



Polk County Board of County Commissioners

Meeting Agenda

May 5, 2020 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (BILL BRASWELL, CHAIRMAN)

INVOCATION

1. Sarah Ray, Director, Atheist Community of Polk County, Haines City

PLEDGE OF ALLEGIANCE (BILL BRASWELL, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

2. Comments.

D. APPROVE CONSENT AGENDA

3. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

4. Disbursements.

5. Approve Minutes of Regular Board Meeting held on April 21, 2020.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

POLK COUNTY SHERIFF'S OFFICE

6. Release and approve the appropriation and expenditure from the Unclaimed Evidence Trust Fund. (\$219,620 one-time expense)

G. COUNTY ATTORNEY (MICHAEL CRAIG)

7. Approve the First Amendment to Lease No. 340 and Amendment No. 1 to the Agreement with Ultimate Fitness Center, Inc. (UFC) to operate the Polk County Fitness Center for Parks and Natural Resources. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

8. Approve Work Authorization No. 40 with Curry Controls Company to provide Supervisory Control and Data Acquisition (SCADA) services for Lift Station No. 302. (\$117,999.53 lump sum expense)
9. Approve Interlocal Agreement between Polk County and the City of Auburndale for infrastructure improvements to Denton Avenue. (\$162,354.18 estimated one-time expense)
10. Approve amendment with The Kercher Group. (\$280,592.29 one-time expense)
11. Approve Enterprise Agreement with Microsoft to implement Office 365, SharePoint Online (collaboration), and Project Online (Project Management). (\$586,194 recurring expense)

**** TO BE DISCUSSED AT 1:30 P.M. OR SHORTLY THEREAFTER****

12. Discuss CARES Act Funding.

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

13. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

14. Reappoint Karen B. Guffey as a member of the Housing Finance Authority, representing the Insurance Industry, for the four-year term, June 21, 2020 through June 20, 2024.
15. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

16. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (JOHN E. HALL)

17. Commissioner Hall Comments.

M. COMMISSIONER DISTRICT 3 (BILL BRASWELL, CHAIRMAN)

18. Chairman Braswell Comments.

N. LAY BOARD APPOINTMENTS

19. Reappoint Dr. Angela Garcia-Falconetti, Albert Scott Miller, Sherry Sapp, David Sorg, and Amanda Wilson to the Workforce Development Board for the three-year term, July 1, 2020 through June 30, 2023.

O. PUBLIC HEARINGS

- * County Attorney opening comments

20. Public Hearing to consider adoption of a resolution to vacate a portion of a platted sanitary sewer easement and accept Polk County Utilities Easements from Reunion DHC, LLC and Luther Wayne Cave.
21. Public Hearing (LDCPAS 2019-11 Gadd CPA) for adoption of a Small Scale Comprehensive Plan Amendment and associated ordinance to change the Future Land Use designation from Residential Low-4X (RL-4X) to Business Park Center-X (BPC-X) in the Transit Supportive Development Area (TSDA) and in the US Highway 98 Selected Area Plan (SAP). The applicant is requesting to continue the hearing.
22. Public Hearing (LDCPAL-2019-18 Richland CPA) (Transmittal Hearing) to consider a Future Land Use designation change from Residential Low-1X (RL-1X) to Residential High-X (RHX) on 95 +/- acres in the Transit Supportive Development Area (TSDA) and the US 27 North Selected Area Plan (SAP).
23. Public Hearing (LDCPAL-2019-19 Old Kissimmee Road CPA) (Transmittal Hearing) to consider a Future Land Use designation change from Residential Low-4X (RL-4X) to Residential Medium-X (RMX) on 13.83 +/- acres in the Transit Supportive Development Area (TSDA), Ronald Reagan Selected Area Plan (SAP).

*****RECESS - The Board of County Commissioners will recess from 12:30 p.m. until 1:30 p.m. or soon thereafter.*****

P. CONSENT AGENDA ITEMS

- COMMISSIONER DISTRICT 1
- COMMISSIONER DISTRICT 2
- COMMISSIONER DISTRICT 3
- COMMISSIONER DISTRICT 4
- COMMISSIONER DISTRICT 5
- COUNTY COMPTROLLER

24. Removal of equipment from inventory as listed on Blanket Removal Form 2098.
25. Audit Report 2020-03 Ernie Caldwell Boulevard contract audit follow-up.
26. Accept list of Lands Available from Tax Deed Sales on March 19, 2020, and April 16 2020.

- COUNTY MANAGER
- ECONOMIC DEVELOPMENT
- TOURISM/SPORTS MARKETING
- OFFICE OF PLANNING & DEVELOPMENT

27. Approve the release of a warranty and surety in the amount of \$28,735.96 in the form of Maintenance Bond No. B10033535 for Champions Reserve Phase 2B. (No fiscal impact)

28. Accept First Place onsite and offsite potable water, wastewater and reclaimed water systems improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
29. Accept a one year warranty and surety in the amount of \$81,377.99 in the form of an Irrevocable Standby Letter of Credit No. 402279237 for First Place. (No fiscal impact)
30. SET HEARING (LDCT-2020-3 North Ridge SAP Densities) to consider a request for a Land Development Code (LDCT) text amendment to the North Ridge Selected Area Plan (SAP) to allow densities below the minimum in Residential Medium "X" (RMX) and remove bonus point requirements for densities in Regional Activity Center "X" (RACX). (Suggested hearing dates are May 19, 2020 at 9:30 a.m. or immediately following the Regular Agenda and June 2, 2020 at 9:30 a.m. or immediately following the Regular Agenda)

DEPUTY COUNTY MANAGER

PROCUREMENT

31. Approve selection committee's recommendation to authorize staff to negotiate an agreement with McLeod Communications for a comprehensive communications audit. (No fiscal impact)
32. Approve selection committee's recommendation to authorize staff to negotiate an agreement with Maximus Consulting Services for a cost allocation study. (No fiscal impact)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

33. Approve the HOME Investment Partnership (HOME) program homeowner assistance agreements for Case RC18-H-012. (\$128,498.20 one-time expense)
34. Approve the first amendment to the contract with Winter Haven Hospital, Inc., d/b/a Center for Behavioral Health (CBH) to provide behavioral health services. (Total amount not to exceed \$50,840 in additional funding)
35. Approve the contract with Tri-County Human Services, Inc. (TCHS) to provide services to those individuals in need of substance abuse services through the Marchman Act. (Total amount not to exceed \$50,000)
36. Adopt Resolution approving CARES Act Substantial Amendment No. 2 to the Fiscal Year 2019-2020 Consolidated Annual Action Plan and adopt amendments to the Citizen Participation Plan. (No fiscal impact)
37. Adopt Resolution amending the FY 19/20 Special Revenue Grant Fund for unanticipated revenue and expense in the amount of \$3,325,894.

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

38. Amend Traffic Signal Maintenance and Compensation Agreement with the Florida Department of Transportation (FDOT) to Include Updated Exhibit "A" for FY 2020/2021. (\$699,203.00 one-time revenue/no match required)
39. Adopt a Resolution setting truck restrictions on Fourteenth Street (near Lake Wales). (\$232.61 one-time expense)
40. Adopt Resolution setting speed limit on Lazy Lane, near Lake Wales. (\$51.45 one-time expense)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

41. Approve Right-of-Way Agreement between Brian G. Hartley and Tamyia Hartley and Polk County in conjunction with the County Road 557 Improvement Project. (\$333,500 one-time expense)

42. Approve Right-of-Way Agreement between Nancy Clark and Polk County in conjunction with the County Road 557 Improvement Project. (\$265,000 one-time expense)
43. Approve Land Purchase Agreement in conjunction with the purchase of conservation preservation property, located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area; Jim parcel. (\$1,000 one-time expense)
44. Accept Drainage Easements in conjunction with drainage improvements in the Peace River Oaks subdivision. (No Fiscal Impact)
45. Approve Right-of-Way Agreement for Parcels 105 / 705 between InvestiFlorida Capital, LLC and Polk County in conjunction with the Lake Wilson Road Project. (\$30,475 one-time revenue)
46. Accept Quit Claim Deed from The Walker's Grove of Polk County, LLC for property being donated as additional right-of-way for CR559. (No fiscal impact)
47. SET HEARING to consider a request to vacate a portion of platted and unmaintained right-of-way as shown on the map of Cody Lands on Crooked Lake. (Suggested hearing date is June 2, 2020 at 9:30 a.m., or immediately following the Regular Agenda)
48. Approve Agreement for Traffic Control on Private Roads for Hartford Estates Phase Two Property Owners' Association, Inc. (No fiscal impact.)
49. Adopt Resolutions of Necessity for multiple parcels authorizing condemnation for transportation improvements to W. Pipkin Road, Project No. 5400128. (No fiscal impact)
50. Approve Land Purchase Agreement between John G. Noonan, as Bishop of the Diocese of Orlando and Polk County and authorize a Perpetual Joint Use Drainage Easement all in conjunction with the Bomber Road Sidewalks & Drainage Improvement Project. (\$47,550 one-time expense)
51. Adopt a resolution naming an unnamed road Government Center Boulevard. (No fiscal impact)
52. Adopt Resolution Approving Extensions to Declaration of State of Local Emergency 20-01. (No fiscal impact)
53. Approve Interlocal Agreement between Polk County and the Polk County Workforce Development Board, Inc. (No fiscal impact)
54. Approve CareerSource Polk's Request to Extend Designation as Direct Provider of Workforce Services for the period of July 1, 2020 through June 30, 2023.
55. Approve Agreement between Polk County and the Polk County Workforce Development Board, Inc. d/b/a CareerSource Polk regarding the one-stop operator duties imposed by Workforce Innovation and Opportunity Act (WIOA).

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, May 6, 2020 - 4:00 p.m. – Central Florida Development Council Board Meeting will be held via Zoom platform. For meeting details, please contact Central Florida Development Council at (863)937-4430, ext. 104.
- Thursday, May 7, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, May 7, 2020 - 9:00 a.m. – Tourist Development Council’s Arts, Culture and Heritage Committee meeting will be held via Zoom platform, by a link provided on the Visit Central Florida website at www.visitcentralflorida.org.
- Tuesday, May 12, 2020 - 3:00 p.m. – Lakes Access Advisory Committee meeting will be held at Parks & Natural Resources, 4177 Ben Durrance Road, Bartow.

CANCELLED

- Wednesday, May 13, 2020 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Thursday, May 14, 2020 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, May 14, 2020 - 9:00 a.m. – Tourist Development Council’s Marketing Committee meeting will be held via Zoom platform, by a link provided on the Visit Central Florida website at www.visitcentralflorida.org.
- Friday, May 15, 2020 - 8:30 a.m. – Citizens HealthCare Oversight Committee On Location Meeting will be held at Winter Haven Hospital Center for Behavioral

Health, 1201 1st Street South, Winter Haven. **CANCELLED**

- Friday, May 15, 2020 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.

- Friday, May 15, 2020 - 1:00 p.m. – Value Adjustment Board will hold the final meeting via Go To Meeting, by a link provided on <http://www.polkcountyclerk.net/value-adjustment-board/>.

- Monday, May 18, 2020 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.

- Monday, May 18, 2020 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Monday, May 18, 2020 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.