Area. (Suggested hearing date is April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)

30. SET HEARING (LDCPAL-2021-16 PC North Central Landfill CPA) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 210 +/- acres from Business Park Center (BPC) and Recreation Open Space (ROS) to Institutional (INST). (Suggested hearing date is April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
31. SET HEARING (LDWA-2022-10 Twin Lakes Access Waiver) to consider an applicant-initiated request seeking a waiver to Section 705 of the Land Development Code. (Suggested hearing date is April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
32. SET HEARING (LDCPAS 2021-19 Recker Highway CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 3 +/- acres from Residential Suburban (RS) to Business Park Center (BPC) in the Suburban Development Area (SDA). (Suggested hearing date is April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
33. SET HEARING (LDCPAS 2021-23 Gibsonia Gardens CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 34.35 +/- acres from Residential Low (RL) and Linear Commercial Corridor (LCC) to Preservation (PRESV) and Residential Medium (RM). (Suggested hearing date is April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
34. SET HEARING (LDCT-2021-22 Murex RH LDC Text Amendment) for an applicant-initiated ordinance amending Appendix E of the Land Development Code to add development conditions for property related to LDCPAS-2021-24 which is a Future Land Use designation change from Business Park Center (BPC) to Residential High (RH) for 457 apartments in the Transit Supportive Development Area (TSDA) and to Appendix 2.135 to add a section to reference this case to have development conditions in the LDC. (Suggested hearings are April 5, 2022 at 9:30 a.m. or immediately following the Regular Agenda and May 3, 2022 at 9:30 a.m. or immediately following the Regular Agenda)
35. Approve Osthoff Acres plat for Conditional Approval. (No fiscal impact)
36. Accept Publix Champions Crossing potable water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
37. Accept a one-year warranty and cash surety in the amount of \$10,261.10 for Publix Champions Crossing. (No fiscal Impact)
38. Approve the release of a warranty and surety in the amount of \$31,155.01 in the form of Maintenance Bond No. 107254015 for Publix Kathleen & Duff Road. (No fiscal impact)

DEPUTY COUNTY MANAGER

BUDGET & MANAGEMENT SERVICES

39. Approve an American Rescue Plan Funding Agreement with Tampa Lighthouse for the Blind. (\$6,850 one-time expense)
40. Approve an American Rescue Plan Funding Agreement with Pieces to Peace Counseling Charities, Inc. (\$20,000 one-time expense)
41. Approve an American Rescue Plan Funding Agreement with Polk County School Readiness Coalition, Inc. (\$75,000 one-time expense)

42. Approve an American Rescue Plan Funding Agreement with Noah's Ark of Central Florida. (\$75,000 one-time expense)
43. Approve an American Rescue Plan Funding Agreement with Boys and Girls Clubs of Polk County, Inc. (\$100,000 one-time expense)
44. Approve an American Rescue Plan Funding Agreement with New Life Outreach Ministry, Inc. (\$550,000 one-time expense)

PROCUREMENT

45. Approve Amendment No. 4 to Agreement 11-055, with Philips Healthcare for the purchase of additional equipment for cardiac monitors. (\$185,000 estimated annual expense)
46. Approve selection committee's recommendation to authorize staff to negotiate professional architectural and engineering service agreement with The Lunz Group for the Sheriff's East District Command Center. (No fiscal impact) (American Rescue Plan Funds)
47. Approve selection committee's recommendation to authorize staff to negotiate professional engineering services agreements with CivilSurv Design Group, Inc.; Wright-Pierce, Inc.; Dewberry Engineers, Inc.; Hazen and Sawyer. (No fiscal impact) (American Rescue Plan Funds)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

48. Approve Amendment No. 2 to the Emergency Solutions Grant COVID-19 2 (ESG-CV2) Subrecipient Agreement between Polk County and Talbot House Ministries of Lakeland, Inc. (\$74,482 one-time expense)
49. Approve Polk HealthCare Plan Medical Services Agreement with Clear Choice Dermatology of Florida, LLC for specialty care services. (Transfer of existing appropriations to medical provider)
50. Approve Polk HealthCare Plan Medical Services Agreement with BayCare Health System, Inc. for behavioral health services. (Transfer of existing appropriations to medical provider)
51. Approve a Third Amendment to the Third Party Administrator Agreement with Meritain Health, Inc. (No fiscal impact)

EQUITY & HUMAN RESOURCES

52. Approve a correction to the Employee Handbook Sick Leave Incentive Program Policy.

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

REAL ESTATE SERVICES

53. Approve Agreement for Transfer of Public Road, between the City of Haines City and Polk County for a portion of Holly Hill Grove Road 3 and authorize a County Deed for the right-of-way associated therewith. (No fiscal impact)
54. Accept instrument for additional right-of-way along Norton Road as requested through the Development Review Process. (No fiscal impact)
55. Accept utility easement from Norton SS Associates, LLC as requested through the Development Review Process (No fiscal impact)
56. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Northcutt, Schulz, Nelson Estate and Nelson parcels. (\$7,500 one-time expense)

ROADS & DRAINAGE

57. Adopt a Resolution setting speed limits on Hileman Drive East, Hileman Drive North, Hileman Drive South, Hileman Drive West and Regent Drive within the Ridgemont Subdivision, near Lakeland. (\$357.02 one-time expense)
58. Adopt a Resolution setting parking restrictions on Johns Place, near Davenport. (\$121.23 one-time expense)
59. Adopt a Resolution setting speed limits on Avenue A West, Tenth Street West, Eleventh Street West and Twelfth Street West within the Wahnetta Community, near Winter Haven. (\$357.02 one-time expense)
60. Approve Modification No. 3 to the CSA with Burgess & Niple, Inc. for the CR 547 (Davenport Boulevard) at Orchid Drive/Holly Hill Road Intersection Improvements Project. (\$4,672 one-time expense)
61. Approve Interlocal Agreement with the Tohopekaliga Water Authority (TOHO) for the Lake Wilson Road Widening Project. (\$2,529,496.10 one-time expense and revenue offset)

UTILITIES

62. Approve a Consultant Services Authorization with Carollo Engineers, Inc., to provide professional services for the Advanced Metering Infrastructure (AMI) Support Services project. (\$137,586.16 not-to-exceed, one-time expense)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

63. Adopt Resolution approving Declarations Extending State of Local Emergency 22-01 (2022 Residential Waste Collection Emergency). (No fiscal impact).

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, March 14, 2022 - 11:30 a.m. – Youth Leadership Northeast Polk Chamber Lunch and Roundtable Discussion will be held in the Multi-Purpose Room, Room 413.

- Wednesday, March 16, 2022 - 9:00 a.m. – Appellate Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.

- Wednesday, March 16, 2022 - 2:00 p.m. – Polk Regional Water Cooperative Board of Directors Meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Thursday, March 17, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, March 17, 2022 - 9:00 a.m. – Special Magistrate of the Code Enforcement Unit will meet in the County Commission Boardroom.
- Thursday, March 17, 2022 - 9:00 a.m. – Tourist Development Council’s Sports & Special Events Committee will meet at Publix Field at the Joker Marchant Stadium – The 34 Club, 2301 Lakeland Hills Blvd., Lakeland.
- Friday, March 18, 2022 - 8:30 a.m. – Citizens Healthcare Oversight Committee meeting will be held in the County Commission Boardroom.
- Saturday, March 19, 2022 - 8:30 a.m. – Grand opening ceremony of the Northeast Regional Park Baseball Complex will be held at 50901 U.S. Hwy 27, Davenport.
- Thursday, March 24, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, March 24, 2022 - 9:00 a.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.
- Monday, March 28, 2022 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board will be held in the County Commission Boardroom.
- Monday, March 28, 2022 - 5:30 p.m. – Community Relations Advisory Council

(CRAC) will meet in the Multi-Purpose Room, Room 413.

- Tuesday, March 29, 2022 - 8:30 a.m. – Joint Work Session with the Polk County School Board will be held at Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Wednesday, March 30, 2022 - 10:30 a.m. – Special meeting of the Deferred Compensation Committee will be held in the Commissioners' Conference Room, Room 407.
- Thursday, March 31, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, County Administration Building.
- Thursday, March 31, 2022 - 9:00 a.m. – County Canvassing Board Workshop will be held at Caribe Royale Orlando Convention Center, 8101 World Center Drive, Orlando.
- Thursday, March 31, 2022 - 9:30 a.m. – Transportation Planning Organization's Technical Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Friday, April 1, 2022 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.