



# Polk County Board of County Commissioners

## Meeting Agenda

### October 5, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

#### **CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)**

#### **INVOCATION**

1. David Williamson, Central Florida Freethought Community, Winter Garden

#### **PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)**

#### **A. PRESENTATIONS and RECOGNITIONS**

2. Jennifer Canady, M.A., Lakeland Christian School Center for Law and Public Policy, and Director of the Research, Innovation, STEM Learning, Entrepreneurship (RISE) Institute to present the Government Finance Officers' Association (GFOA) Certificate of Achievement Awards for Financial Reporting for the 2019 Comprehensive Annual Financial Report and the 2019 Popular Annual Financial Report to Stacy M. Butterfield, CPA, Clerk and Comptroller. In addition, Ms. Canady will present the GFOA Distinguished Budget Award for 2019 to Rick Wilson, Chairman, Board of County Commissioners.

#### **B. CEREMONIAL PROCLAMATIONS**

#### **C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD**

3. Craig Morrison, representing Lake Wales Estates, to discuss community concerns.
4. Comments.

#### **D. APPROVE CONSENT AGENDA**

5. Approve Consent Agenda.

#### **ELOISE COMMUNITY REDEVELOPMENT AGENCY**

6. Approve Eloise CRA Consent Agenda.

HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY

7. Approve Harden/Parkway CRA Consent Agenda.

**E. COUNTY COMPTROLLER (STACY M. BUTTERFIELD, CPA)**

8. Disbursements.
9. Approve Minutes of Regular Board Meeting held on September 21, 2021, and Budget Public Hearings held on September 13, 2021, and September 20, 2021.

**F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY**

10. Representative Fred Hawkins, District 42 - General Introduction

**G. COUNTY ATTORNEY (RANDY MINK)**

11. The 2021-2022 Annual Meeting Schedule for the Highland Meadows Community Development District and Final Adopted Budget.
12. Adopt resolution creating the Treymont Street Lighting Assessment Area.
13. Approve the Polk County Workforce Development Board's Final Operating Budget for Fiscal Year 2021-2022; and authorize the Chairman to sign the budget on behalf of the County. (No fiscal impact)

**H. COUNTY MANAGER (BILL BEASLEY)**

14. Approve Utility Relocation Agreement with Duke Energy Florida, LLC (Duke) for the Lake Wilson Road Widening Project. (\$375,481.53 one-time expense)
15. Approve Utility Relocation Agreement with Duke Energy Florida, LLC for the CR 547 (Davenport Boulevard) at Orchid Drive/Holly Hill Road Intersection Improvements Project. (\$100,000 one-time expense)
16. Approve the Water Wheeling Infrastructure Master Cost-Sharing Agreement and the three (3) associated Cost-Sharing Project Sub-Agreements with the Water Cooperative of Central Florida relating to the Cypress Lake Wellfield Project. (\$995,134 not-to-exceed, one-time expense)

**I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)**

17. Commissioner Lindsey Comments.

**J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)**

18. Commissioner Braswell Comments.

**K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)**

19. Commissioner Santiago Comments.

**L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)**

20. Appoint Darla Bridges Short to serve as a member (Seat 6) of the Polk County Historical Commission for the remainder of the three-year term, October 1, 2020 through September 30, 2023.

21. Commissioner Combee Comments.

**M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)**

22. Chairman Wilson Comments.

**N. LAY BOARD APPOINTMENTS**

23. Appoint Brett Garber as the plumbing representative to the Polk County Contractor Licensing Board, effective October 5, 2021 through December 31, 2023.

24. Reappoint Carl Edward Lock Jr, David Pearce, John W. Scott, Marvin Hammer, Ralph Price and William Witt to serve on the Polk County Contractor Licensing Board, for the three-year term, January 1, 2021 through December 31, 2023.

**O. PUBLIC HEARINGS**

\* County Attorney opening comments

25. Public Hearing (LDCPAL-2021-8 ImperiaLakes Golf Course)(Adoption Hearing) to consider a Large-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 188 +/- acres from Development of Regional Impact (DRI) to Residential Low (RL) in the Urban Growth Area (UGA).

26. Public Hearing (LDCPAS 2021-11 Wilder Road CPA) (Adoption Hearing) to consider the adoption of a Small-Scale Comprehensive Plan Amendment (CPA) to change the Future Land Use designation on 12.03 +/- acres from Leisure/Recreation (L/R) in the Urban Growth Area (UGA) to Residential High (RH) in the Transit Supportive Development Area (TSDA).

27. Public Hearing (LDCT-2021-10 Land Use Hearing Officer Expansion) (Adoption Hearing) to consider a county-initiated ordinance amending the Land Development Code to expand the types of applications heard by the Land Use Hearing Office and to revise the appeal process.

**P. CONSENT AGENDA ITEMS**

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

28. Removal of equipment from inventory as listed on Blanket Removal Form 2132.

29. Bartow, Lake Alfred and Mulberry Community Redevelopment Agency budget for Fiscal Year 2021-2022.
30. Audit Report 2021-07 Impact Fee Waivers Follow-up.
31. Proclaim October 2021 as Domestic Violence Awareness Month.

#### COUNTY MANAGER

32. Establish Holiday and Board meeting schedule for 2022

#### ECONOMIC DEVELOPMENT

#### TOURISM/SPORTS MARKETING

#### OFFICE OF PLANNING & DEVELOPMENT

33. Approve Belle Haven Phase 1 Plat for Conditional Approval. (No fiscal impact)
34. Approve Howard Acres Plat for Conditional Approval. (No fiscal impact)
35. Approve Legacy Union Townhomes for Conditional Approval. (No fiscal impact)
36. Approve Mill's Landing Plat for Conditional Approval. (No fiscal impact)
37. Approve One College Place Plat for Conditional Approval. (No fiscal impact)
38. Approve Williamsburg Townhomes Plat for Conditional Approval. (No fiscal impact)
39. SET HEARING (LDCT-2021-3 Property Maintenance & E911 Uniform Addressing) to consider a County initiated ordinance amending the Land Development Code to eliminate duplicative language in Chapter 8, Section 830, and Chapter 2, Section 223. (Suggested hearing dates are October 19, 2021 at 9:30 a.m. or immediately following the Regular Agenda and November 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
40. Accept Lake James Phase 4 (aka Phase 3B) potable water, wastewater, and reclaimed water utility system improvements for ownership, operation, and maintenance by Polk County Utilities. (No fiscal impact)
41. Accept a one-year warranty and cash surety in the amount of \$18,952.80 for Lake James Phase 4 (aka Phase 3B). (No fiscal impact)
42. Approve a Landscape Maintenance Agreement between Polk County and Saddle Creek Preserve of Polk County Community Development District.

#### DEPUTY COUNTY MANAGER

#### BUDGET & MANAGEMENT SERVICES

43. Approve transfer from Economic Development reserves to fund the FY21 Central Florida Development Council, Inc. Memorandum of Understanding. (\$174,270 one-time transfer)

#### COMMUNICATIONS

44. Proclaim October 2021 as National Red Ribbon Month.

- 45. Proclaim October 2021 as Safe Sleep Awareness Month.
- 46. Proclaim October 2021 as Certified Public Manager Month.

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

- 47. Approve Community Development Block Grant (CDBG) rehabilitation/replacement modification of mortgage, homeowner assistance agreement and grant agreement for Case RC21-CDBG-003. (\$4,332.00 one-time expense)
- 48. Approve an Interlocal Agreement for Countywide Transit System with the Lakeland Area Mass Transit District. (\$3,029,262 not-to-exceed, one-time expense)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

FLEET MANAGEMENT

PARKS & NATURAL RESOURCES

FIRE RESCUE

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

- 49. Approve an Interlocal Agreement between Polk County and the City of Davenport for Road Improvements for the Davenport – Haines City Phase 2 Resurfacing Group. (\$73,534.56 one-time revenue)

UTILITIES

- 50. Approve a Consultant Services Authorization with Tetra Tech, Inc. for the Lakeland-Bartow-Polk County Potable Water Interconnect project (\$191,692 not-to-exceed, one-time expense)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

51. Approve Release of Lien related to a workforce housing impact fee mitigation. (No fiscal impact)
52. Adopt resolution creating the Cambria Street Lighting Assessment Area.
53. Adopt resolution creating the Cove at Eagle Lake Street Lighting Assessment Area.
54. Adopt resolution creating the Delphi Woods Street Lighting Assessment Area.
55. Adopt resolution creating the Hallam Preserve West "J" Street Lighting Assessment Area.
56. Adopt resolution creating the Linden Trace Street Lighting Assessment Area.
57. Adopt resolution creating the Village at Crystal Beach Street Lighting Assessment Area.
58. Adopt resolution amending the Lake Deer Street Lighting Assessment Area.
59. Approve Agreement for Transfer of Public Road, between the City of Haines City and Polk County for multiple platted rights-of-way and authorize a County Deed for said rights-of-way. (No fiscal impact)
60. SET HEARING to consider adoption of an ordinance creating the Southwest Inwood Street Lighting Municipal Service Benefit Unit ("MSBU"). (Suggested hearing date is November 2, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
61. Accept instrument for additional right-of-way along Johnson Avenue East (CR 580) as requested through the Development Review Process. (No fiscal impact)
62. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Silvis Estate, and Katariski parcels. (\$3,000 one-time expense)
63. Authorize an Easement to the City of Lakeland in conjunction with the Cherry Hill Water Production Facility Project. (No fiscal impact)
64. Authorize the conveyance of eleven County owned parcels to the City of Lakeland. (No fiscal impact)
65. Approve Fourth Amendment to Agreement for COVID-19 Testing Services with Central Florida Health Care.

66. Approve Written Offer Letter and authorize a Natural Gas Pipeline Easement to Florida Gas Transmission Company, LLC for a proposed natural gas shut off / isolation valve assembly. (\$15,800 one-time revenue)

#### ELOISE COMMUNITY REDEVELOPMENT AGENCY

67. Approve Eloise Community Redevelopment Agency Minutes from the March 17, 2020 meeting.
68. Adopt a Resolution to approve the Eloise Community Redevelopment Agency (CRA) Budget for Fiscal Year 2021/2022.
69. Appoint Diane Rosebrough to the Eloise Community Redevelopment Agency Advisory Committee for the three-year term, December 6, 2021 through December 5, 2024.
70. Reappoint Minerva Gil to the Eloise Community Redevelopment Agency Advisory Committee for the three-year term, July 11, 2021 through July 10, 2024.

#### HARDEN/PARKWAY COMMUNITY REDEVELOPMENT AGENCY

71. Approve Harden Parkway CRA Minutes from August 20, 2019.
72. Adopt a Resolution to approve the Harden/Parkway Community Redevelopment Agency (CRA) Budget for Fiscal Year 2021/2022.

### **ANNOUNCEMENTS**

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Tuesday, October 5, 2021 - 6:00 p.m. – Sidewalk Advisory Committee will meet in the Multi-Purpose Room, Room 413.
- Wednesday, October 6, 2021 - 8:15 a.m. – Planning Commission will conduct a work session, prior to its regularly scheduled meeting, in the County Commission Boardroom.
- Wednesday, October 6, 2021 - 9:00 a.m. – Planning Commission meeting will be held in the County Commission Boardroom.
- Thursday, October 7, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk

County Administration Building.

- Wednesday, October 13, 2021 - 8:30 a.m. – Lakeland Area Mass Transit District Board of Directors meeting will be held at 1212 George Jenkins Boulevard, Hollingsworth Room, Lakeland.
- Wednesday, October 13, 2021 - 12:45 p.m. – Leadership Polk Lunch will be held in the 3<sup>rd</sup> floor lounge, County Administration Building.
- Wednesday, October 13, 2021 - 1:45 p.m. – Leadership Polk “Know Your Commissioners” Session will be held in the County Commission Boardroom.
- Wednesday, October 13, 2021 - 3:00 p.m. – Value Adjustment Board Organizational Meeting will be held in the County Commission Boardroom.
- Thursday, October 14, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.
- Thursday, October 14, 2021 - 9:00 a.m. – Transportation Planning Organization Board Meeting will be held in the County Commission Boardroom.
- Thursday, October 14, 2021 - 2:30 p.m. – Historical Commission and Marker Committee will meet in the County Commission Boardroom.
- Thursday, October 14, 2021 - 5:30 p.m. – Contractor Licensing Board will meet in the County Commission Boardroom.
- Friday, October 15, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to



discuss the Agenda and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.

- Monday, October 18, 2021 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board Meeting will be held in the County Commission Boardroom.