



Polk County Board of County Commissioners

Meeting Agenda - Final

October 04, 2022 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than 48 hours prior to the proceeding. Their office is located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090 or TTY (863) 534-7777. If hearing impaired dial 7-1-1 for Florida Relay services or call (800) 955-8771 (TTY); dial (800) 955-1339 if you are using a computer.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (MARTHA SANTIAGO, CHAIR)

INVOCATION

Bill Dehart, Polk County Fire Rescue Chaplain

PLEDGE OF ALLEGIANCE (MARTHA SANTIAGO, CHAIR)

A. PRESENTATIONS and RECOGNITIONS

A.1. Honorable Chief Judge Ellen Masters to present a resolution to recognize county facilities for their assistance before, during, and after COVID and to recognize the smooth transition for Pretrial to the Board of County Commissioners.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

C.1. Comments.

D. APPROVE CONSENT AGENDA

D.1. Approve Consent Agenda.

E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)

E.1. Disbursements.

E.2. Minutes of Regular Board meeting held on September 20, 2022, and Budget Public Hearings held on September 12, 2022, and September 19, 2022.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

G.1. Final Fiscal Year 2022-2023 budget for the Highland Meadows Community Development District.

H. COUNTY MANAGER (BILL BEASLEY)

H.1. Agreement with INdigital for the Polk County E9-1-1 system transition to Next Generation 9-1-1 (NG9-1-1) system. (Total cost \$3,540,128.11)

H.2. Accept the Federal Emergency Management Agency (FEMA), Department of Homeland Security, 2021 Assistance to Firefighters Grant. (\$277,943.66 one-time revenue, \$27,794.37 cash match)

H.3. Approve agreement with Wright-Pierce, Inc. to provide professional engineering services for the Northeast Regional Wastewater Treatment Facility Expansion from 6.0 MGD to 9.0 MGD. (\$581,465.40 one-time expense)

H.4. Approve agreement with Wright-Pierce, Inc for professional services for the Northeast Regional Wastewater Treatment Facility Electrical System and Communication Network Improvements Project. (\$368,629.50 one-time expense from American Rescue Plan Funds)

H.5. Approve the Impact Fee Credit Agreement for Mirabella Road Extension between Polk County and KB Home Orlando, LLC (\$1,071,798.87 one-time impact fee credit).

H.6. Request Board approve construction contract with Stage Door II, Inc., for the Clubhouse/Tillery Road Drainage Improvements project. (\$888,576.00 one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

I.1. Appoint Guy E. LaLonde, Jr. as a member of the Housing Finance Authority for the remainder of the four-year term ending January 22, 2025.

I.2. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 2 (RICK WILSON)

J.1. Commissioner Wilson Comments.

K. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

K.1. Commissioner Braswell Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

L.1. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO, CHAIR)

M.1. Chair Santiago Comments.

N. LAY BOARD APPOINTMENTS

N.1. Appoint YuFonda Kinsler as a member of the Housing and Neighborhood Development Citizens Advisory Committee (CAC) for a three-year term, October 4, 2022, through October 4, 2025. (No fiscal impact)

O. EXPEDITED HEARINGS PURSUANT TO RESOLUTION NO. 2022-089

* County Attorney opening comments

O.1. Public Hearing (LDCT-2022-10 De Novo Revisions) (First Reading), a County-initiated request to modify LDC Section 922 to amend De Novo Hearing procedures. (No Fiscal Impact).

P. PUBLIC HEARINGS

P.1. PUBLIC HEARING to consider adoption of an ordinance reauthorizing the Polk County Economic Development Ad Valorem Tax Exemption program and a Resolution adopting guidelines to be used in considering exemption applications.

P.2. Public Hearing (LDPD-2022-13 Legacy Self-Storage) (Adoption Hearing) to consider a Planned Development request for a self-storage facility and office in the Ronald Reagan SAP. (No fiscal impact)

Q. CONSENT AGENDA ITEMS

Q. COMMISSIONER DISTRICT 1

Q. COMMISSIONER DISTRICT 2

Q. COMMISSIONER DISTRICT 3

Q. COMMISSIONER DISTRICT 4

Q. COMMISSIONER DISTRICT 5

Q. COUNTY COMPTROLLER

Q.1. Removal of equipment from inventory as listed on Blanket Removal Form 2156.

Q.2. Audit Report 2022-08 - Roads and Drainage Contract Audit.

- Q.3. Proposed Fiscal Year 2022-2023 budget for the Crosswinds East Community Development District.
- Q. COUNTY MANAGER
- Q. ECONOMIC DEVELOPMENT
- Q. TOURISM/SPORTS MARKETING
- Q. OFFICE OF PLANNING & DEVELOPMENT
- Q.4. SET HEARING (LDCPAS 2022-18 Kathryn Estates RH) to consider the adoption of a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 15.73 +/- acres from Residential Low (RL) to Residential High (RH) in the Transit Supportive Development Area (TSDA). The suggested adoption hearing date is October 18, 2022, at 9:30 a.m.
- Q.5. Approve the release of a surety in the amount of \$109,494.00 in the form of Performance Bond No. 0242497 Parkside. (No fiscal impact)
- Q.6. Accept Parkside potable water, wastewater and reclaim water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
- Q.7. Accept a one-year warranty and surety in the amount of \$112,816.34 in the form of Maintenance Bond No. 30152623 Parkside. (No fiscal impact)
- Q.8. Preservation Pointe Phase 2C Plat for Conditional Approval. (No fiscal impact)
- Q.9. Consent to the Assignment of the Infrastructure and Impact Fee Credit Agreement for Thompson Nursery Road Extension (Phase 1/Segment 3)
- Q. BUILDING
- Q. DEPUTY COUNTY MANAGER
- Q. BUDGET & MANAGEMENT SERVICES
- Q.10. Approve the agreement between Polk County and Polk Vision, Inc. (\$155,000 annual expense)
- Q.11. Approve the agreement between Polk County and Polk Arts Alliance, Inc. (\$75,000 annual expense)
- Q. PROCUREMENT

- Q.12. Approve agreement with Matern Engineering Building to provide professional engineering services for the design, bid phase, and construction administration to purchase and install twenty-four auxiliary generators for the Polk County Fire Rescue Services (FRS)/Emergency Medical Services (EMS) Stations. (\$198,000.00 one-time expense).
- Q.13. Ratify Agreement No. 21-047 with N. Harris Computer Corporation for the Utilities Customer Information System Implementation. (Contract corrected value, increase by \$175,201.00)
- Q.14. Approve agreements with AECOM Technical Services, Inc. AIM Engineering & Surveying, Inc., Burgess & Niple, Inc., CONSOR Engineering, LLC, Dewberry Engineers, Inc. dba Dewberry/Hydro, DRMP, Inc., HDR Engineering, Inc., HNTB Corporation, Jacobs Engineering Group, Inc., Kimley-Horn and Associates, Inc., Kissinger, Campo, & Associates, Mott MacDonald Florida, LLC, NV5, Inc., Patel, Greene, and Associates, LLC, Rummel, Klepper, & Kahl, LLP, Wood Environment & Infrastructure Solution, Inc., and WSP USA, Inc.
- Q. COMMUNICATIONS
- Q.15. Red Ribbon Month Proclamation
- Q. COOPERATIVE EXTENSION SERVICES
- Q. HEALTH & HUMAN SERVICES
- Q.16. Approve Community Development Block Grant (CDBG) Program homeowner assistance agreements for property located in Winter Haven, FL for Case RC21-CDBG-004. (\$153,261.20 one-time expense)
- Q.17. Approve the Second Amendment to American Rescue Plan Local Fiscal Recovery Funding Agreement with Tri-County Human Services Inc. (No fiscal impact)
- Q. EQUITY & HUMAN RESOURCES
- Q. INFORMATION TECHNOLOGY
- Q. CODE ENFORCEMENT
- Q. COUNTY PROBATION
- Q. RISK MANAGEMENT
- Q.18. Request Board approval on the following 2 documents referencing a specialty prescription drug coupon savings program known as PrudentRx: The Point Solutions Management Amendment to the Services Agreement between Aetna Life Insurance Company and Polk County and the Point Solutions Management Vendor Election Form.

Q. INDIGENT HEALTH CARE

- Q.19. Approve the first amendment to the contract with the School Board of Polk County for the Maynard A. Traviss Technical College to provide dental services to eligible low-income county residents. (total amount not to exceed \$136,000 in FY 22/23 and \$111,000 in FY 23/24 and 24/25)
- Q.20. Approve Polk HealthCare Plan Medical Services Agreement with Retina Partners of Florida, PA for ophthalmology and retinal services. (Transfer of existing appropriations to medical provider).
- Q.21. Approve the amendments to sub agreements to the contract with Global Vision Technologies, Inc. for the locked rate for Software Maintenance (Total amount not to exceed \$57,589.35 annually).

Q. FACILITIES MANAGEMENT

Q. FLEET MANAGEMENT

- Q.22. Extension of MOU for Fleet Maintenance with the City of Auburndale FY22/23 (one-time revenue and expense \$492,517.56)
- Q.23. Extension of MOU for Fleet Maintenance with the City of Lake Wales FY22/23 (one-time revenue and expense of \$279,660.00)
- Q.24. Extension of MOU for Fleet Maintenance with the City of Fort Meade FY22/23 (one-time revenue and expense of \$56,990.04)

Q. PARKS & NATURAL RESOURCES

Q. FIRE RESCUE

Q. EMERGENCY MANAGEMENT

Q. REAL ESTATE SERVICES

- Q.25. SET HEARING to consider a request to vacate portions of platted and unmaintained rights-of-way as shown on the Revised Plat of Crooked Lake Subdivision. (Suggested hearing date is October 18, 2022 at 9:30 a.m or immediately following the Regular Agenda)
- Q.26. Declare surplus and authorize the public sale of two County-owned properties, Candlelight Drive and 2nd Avenue parcels. (Potential for \$39,100 or greater, one-time revenue)
- Q.27. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Cultrera, Lubowsky, Pearson, and Ackland parcels. (\$8,000 one-time expense)

Q.28. Authorize an Easement to Tampa Electric Company for proposed electric facilities over county owned property in conjunction with a solar farm project. (No fiscal impact)

Q.29. Accept instruments for additional right-of-way along Martin Luther King Boulevard and 30th Street as requested through the Development Review Process. (No fiscal impact)

Q.30. Accept utility easement from CT Clean - Davenport, LLC as requested through the Development Review Process (No fiscal impact)

Q. ROADS & DRAINAGE

Q.31. Adopt a Resolution Setting Parking Restrictions on Brook Drive, near Lakeland (\$455.54 one-time expense)

Q.32. Adopt a Resolution Setting Parking Restrictions on Duff Road, near Lakeland. (\$455.54 one-time expense)

Q.33. Adopt a Resolution Setting Parking Restrictions on Socrum Loop Road North, near Lakeland (\$455.54 one-time expense)

Q.34. Adopt a Resolution Setting Parking Restrictions on Swindell Road and Swindell Road (Wye), near Lakeland (\$455.54 one-time expense)

Q.35. Adopt a Resolution Setting Parking Restrictions on County Road 547 (Lee Jackson Highway), near Davenport (\$1,232.21 one-time expense)

Q.36. Approve Interlocal Agreement between Polk County and Hardee County for Future Roadway Improvements on County Line Road (no fiscal impact).

Q. UTILITIES

Q. WASTE & RECYCLING

Q. ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

Q. COURT RELATED

Q. POLK COUNTY PROPERTY APPRAISER

Q. POLK COUNTY SHERIFF

Q. POLK COUNTY SUPERVISOR OF ELECTIONS

Q. POLK COUNTY TAX COLLECTOR

Q. SUPERINTENDENT OF POLK COUNTY SCHOOLS

Q. WORKFORCE DEVELOPMENT BOARD

- Q.37. Approve the Polk County Workforce Development Board's PY2020-2024 Workforce Services Plan Two-Year Modification for PY2022-2024 and authorize the Chairman to sign on behalf of the County (No fiscal impact.)
- Q. COUNTY ATTORNEY
- Q.38. Adopt resolution amending and combining the Lake James Phase One, Lake James Phase Two, and Lake James Phase Three Street Lighting Assessment Areas into a single Lake James Special Street Lighting Assessment Area (no fiscal impact)
- Q.39. Adopt resolution amending the Imperial Lakes Special Street Lighting Assessment Area (no fiscal impact)
- Q.40. Adopt resolution amending the Treymont Street Lighting Assessment Area (no fiscal impact)
- Q.41. Release of Lien for Evens Chera and Daniella Dorleans related to a Workforce Housing Impact Fee Mitigation (No fiscal impact).
- Q.42. Consider resolution approving Declaration of State of Local Emergency 22-02 and Declaration Extending State of Local Emergency 22-02.

ANNOUNCEMENTS

Below are scheduled events and public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Wednesday, October 5, 2022 - 8:50 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, October 5, 2022 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, October 6, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Wednesday, October 12, 2022 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Lakeland.
- Thursday, October 13, 2022 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, October 13, 2022 – 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
- Thursday, October 13, 2022 – 12:15 p.m. – Leadership Polk Government Day Lunch and Panel Discussion, 1926 Court Room, Polk County History Center.
- Thursday, October 13, 2022 – 2:30 p.m. – Historical Commission and Marker Committee will meet in the County Commission Boardroom.
- Friday, October 14, 2022 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.