



### Revision to Construction Plans or Plan Documents

**Office of Planning and Development  
Building Division**  
330 W. Church St.  
P.O. Box 9005, Drawer GM02  
Bartow, FL 33831-9005  
(863)534-6080

[www.polk-county.net/aca](http://www.polk-county.net/aca)

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Residential  Commercial

- Correction to Denied Plans (prior to Permit Issuance)
- Revision to Previously Approved Plans (After permits been paid for and Permit Card Issued)
- Plans Related Documents (Energy Calculations, FL Product Approval, Structural Steel Reports, Supplement Sheets, etc.)
- Additional information requested by permit technician prior to or after plans approval

Lobby Customer Name: \_\_\_\_\_ Permit Number: \_\_\_\_\_

Job Site Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Phone: \_\_\_\_\_

Contact E-Mail Address: \_\_\_\_\_

Description of Changes to Plans or Documents & Sheet Numbers:

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