



www.polk-county.net

ROOF
AFFIDAVIT

Office of Planning and Development
Building Division
330 W. Church St.
P.O. Box 9005, Drawer GM02
Bartow, FL 33831-9005
(863)534-6080

In-Progress: Contractors or Owner Builders must schedule an In-Progress inspection for the day the work is being performed. A complete affidavit must be on the job site at the time of final inspection.

Virtual Inspection Options – Roof inspections can be performed virtually by using Polk County’s “VuSpex GO” app which can be accessed through the Building Division’s website https://www.polk-county.net/building/virtual-inspections.

Permit Number: _____ Job Site Contact Phone Number: _____

Site Address: _____

Contractor, Owner Builder Name: _____ Contractor License #: _____

Nail schedule of purling and/or re-nailing of decking: _____

Amount of Framing/Sheathing Repair: _____

Specifications & type of underlayment overlap and roof pitch: _____

Sealed edges, objects, and valleys, valley material type with a minimum of four-inch (4”) flashing cement:

Nail schedule for eve drip, metal, roof shingles: _____

Roof Vent Types and Quantities: Gas _____ Plumbing _____ Dryer _____ Range _____ Bath _____

Attic Ventilation: On Ridge _____ Off Ridge _____ Date: Work Performed: _____

Print: _____ Signed _____

STATE OF FLORIDA COUNTY OF _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or _____ online notarization, this _____ day of _____, 20____, by _____, who _____ is personally known to me or _____ has produced _____ as identification.

(AFFIX NOTARY SEAL)

Notary Public Signature _____

Print Notary Name _____

My Commission Expires _____