



Polk County Board of County Commissioners

Meeting Agenda

September 21, 2021 Regular BoCC meeting

In accordance with the American with Disabilities Act, persons with disabilities needing special accommodations to participate in this proceeding should contact the Communications Office not later than forty eight hours prior to the proceeding. Their offices are located in the County Administration Building, 330 West Church Street in Bartow. Telephone (863) 534-6090, TDD (863) 534-7777 or 1-800-955-8771, Voice Impaired 1-800-955-8770 via Florida Relay Service.

Any invocation that may be offered before the official start of the Commission meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Commission. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Commission, and the Commission is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.

If a person decides to appeal any decision made by the board with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

CALL TO ORDER - 9:00 a.m. (RICK WILSON, CHAIRMAN)

INVOCATION

1. Pastor Peter Grant, Parkway Baptist Church, Lakeland

PLEDGE OF ALLEGIANCE (RICK WILSON, CHAIRMAN)

A. PRESENTATIONS and RECOGNITIONS

2. Recognition of employees with more than 20 years of service to Polk County.

B. CEREMONIAL PROCLAMATIONS

C. REQUEST FROM THE GENERAL PUBLIC/AUDIENCE AND OPPORTUNITY TO BE HEARD

3. Comments.

D. APPROVE CONSENT AGENDA

4. Approve Consent Agenda.

E. COUNTY COMPROLLER (STACY M. BUTTERFIELD, CPA)

5. Disbursements.
6. Approve Minutes of Regular Board Meeting held on September 7, 2021.

F. REQUEST FROM ELECTED OFFICIAL and OTHER GOVERNMENTAL AGENCY

G. COUNTY ATTORNEY (RANDY MINK)

7. Approve Astonia North Plat for Conditional Approval. (No fiscal impact)

H. COUNTY MANAGER (BILL BEASLEY)

8. Approve and ratify Letter of Agreement from the State of Florida, Agency for Health Care Administration (AHCA) for the Public Emergency Medical Transportation Medicaid Managed Care Supplement Payment Program. (\$1,735,013.17 not-to-exceed, one-time expense)
9. Approve Letter of Agreement from the State of Florida, Agency for Health Care Administration (AHCA) for Central Florida Health Care request for matching funds through the Low Income Pool (LIP). (\$778,673 not-to-exceed one-time expense)
10. Approve renewal agreement for core public health services with the Florida Department of Health in Polk County. (\$380,000 not-to-exceed one-time expense)

I. COMMISSIONER DISTRICT 1 (GEORGE LINDSEY)

11. Commissioner Lindsey Comments.

J. COMMISSIONER DISTRICT 3 (BILL BRASWELL)

12. Commissioner Braswell Comments.

K. COMMISSIONER DISTRICT 4 (MARTHA SANTIAGO)

13. Commissioner Santiago Comments.

L. COMMISSIONER DISTRICT 5 (NEIL COMBEE)

14. Commissioner Combee Comments.

M. COMMISSIONER DISTRICT 2 (RICK WILSON, CHAIRMAN)

15. Appoint Tina A. Peak, MLS, as a member of the Polk County Historical Commission, representing Polk County Library Cooperative (Seat 9), for the three-year term, October 1, 2021 through September 30, 2024.
16. Reappoint Richard A. Fifer as an At-Large (Seat 8) Member of the Polk County Historical Commission, for the three-year term, October 1, 2021 through September 30, 2024.
17. Chairman Wilson Comments.

N. LAY BOARD APPOINTMENTS

18. Appoint Pamela D. McNeil to serve on the Community Relations Advisory Council for the four-year term, September 21, 2021 through September 20, 2025.
19. Reappoint William G. Land to the Tohopekaliga Water Authority (TWA) Board of Supervisors for the three-year term, October 1, 2021 through September 30, 2024.

O. PUBLIC HEARINGS

* County Attorney opening comments

20. Public Hearing to consider adoption of a Resolution to vacate platted, unopened, and unmaintained right-of-way as shown on the plat of Poinsettia Park.

21. Public Hearing to consider adoption of a Resolution to vacate platted, unopened, and unmaintained rights-of-way as shown on the Revised Plat of Crooked Lake Subdivision, recorded at Plat Book 27, Page 47.
22. Public Hearing to consider adoption of a resolution to vacate a platted, unmaintained drainage canal and drainage easement as shown on the Plat of Conine Heights, Winter Haven.
23. Public Hearing to consider adoption of a Resolution allowing for the installation of nine traffic calming devices (speed humps) on Twenty-Sixth Street Northwest, near Winter Haven. (\$45,000 estimated one-time expense)
24. Public Hearing (LDCU-2021-15 Sutton MH De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDCU-2021-15.
25. Public Hearing (LDPD-2021-17 Touchstone Residential PD De Novo Hearing) to consider an appeal to the Planning Commission's decision to approve LDPD-2021-17.
26. Public Hearing (LDCPAL-2021-6 Mims RV Park) (Transmittal Hearing) to consider a Large-Scale Comprehensive Plan Amendment to change the Future Land Use (FLU) designation on 979.65 +/- acres from Phosphate Mining (PM) and Agricultural/ Residential-Rural (A/RR) to Leisure Recreation (LR) in the Rural Development Area (RDA).
27. Public Hearing (LDCD-2021-10 Dranefield Sub-District Change) to consider a Sub-District Map change from Business Park Center-1 (BPC-1) to Business Park Center-2 (BPC-2) on +/- 9.51 acres.
28. Public Hearing (LDPD-2021-23 Brooklyn Meadows MHP) (Adoption Hearing) to consider a Planned Development request for a 46-unit Mobile Home Park with amenities on approximately 9.2 acres in a Residential Low-2 (RL-2) district.
29. Public Hearing (LDCT-2021-10 Land Use Hearing Officer Expansion)(First Hearing - No Action) to consider a county-initiated ordinance amending the Land Development Code to expand the types of applications heard by the Land Use Hearing Officer and to revise the appeal process.

P. CONSENT AGENDA ITEMS

COMMISSIONER DISTRICT 1

COMMISSIONER DISTRICT 2

COMMISSIONER DISTRICT 3

COMMISSIONER DISTRICT 4

COMMISSIONER DISTRICT 5

COUNTY COMPTROLLER

30. Removal of equipment from inventory as listed on Blanket Removal Form 2131.

COUNTY MANAGER

31. Approve federal lobbying contract for Holland & Knight LLP. (\$108,000 one-time expense)

ECONOMIC DEVELOPMENT

TOURISM/SPORTS MARKETING

OFFICE OF PLANNING & DEVELOPMENT

32. Approve the release of a warranty and surety in the amount of \$35,145.80 in the form of Maintenance Bond No. 41K000389 for Campbell Crossing. (No fiscal impact)
33. Approve the release of a cash surety for Delphi Woods East in the amount of \$10,780. (No fiscal impact)
34. Approve the release of a cash surety for Delphi Woods West in the amount of \$10,000. (No fiscal impact)
35. Accept ICI Termite Control Water Line Extension potable water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
36. Accept a one-year warranty and cash surety in the amount of \$2,806.00 for ICI Termite Control Water Line Extension. (No fiscal impact)
37. Approve the release of a surety in the form of Performance Bond No. 41K235092 in the amount of \$442,608.23 for Linden Trace. (No fiscal impact)
38. Accept Performance Surety Bond No. EACX4019935 for Madison Place Townhomes Phase 3 in the amount of \$134,993.25. (No fiscal impact)
39. Accept a one-year warranty and surety in the amount of \$105,265.14 in the form of Maintenance Bond No. LICX1165867 Preservation Pointe Phase 3. (No fiscal impact)
40. Accept Preservation Pointe Phase 3 potable water, wastewater and reclaimed water utility system improvements for ownership, operation and maintenance by Polk County Utilities. (No fiscal impact)
41. Approve the release of a warranty and surety in the amount of \$57,805.32 in the form of Maintenance Bond No. 30100686 Tuscan Meadows Phase 1. (No fiscal impact)
42. SET HEARING (LDCPAS 2021-11 Wilder Road RM CPA) (Adoption Hearing) to consider a Small-Scale Comprehensive Plan Amendment to change the Future Land Use designation on 12.03 +/- acres from Leisure Recreation (L/R) in the Urban Growth Area (UGA) to Residential Medium (RM) in the Transit Supportive Development Area (TSDA). (Suggested hearing date is October 5, 2021 at 9:30 a.m. or immediately following the Regular Agenda)
43. Approve Legacy Landings Plat for Conditional Approval. (No fiscal impact)
44. Approve 37 South Lakeside Business Park plat for Conditional Approval. (No fiscal impact)
45. Accept Performance Surety Bond No. ES00009302 for Windsor Island Resort Phase 2A in the amount of \$2,350,536.21. (No fiscal impact)

DEPUTY COUNTY MANAGER

PROCUREMENT

46. Approve selection committee's recommendation to authorize staff to enter into contract negotiations with Maven Asset Management for IBM Maximo CMMS Software Implementation Services. (No fiscal impact)
47. Approve Amendment 2 to the contract with The Zimmerman Agency for Advertising and Related Marketing Services. (\$33,000 monthly recurring fee)
48. Approve eleven (11) master service agreements with AIM Engineering & Surveying, Inc., Chastain-Skillman, Inc., CivilSurv Design Group, Inc., DRMP, Inc., George F. Young, Inc., NV5, Inc., Hyatt Survey Services, Inc., SurvTech Solutions, Inc., KPM Franklin, Pickett and Associates, Inc., and Southeastern Surveying and Mapping Corporation, for professional surveying and mapping services. (No fiscal impact)
49. Approve Agreement for On-Demand Remote Interpreting and Document Translation with Voiance Language Services, LLC. (\$70,000 estimated annual expense)

COMMUNICATIONS

COOPERATIVE EXTENSION SERVICES

HEALTH & HUMAN SERVICES

50. Approve the Second Amendment to Third Party Administrator Agreement with Meritain Health, Inc. (\$57,420 estimated annual increase)
51. Approve State Housing Initiative Partnership (SHIP) program subordination agreement for Case ID S17-DP-0025. (No fiscal impact)
52. Approve State of Florida, Department of Juvenile Justice sublease of County real property to Tri-County Human Services, Inc. (No fiscal impact)

EQUITY & HUMAN RESOURCES

INFORMATION TECHNOLOGY

CODE ENFORCEMENT

COUNTY PROBATION

RISK MANAGEMENT

53. Approve Public Entity Liability (\$517,508) and Cyber Risk and Network Security Liability (\$145,471) annual insurance policy renewals effective October 1, 2021 through September 30, 2022. (\$662,979 annual combined expense)

INDIGENT HEALTH CARE

DEPUTY COUNTY MANAGER

FACILITIES MANAGEMENT

54. Approve Modification No. 01 to the Consultant Services Authorization with Inwood Consulting Engineers, Inc. for additional civil engineering services associated with the Roads and Drainage Ernie Caldwell Dundee Sub-Station project. (\$37,649 one-time expense)

FLEET MANAGEMENT

55. Approve an extension to the Memorandum of Understanding (MOU) with the City of Auburndale to provide Fleet Maintenance Services for FY22. (\$513,911.40 one-time revenue and expense)
56. Approve an extension to the Memorandum of Understanding (MOU) with the City of Lake Wales to provide Fleet Maintenance Services for FY22. (\$293,030.52 one-time revenue and expense)
57. Approve an extension to the Memorandum of Understanding (MOU) with the City of Fort Meade to provide Fleet Maintenance Services for FY22. (\$68,230.80 one-time revenue and expense)

PARKS & NATURAL RESOURCES

FIRE RESCUE

58. Approve New Certificate of Public Convenience and Necessity (COPCN) for Osceola Regional Medical Center. (No fiscal impact)

EMERGENCY MANAGEMENT

ROADS & DRAINAGE

59. Adopt a Resolution setting parking restrictions on County Road 655A (Alturas Road North), near Bartow. (\$455.54 one-time expense)
60. Adopt a Resolution setting parking restrictions on May Fair Boulevard, near Davenport. (\$455.54 one-time expense)
61. SET HEARING to consider adoption of a Resolution allowing for the installation of traffic calming devices (speed humps) on Lake Marion Creek Road, near Haines City. (Suggested hearing date is October 19, 2021 at 9:30 a.m. or immediately following the Regular Agenda)

UTILITIES

62. Approve Consultant Services Authorization 18-070-01 with Pennoni Associates, Inc. for the Standby Power Improvements Phase Two project (\$128,073 one-time expense)

WASTE & RECYCLING

ELECTED OFFICIAL AND OTHER GOVERNMENTAL AGENCY

COURT RELATED

POLK COUNTY PROPERTY APPRAISER

POLK COUNTY SHERIFF

POLK COUNTY SUPERVISOR OF ELECTIONS

POLK COUNTY TAX COLLECTOR

SUPERINTENDENT OF POLK COUNTY SCHOOLS

WORKFORCE DEVELOPMENT BOARD

COUNTY ATTORNEY

63. Authorize an Easement to the City of Lakeland and a Communication Easement to Frontier Florida, LLC in conjunction with the Kathleen Road Fire Rescue Station. (No fiscal impact)
64. Accept instrument for additional right-of-way for Baker Dairy Road as requested through the Development Review Process. (No fiscal impact)
65. Approve the Extension of the Ad Valorem Tax and Non-Ad Valorem Assessment Rolls Prior to Completion of Value Adjustment Board Hearings.
66. Approve Land Purchase Agreements in conjunction with the purchase of conservation preservation properties located in the Lake Wales Ridge Ecosystem Project - Crooked Lake West Area, Horton, Nelson and Habitat for Humanity parcels. (\$5,000 one-time expense)
67. Approve Fourth Amendment to an Agreement for COVID-19 Testing Services with Lakeland Regional Medical Center.
68. Authorize Quit Claim Deed to convey the County's interest in Parcel 101.2 to The State of Florida, Department of Transportation. (No Fiscal Impact)
69. Accept a Utility Easement from CW-Festival, LLC and authorize a Partial Release of Easement, both in conjunction with proposed development. (No fiscal impact)
70. Accept utility easement from Pulte Home Company, LLC as requested through the Development Review Process. (No fiscal impact)
71. Approve Right-of-Way Agreement between Jo Ann Thibault and Polk County in conjunction with the County Road 547 at Holly Hill Road/Orchid Drive Intersection Improvement Project, Parcel 100. (\$11,350 one-time expense)

ANNOUNCEMENTS

All of the below scheduled meetings constitute public meetings at which two or more County Commissioners or Planning Commissioners may appear to discuss issues that may come before the Board of County Commissioners.

- Monday, September 20, 2021 - 1:30 p.m. – Transportation Disadvantaged Local Coordinating Board will meet in the County Commission Boardroom.

- Monday, September 20, 2021 - 6:00 p.m. – Public Hearing to adopt Final Millage Rates and Budget for fiscal year 2021-2022 (includes millage rates and budget for the Parks, Library, Stormwater, and Rancho Bonito MSTUs) will be held in the County Commission Boardroom.

- Tuesday, September 21, 2021 – Thursday, September 23, 2021 – Florida Association of Counties Innovation & Policy Conference will be held at the PGA National Resort, 400 Avenue of the Champions, Palm Beach Gardens.

- Tuesday, September 21, 2021 - 1:30 p.m. – Library Cooperative Librarian’s Advisory Council will meet at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.

- Wednesday, September 22, 2021 - 1:30 p.m. – Library Cooperative Governing Board will meet at the Winter Haven Public Library, 325 Avenue A NW, Winter Haven.

- Thursday, September 23, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, September 23, 2021 - 1:30 p.m. – Land Use Hearing Officer Hearings will be held in the County Commission Boardroom.

- Friday, September 24, 2021 - 9:00 a.m. – Tourist Development Council Nominating Committee Meeting will be held at the Lake Myrtle Sports Complex, 2701 Lake Myrtle Park Road, Auburndale.

- Monday, September 27, 2021 - 5:30 p.m. – Community Relations Advisory Council (CRAC) will meet in the Multi-Purpose Room, Room 413.

- Tuesday, September 28, 2021 - 6:00 p.m. – Stormwater Technical Advisory Committee Virtual Meeting will be held via Zoom. Contact Tabitha Biehl at (863)534-7377 or email tabithabiehl@polk-county.net for the Zoom log-in information.

- Thursday, September 30, 2021 - 8:30 a.m. – Development Review Committee will meet in the Planning and Development Conference Room, Second Floor, Polk County Administration Building.

- Thursday, September 30, 2021 - 6:00 p.m. – Central Florida Development Council Annual Meeting will be held at the Lake Eva Event Center, 799 Johns Avenue, Haines City.

- Friday, October 1, 2021 - 9:00 a.m. – Board/Staff Agenda Review meeting to discuss the Agenda, TPO Board meeting and any other matters that may come before the Board will be held in the Commissioners' Conference Room, Room 407.