

March 25, 2020

POLK COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA

ADDENDUM #2

RFP 20-470, Utilities Computerized Maintenance Management System (CMMS)

This addendum is issued to clarify, add to, revise and/or delete items of the RFP Documents for this work. This Addendum is a part of the RFP Documents and acknowledgment of its receipt should be noted on the Addendum.

Contained within this addendum: Questions and answers received.

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Procurement Division

This Addendum sheet should be signed and returned with your submittal. This is the only acknowledgment required.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

**RFP 20-470,
Utilities Computerized Maintenance Management System (CMMS)
Addendum #2(Continued)**

QUESTIONS AND ANSWERS

Question 1: Will the County consider a hosted solution or is it mandatory that Polk County host on internal servers?

Answer 1: The County will not consider a hosted solution. It must be deployed on-site.

Question 2: Will the County consider a CMMS solution that is promoted as “GIS Centric” even though the asset registry can be sourced either directly from GIS or from the CMMS solution’s database? In Section 2.1 (Minimum Requirements of Bidders) it states that “The Solution must be non-GIS centric software, i.e. the asset data must reside in the CMMS database.” In reality, “GIS Centric” is more of a marketing pitch vs actual application and database functionality. Assets can be stored in one or the other or both. This is especially helpful for vertical assets which may not need a GIS spatial reference or for new horizontal assets which have not yet been entered into GIS.

Answer 2: GIS centric in this context means a solution that is developed within ESRI GIS environment with inherent dependency on ESRI data models and ESRI solutions.

As long as all (horizontal and vertical) assets are stored in the CMMS database, it would be acceptable. It is envisioned that the CMMS would need to interface with GIS to receive the horizontal assets in the CMMS database while the vertical asset registry will be built in the CMMS database with appropriate relationships established between the horizontal and vertical assets where required (e.g. Lift Stations and the assets within).

Question 3: Why does the RFP state responses have to be valid for 240 days plus 90 days?

Answer 3: We are looking at a fall time frame for implementation.

Question 4: Would the CMMS interface with only on-premises applications or also hosted applications?

Answer 4: All are on-premises right now, but one of them (Oracle) may be a hosted or SaaS solution in the future.

Question 5: Do we have to train the trainers as well as end users?

Answer 5: Yes.

Question 6: How many users are expected?

Answer 6: Section 1.2 of the RFP states 60 named users and 100 mobile users.

Question 7: What happened to the RFP put out last fall form CMMS?

Answer 7: We did not put out an RFP last fall for CMMS but we did solicit for a Project Manager to manage CMMS implementation.

Question 8: What does the County have in the way of mobile connectivity?

Answer 8: WIFI is available in water and waste water plants. Field crews utilize LTE mobile. The solution must be able to capture data in connected and disconnected mode.

Question 9: Is there an approved budget for this project?

Answer 9: Yes.

Question 10: Considering the unprecedented times that we are all currently experiencing, we understand & have recently received email notifications from various government entities that they are currently mandating only digital and/or uploaded response submittals to solicitations. Does Polk County still require Proposers to package, ship & deliver sealed RFP responses to the Polk County Procurement division?

Answer 10: The County is still conducting business yet is not open the public. The County is currently researching ways for vendors to submit bids while we are not open to the public.