

NOTICE OF INVITATION FOR BID

Polk County, a political subdivision of the State of Florida, is soliciting bids for the following: **BID #19-629, Frank B. Smith Building – Roof Documents**

Mandatory Pre-bid: Thursday, April 25 at 10:00am at the Frank B. Smith Building Conference Roof, 1290 South Golfview Avenue, Bartow, FL 33830. A mandatory site visit will immediately follow. An authorized representative or agent of the Bidder must be present at this meeting, as evidenced by their signature on the meeting's sign-in sheet, or the Bidder's Submittal will be considered non-responsive.

Bid documents are available on Procurement's FTP site. To log into the FTP site: Open "My Computer" or "Computer" and type <ftp://ftp3.polk-county.net> in the address bar. You will be prompted for a user id and password. User id is 'procurevendor', password is 'solicitation'. Open the file "Bid 19-629, Frank B. Smith Roof – Drawings and Specifications" to download the bid documents, and specifications. In order to access the FTP site correctly, do not access through your internet explorer, access through the options above

Respondents must submit one (1) original and one (1) copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel. Bids will be publicly opened and read at 2:00 p.m. on receiving date.

Scope of Work: Furnish all labor, materials, supervision, and equipment necessary to replace the existing Roof for the Frank B. Smith building located at 1290 South Golfview Avenue, Bartow, Florida 33830 in accordance with plan sheets and project manual outlined in the bid documents

The construction cost estimate for the project is \$250,000.00.

Qualification Requirements:

1. Prime contractor must be a State of Florida Certified General Contractor or Roofing Contractor and should provide proof of current general contractors' license(s) with their submittal.
2. Prime contractor must have been in business under the same name or EIN number for a minimum of 5 years.
3. Contractor shall submit a reference list of at least four (4) completed project similar in scope within the last five (5) years that reflects similar work performed. The list shall include: the project description; project address; current contact person, telephone number; and e-mail address. References should be submitted with the Bid, or must be submitted by the successful vendor within five (5) business days of request and before award.

Receiving Date: Prior to 2:00 pm., Wednesday, May 22, 2019. NO EXCEPTIONS

Bid documents and plans can be reviewed at the Procurement Division, 330 West Church Street, Room 150, Bartow, Florida.

All questions should be directed in writing to Carlos Baez, Procurement Analyst via fax at (863) 534-6789 or via email at CarlosBaez@polk-county.net.

Special Instructions: The County hereby notifies all Bidders that Women/Minority Business Enterprise firms are to be afforded a full opportunity to participate in any bid by the County and will not be subject to discrimination on the basis of race, color, sex or national origin. It is asked that Bidders make good faith efforts to use qualified W/MBE subcontractors in preparing their bid. Bidders are encouraged to contact the Office of Supplier Diversity at (863) 534-5959 for assistance or visit our website at:

<http://vendordirectory.polk-county.net/default.aspx?id=0>

STATEMENT OF NO BID
BID #19-629

If submitting a "NO BID", Bidder shall return this form to the Polk County Board of County Commissioners Procurement Division, 330 West Church Street, Bartow, Florida 33830; or fax it to (863) 534-6789.

We have declined to bid on the above-mentioned bid for the following reasons:

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| <input type="checkbox"/> Specifications too "restrictive." | <input type="checkbox"/> Insufficient time to respond to invitation for bid |
| <input type="checkbox"/> Do not offer this product/service | <input type="checkbox"/> Our schedule would not permit us to perform |
| <input type="checkbox"/> Unable to meet specifications | <input type="checkbox"/> Unable to meet bond/insurance requirements |
| <input type="checkbox"/> Specifications unclear | <input type="checkbox"/> Other (please specify below) |

We understand that if the "No Bid" form is not executed and returned, our name may be deleted from the list of qualified bidders for the County for further projects.

Company

Telephone Number

Date

Email Address