



Polk County Board of County Commissioners

Meeting Agenda

November 2, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Pastor Joe Lemons, Lake Shipp Baptist Church, Winter Haven

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Video Recognition of employees with more than 20 years of service to Polk County.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Kevin Kayden - "Can You Hear Me Now?"
4. Comments.

D. APPROVE CONSENT AGENDA

5. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

6. Disbursements.
7. Approve Minutes of Regular Board Meeting Held on October 19, 2021.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

8. Approve Astonia Phase 2 & 3 plat for Conditional Approval. (No fiscal impact)
9. Adopt resolution repealing Resolution No. 15-094 and dissolving the Northeast Polk County Roadway Advisory Committee.

H. COUNTY MANAGER (BILL BEASLEY)

10. Approve an agreement with Digitech Computer, LLC for EMS Billing Services. (\$1,300,000 estimated annual expense)
11. Approve an agreement with the Lunz Group, Inc., to provide professional engineering services for the Burnham McCall Training Center. (\$586,708 one-time expense)
12. Approve a Community Development Block Grant (CDBG) subrecipient agreement between Polk County and the The City of Winter Haven for the Winter Haven Recreational and Cultural Center Improvements Project. (\$633,524.15 one-time expense)
13. Approve Community Development Block Grant (CDBG) subrecipient agreement between Polk County and The City of Winter Haven for the Lake Conine Recreation Element Project. (\$300,000 one-time expense)
14. Approve a Community Development Block Grant (CDBG) subrecipient agreement between Polk County and The City of Auburndale for the Lot Acquisition for Affordable Housing Development, Parking Lot Development, Mast Arm and Generator Project. (\$324,659.68 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

15. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

16. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

17. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

18. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

19. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

O. PUBLIC HEARINGS

* County Attorney opening comments

20. Public Hearing to consider adoption of an ordinance creating the Southwest Inwood Street Lighting Municipal Service Benefit Unit ("MSBU").

21. Public Hearing (LDCPAL 2021-14 Hancock Crossing CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 38.48 +/- acres from Residential Suburban-X (RSX) in the Suburban Development Area (SDA) to Residential Low-X (RL-X) and Neighborhood Activity Center-X (NACX) in the Transit Supportive Development Area (TSDA).
22. Public Hearing (LDCPAS 2021-5 Highway 98, Bazinet CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 10.41 +/- acres Business Park Center-X (BPC-X) to Industrial-X (INDX) in the Transit Supportive Development Area (TSDA).
23. Public Hearing (LDCPAS 2021-6 Eagle Lake Storage CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 0.38 +/- acres from Residential Low (RL) to Linear Commercial Corridor (LCC) in the Transit Supportive Development Area (TSDA).
24. Public Hearing (LDCPAS 2021-7 Galloway CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 5.2 +/- acres from Residential Low (RL) to Neighborhood Activity Center (NAC) and Neighborhood Activity Center (NAC) to Preservation (PRESV) in the Transit Supportive Development Area (TSDA).
25. Public Hearing (LDCPAS 2021-8 Dalco CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 2.18 +/- acres from Residential Suburban (RS) to Industrial (IND) in the Suburban Development Area (SDA).
26. Public Hearing (LDCPAS-2021-9 Core Contracting Group) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 0.98 +/- acres from Neighborhood Activity Center (NAC) and Residential Low (RL) to Residential High (RH) in the Transit Supportive Development Area (TSDA).
27. Public Hearing (LDCPAS-2021-10 Slay CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 2.37 +/- acres from Office Center-X (OCX) to Residential Low-X (RLX) in the Transit Supportive Development Area (TSDA) and the US 98 Selected Area Plan (SAP).
28. Public Hearing (LDDA-2021-2 Citrus Ridge Development Agreement) to consider a request for a Development Agreement between Shoppes at Citrus Ridge and Polk County to complete certain transportation improvements for a planned mixed-use development.
29. Public Hearing (LDCPAL-2021-15 Property Rights Element) (Adoption Hearing) to consider a Large-Scale Comprehensive Plan Amendment to add Division 2.500 Property Rights Element to Chapter 2 of the Polk County Comprehensive Plan.
30. Public Hearing (LDCT-2021-3 Property Maintenance & E911 Uniform Addressing) (Adoption Hearing) a County initiated ordinance amending the Land Development Code to eliminate duplicative language in Chapter 8, Section 830, and Chapter 2, Section 223.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

31. Removal of equipment from inventory as listed on Blanket Removal Form 2134

COUNTY MANAGER

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

32. Approve Windsor Island Resort Phase 2B plat for Conditional Approval. (No fiscal impact)

33. SET HEARING (LDCT-2021-16 Solar in Agricultural Districts) a County initiated ordinance amending the Land Development Code to allow Solar Power Generation Facilities in all Agricultural land use districts. (Suggested hearing dates are November 16, 2021 at 9:30 a.m. or immediately following the Regular Agenda and November 30, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

34. Accept Performance Surety Bond No. 41K235465 for Eagle Pointe of Lakeland in the amount of \$18,370. (No fiscal impact)

35. Approve the release of a warranty and surety in the amount of \$205,336.17 in the form of Maintenance Bond No. SEHNFSU0767842 for Feltrim Reserve On-Site. (No fiscal impact)

36. Approve the release of a warranty and cash surety in the amount of \$6,995 for 7-Eleven at Duff Road. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

37. Approve agreement with Rodda Construction, Inc. to provide Pre-Construction Manager at Risk (CMAR) services for the Burnham McCall Training Center. (\$32,925 one-time expense)

38. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Cardno, Inc. for RFP 21-684, Professional Engineering Services for Imperial Lake Blvd Drainage Improvement. (No fiscal impact)

39. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with A E Engineering, Inc. for RFP 21-693, Construction Engineering & Inspection Services for Lake Wilson Road Widening. (No fiscal impact)

40. Approve Amendment No. 5 to the Consulting Service Agreement with Patel, Greene & Associates for the West Pipkin Road Widening Project, 100% to be reimbursed by the City of Lakeland. (\$357,760 estimated one-time expense)
41. Approve Onsite Health Clinic Management Services Agreement with Everside Health. (\$1,557,871 estimated recurring expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

42. Approve removal of uncollectible accounts from the Rohr Home's active accounts receivable. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

43. Adopt a Resolution setting parking restrictions on Lake Luther Road, near Lakeland. (\$121.15 one-time expense)
44. Adopt a Resolution setting speed limits on Elm Drive, Pecan Drive, Walnut Circle East, Walnut Circle North and Walnut Circle South within the Northwood Acres Subdivision, near Lakeland. (\$455.54 one-time expense)
45. Adopt a Resolution setting speed limit on Orange Avenue, near Lake Wales. (\$455.54 one-time expense)
46. SET HEARING to consider adoption of a Resolution allowing for the installation of traffic calming devices (speed humps) on Wire Grass Road, near Lakeland. (Suggested hearing date is Tuesday, December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

UTILITIES

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

47. Authorize Easements to Duke Energy Florida, LLC d/b/a Duke Energy ("Duke") over county owned properties in conjunction with Duke's Osprey Transmission Projects. (\$275,000 one-time revenue)
48. Authorize an Easement to Duke Energy Florida, LLC, in conjunction with the Lake Wilson Road Improvement Project. (No fiscal impact)
49. SET HEARING to consider requests to vacate platted, unopened and unmaintained rights-of-way as shown on the Revised Plat of Crooked Lake Subdivision and on the Map of Walesdale. (Suggested hearing date is November 16, 2021 at 9:30 a.m or immediately following the regular agenda)
50. Accept Sidewalk Easement from the School Board of Polk County in conjunction with the Crystal Lake Elementary School Sidewalk Project. (No fiscal impact)
51. Authorize an Easement to the City of Lakeland in conjunction with water service to the Winston Fire Rescue Station. (No fiscal impact)
52. Approve Agreement for Transfer of Public Road for Waylanco Road, between the City of Lake Alfred and Polk County and authorize a County Deed for the right-of-way associated therewith. (No fiscal impact)
53. Approve Land Purchase Agreement in conjunction with the purchase of a conservation preservation property located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Henry Baxter Investing LLC (\$8,800 one-time expense)
54. SET HEARING to consider adoption of an ordinance amending Polk County Ordinance No. 2021-016. (Suggested hearing date is November 16, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
55. Approve a Release of Lien for a Workforce Housing Impact Fee Waiver. (No fiscal impact)

56. Declare surplus and authorize the private conveyances of a portion of Parcel ID Number 293020-992830-009030 and accept a Quit Claim Deed for additional property along Hollister Road. (\$4,323 one-time revenue)
57. Accept instruments for additional right-of-way along Garrard Road and CR 653 / Old Bartow-Lake Wales Road / McClean Road as requested through the Development Review Process. (No fiscal impact)
58. Approve Agreements for Transfer of Public Roads between the Town of Dundee and Polk County for Dekle Road and Helicopter Road and authorize County Deeds for the rights-of-way associated therewith. (No fiscal impact)
59. Acceptance of the Dedication to Polk County of additional rights-of-way as shown on the Inman Groves Phase 1 Plat.
60. Approve Right-of-Way Agreements between Holly Hill Fruit Products Co., Inc. and Polk County for Parcels 101 and 102 in conjunction with the County Road 547 at Holly Hill Road/Orchid Drive Intersection Improvement Project. (\$255,000 one-time expense)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, November 2, 2021 - 10:00 a.m. (or immediately following the Public Hearings) – A Board/Staff Work Session to review American Rescue Plan Funding Applications will be held in the County Commission Boardroom.
- Tuesday, November 2, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Wednesday, November 3, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, November 3, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Wednesday, November 3, 2021 - 9:00 a.m. – Value Adjustment Board hearings

will be held in the Administration Building, Third Floor, Conference Room 341.

- Thursday, November 4, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, November 4, 2021 - 9:00 a.m. – Tourist Development Council's Arts, Culture and Heritage Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Thursday, November 4, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Friday, November 5, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Monday, November 8, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Tuesday, November 9, 2021 - 9:00 a.m. – Tourist Development Council's Marketing Committee will meet at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.
- Tuesday, November 9, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Tuesday, November 9, 2021 - 6:00 p.m. – Stormwater Technical Advisory Committee (STAC) Virtual Informational Workshop will be held via Zoom. For meeting information, please contact Tabitha Biehl at (863)534-7377 or tabithabiehl@polk-county.net.

- Wednesday, November 10, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Wednesday, November 10, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.

- Wednesday, November 10, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.

- Wednesday, November 10, 2021 - 11:30 a.m. – Adult Leadership Winter Haven Lunch & Roundtable Discussion will be held in the Multi-Purpose Room, Room 413.

- Thursday, November 11, 2021 – The offices of the Board of County Commissioners will be closed in observance of Veteran’s Day.

- Friday, November 12, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the County Commission Boardroom.

- Monday, November 15, 2021 - 2:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.