



# Polk County Board of County Commissioners

## Meeting Agenda

### November 30, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)**

#### **INVOCATION**

1. Rev. Nicki Taylor, First United Methodist Church, Lakeland

#### **PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)**

#### **A. PRESENTATIONS and RECOGNITIONS**

2. Video recognition of employees with more than 20 years of service to Polk County.
3. Presentation and Acceptance of First Responder Grant from the Mosaic Company.

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

4. Comments.

#### **D. APPROVE CONSENT AGENDA**

5. Approve Consent Agenda.

#### **E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

6. Disbursements.
7. Approve Minutes of Regular Board Meeting held on November 16, 2021.

#### **F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

#### **G. COUNTY ATTORNEY (RANDY MINK)**

8. SET HEARING to consider a request to vacate a portion of a platted public utility easement as shown on the plat of Hunter's Crossing Phase Four. (Suggested hearing date is December 14, 2021 at 9:30 a.m or immediately following the Regular Agenda)
9. Adopt resolution providing Board policy and practices regarding invocations and repealing Resolution No. 15-155.

**H. COUNTY MANAGER (BILL BEASLEY)**

10. Approve prepayment for purchase of 5 pieces of Pierce fire apparatus and related loose equipment for a discount of \$70,086.42. (\$3,296,804.54 one-time expense)
11. Approve a Consultant Services Authorization with Johnson Engineering, Inc. to provide engineering services for the design to the Crews Lake Road, Longfellow Boulevard, and Eastside Drive Sidewalk Projects. (\$154,862 one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

12. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 2 (RICK WILSON)**

13. Commissioner Wilson Comments.

**K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

14. Commissioner Braswell Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

15. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)**

16. Chair Santiago Comments.

**N. LAY BOARD APPOINTMENTS**

17. Appoint Mark A. Ferreira to Housing and Neighborhood Development's Affordable Housing Advisory Committee (AHAC) for the remainder of the term, effective January 1, 2022 through December 31, 2022.
18. Appoint Bridget Engleman to Housing and Neighborhood Development's Affordable Housing Advisory Committee for the three-year term January 1, 2022 through December 31, 2025.

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

19. Public Hearing (LDCPAL-2021-6 Mims 640 RV Park CPA) (Adoption Public Hearing) to consider a Large-Scale Comprehensive Plan Amendment to change the Future Land Use (FLU) designation on 979.65 +/- acres from Phosphate Mining (PM) and Agricultural/ Residential-Rural (A/RR) to Leisure Recreation (LR) in the Rural Development Area (RDA). (To be continued to December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

20. Public Hearing (LDCPAS-2021-12 Anderson CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 11.41 +/- acres from Phosphate Mining (PM) to Agricultural/ Residential Rural (A/RR) in the Rural Development Area (RDA).
21. Public Hearing (LDCPAL-2020-21 Champions Station CPA) (Adoption Public Hearing) to consider the adoption of a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 14.26+/- acres from Town Center-X (TCX) to Neighborhood Activity Center-X (NACX) in the Transit Supportive Development Area (TSDA) in the Ridge Special Protection Area (SAP) of the Green Swamp Area of Critical State Concern (GSACSC).
22. Public Hearing (LDCPAL 2021-7 Majestic Realty CPA) (Adoption Hearing) to consider the adoption of a Large Scale Comprehensive Plan Amendment to change the Future Land Use designation on 15.43 +/- acres from Regional Activity Center-X (RACX) to Business Park Center-X (BPC-X) in the Transit Supportive Development Area (TSDA).
23. Public Hearing (LDCD-2021-1 Majestic Realty Sub-District Change) (Adoption Hearing) to consider a Sub-District Map change from Business Park Center-1X (BPC-1X) to Business Park Center-2X (BPC-2X) on +/- 15.43 acres.
24. Public Hearing (LDCPAS 2021-15 Masterpiece Fire Station CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 4.6 +/- acres from Agricultural/Residential Rural (A/RR) to Institutional (INST) in the Rural Development Area (RDA).
25. Public Hearing (LDCT-2021-16 Solar in Agricultural Districts) (Adoption Hearing) a County initiated ordinance amending the Land Development Code to allow Solar Power Generation Facilities in all Agricultural land use districts.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPROLLER

26. Removal of equipment from inventory as listed on blanket Removal Form 2136

27. Bridgewater, City Center and Westridge Community Development Districts Final Budget for Fiscal Year 2021-2022.

COUNTY MANAGER

28. CareerSource Polk Federal Grant - Letter of Support.

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

29. SET HEARING (REC21-00000-010WB Fort Meade Mine Two Year Operating Permit Renewal) to consider the renewal of the Fort Meade Mine Two Year Operating Permit from January 1, 2022 to December 31, 2023. (Suggested hearing date is December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
30. SET HEARING (LDCD-2021-13 Andrews Sub-District Change) to consider a Sub-District Map change from Residential Low-1 (RL-1) to Residential Low-2 (RL-2) on +/- 1.83 acres. (Suggested hearing date is December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
31. SET HEARING (LDCPAS 2021-14 Gibsonia CPA) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 2.86 +/- acres from Residential Low (RL) in the Urban Growth Area to Residential Medium (RM) in the Transit supportive Development Area (TSDA). (Suggested hearing date is December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
32. SET HEARING (LDDRI-2021-1 River Ranch DRI CPA) to consider the adoption of a Resolution to amend the River Ranch Development of Regional Impact (DRI) to change the golf course to a safari community that includes large grazing animals, such as deer, giraffes, and water buffalo in a DRI that is about 1,675 +/- acres. The DRI is within the Rural Development Area (RDA). (Suggested hearing date is December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
33. SET HEARING (LDSPD-2021-2 Timberlane Subdivision De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDSPD-2021-2. (Suggested hearing date is December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
34. SET HEARING (LDWA-2021-32 Scott / Slaughter Access Waiver) to consider a applicant-initiated request seeking a waiver to Section 705 of the Land Development Code. (Suggested hearing date is December 14, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
35. Approve Enclave on Park Byrd Road plat for Conditional Approval. (No fiscal impact)
36. Approve Estate of Juanita L Congdon plat for Conditional Approval. (No fiscal impact)
37. Approve Jackson 4 plat for Conditional Approval. (No fiscal impact)
38. Approve Parkside plat for Conditional Approval. (No fiscal impact)
39. Approve the release of a surety in the form of Performance Bond No. 024254318 in the amount of \$148,676.36 for Tivoli Reserve Phase 3. (No fiscal impact)
40. Accept Tivoli Reserve Phase 3 wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
41. Accept a one-year warranty and surety in the amount of \$58,349.11 in the form of Maintenance Bond No. 72BSBIT2512 for Tivoli Reserve Phase 3. (No fiscal Impact)
42. Accept an amendment to Irrevocable Letter of Credit No/. 401851357 for Davis & Gaines, Inc., Borrow Pit (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

43. Ratify a Piggyback Agreement for annual fire hose and ground ladder testing with Waterway of Central Florida, LLC. (\$36,000 estimated annual expense)
44. Approve an agreement with EPR Systems USA, Inc. for electronic patient care reporting services. (\$184,680 annual expense and a \$30,600 one-time expense)
45. Approve agreement with Northeast II, Inc. DBA TC Delivers to provide Utilities customer bill printing and mailing services. (\$250,000 estimated recurring annual expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

46. Approve amendment to primary care contract with Central Florida Health Care, Inc. to apply Low Income Pool match from contract funds. (No fiscal impact)
47. Adopt the Resolution to approve Amendment No. 1 to the 2020-2021, 2021-2022, 2022-2023 Local Housing Assistance Plan (LHAP) to insert the Demolition Lien Waiver Incentive Strategy. (No fiscal impact)
48. Approve the Amendment and Mutual Termination of an Emergency Rental Assistance Subaward Agreement with Florida Rural Legal Services, Inc.
49. Approve the Emergency Rental Assistance Processor Agreement with Florida Rural Legal Services, Inc. (\$310,000 one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

UTILITIES

WASTE & RECYCLING

50. Approve renewal of a Non-Exclusive Commercial Franchise for FY2021-22 by Waste Management Inc. of Florida.
51. Approve renewal of a Non-Exclusive Commercial Franchise for FY2021-22 by Republic Services.
52. Approve renewal of a Non-Exclusive Commercial Franchise for FY2021-22 by JJ's Waste & Recycling LLC.
53. Approve a Non-Exclusive Commercial Franchise for FY2021-22 by Steel Smith LLC.

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

54. Authorize the County Attorney to execute required documents to sign-on or "opt-in" to settlements for opioid litigation and execute all documents on behalf of Polk County required by the settlements.
55. Approve an Interlocal with City of Auburndale, City of Bartow, City of Haines City, City of Lakeland, City of Lake Wales, and City of Winter Haven for the expenditure of funds received from opioid litigation settlements.
56. Authorize the conveyance of the County's interest in Parcel ID Number 272828-836000-017090 to the Town of Dundee. (No fiscal impact)
57. Adopt a Resolution authorizing the closure to public vehicular traffic access to unmaintained platted right-of-way known as Poinciana Parkway. (No Fiscal Impact)
58. Declare surplus and authorize the public sale of County-owned Parcel ID Number 282908-000000-043059. (Potential for \$35,000 or greater, one-time revenue)
59. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Brown Estate, and Jorgenson parcels. (\$3,000 one-time expense)

60. Accept instruments for additional right-of-way along Lake Hamilton Drive West and County Road 559 (Polk City Road) as requested through the Development Review Process. (No fiscal impact)
61. Approve a Release of Lien related to an Affordable Housing Impact Fee Waiver for Krystal Katina Williams and Lance Chadwick Williams. (No fiscal impact)
62. SET HEARING to consider a request to vacate portions of a platted, unopened and unmaintained rights-of-way as shown on the map of the Townsite of West Frostproof. (Suggested hearing date is December 14, 2021 at 9:30 a.m or immediately following the Regular Agenda)

## **ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, November 29, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
- Monday, November 29, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Tuesday, November 30, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
- Wednesday, December 1, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, December 1, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.

- Wednesday, December 1, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
  
- Monday, December 6, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
  
- Monday, December 6, 2021 - 6:00 p.m. – Eloise Community Redevelopment Agency (CRA) Advisory Committee will meet at the Johnny and Freda Brooks Resource Center, 710 Snively Avenue, Eloise.
  
- Tuesday, December 7, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.
  
- Wednesday, December 8, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
  
- Wednesday, December 8, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
  
- Thursday, December 9, 2021 - 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
  
- Thursday, December 9, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
  
- Thursday, December 9, 2021 - 1:00 p.m. – Lakeland Leadership Government Day luncheon will be held in the Multi-Purpose Room, Room 413, following by a panel discussion in the County Commission Boardroom.

- Thursday, December 9, 2021 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.
  
- Friday, December 10, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.
  
- Friday, December 10, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
  
- Monday, December 13, 2021 - 9:00 a.m. – Value Adjustment Board hearings will be held in the Administration Building, Third Floor, Conference Room 341.
  
- Monday, December 13, 2021 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board Meeting will be held in the County Commission Boardroom.