



330 West Church Street  
 PO Box 9005 • Drawer CS03  
 Bartow, Florida 33831-9005

PHONE: 863-534-6054  
 FAX: 863-534-6073  
[www.polk-county.net](http://www.polk-county.net)

**CODE ENFORCEMENT**

**CODE ENFORCEMENT SEARCH REQUEST**

\$25.00 PER PARCEL/ADDRESS

Payment is required before research will be started. Email form to:  
[CodeEnforcementLienSearch@polk-county.net](mailto:CodeEnforcementLienSearch@polk-county.net) (Note: Permit Research on Parcel is done by the Building Division; for form or more information contact 863-534-6080.)

**Results will be emailed or faxed back ONLY. One request per form. PLEASE ALLOW 3 BUSINESS DAYS FOR PROCESSING**

Company Requesting Code Search Request			
Company Name:			
Contact Name:			
Contact Number:		Fax Number:	
Email Address			

Provide Parcel/Folio number (18 digit Tax ID number) and Address for each request	Case #	Compliant Y=Yes N=No*	Pay Off Contact
Provide Parcel/Folio #			
Address:			

\* If the property is not compliant, you must contact the investigator listed below to determine compliance requirements and to schedule a re-inspection. Before a payoff can be given, the property must be in compliance.

NV=Research of our records did not reveal any code violations for this property.  
 SM=Special Magistrate payoff or CNU=County Nuisance lien payoff please contact  
[KelseyWeigler@polk-county.net](mailto:KelseyWeigler@polk-county.net) or call 863-534-5911

N=Investigator: \_\_\_\_\_ At: \_\_\_\_\_

Notice: This response only includes the case numbers of the cases currently on file for the property and does not include any code liens that may be recorded against the current or previous property owners or copies of documents. If you wish to obtain copies of documents from these cases you may contact the Records Management Liaison Office at 863-534-7670 or [RMLO@polk-county.net](mailto:RMLO@polk-county.net) to request copies of documents or reply back to this email stating the documents you are requesting. Please note that the Code Search Request fee does not include any costs associated with providing copies of documents and additional charges may apply in accordance with Florida Public Records Law.

**Payment Method**

Check Enclosed  
Call to pay with Credit Card 863-534-6453 or 863-534-5991

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Research Done By:

\_\_\_\_\_  
Print Name                                  Signature                                  Date