

RFP 20-470, Utilities Computerized Maintenance Management System (CMMS)

1st Selection Committee Meeting Minutes

MAY 12, 2020

Selection Committee Members:

Chuck Nichols (via Zoom), Utilities
Mike Lang, Information Technology
Dale Edgar, Utilities
Veronica Williams, Utilities
Sanjay Puranik, Utilities

Staff: Michael Guerrero, Senior Procurement Analyst

Others Craig Payne, Cardno
(*video Conf*) Albair Hanna, Westin Technologies

The committee convened at 10:00 a.m. All committee members were present. Committee members received a copy of the Proposals received.

I gave an overview of the RFP Selection Process Procedures and answered questions from the committee members. Sanjay Puranik gave an overview of the scope of services required.

Meeting was adjourned at approximately 10:25 a.m.

The next meeting is scheduled for June 12, 2020 @ 2:00 – 4:00 p.m. *at the Neil Combee Administration Building, 330 West Church Street, Room 413, Bartow, FL.* The Selection Committee will score the proposals at this meeting. Although the County Administration building will be open to the public, the Governor's Executive Order #20-69 still requires social distancing. Anyone interested in attending is encouraged to do so via video or teleconference by accessing Zoom at: <https://us02web.zoom.us/j/83359620989> using the Zoom application, or may join the meeting by dialing (646) 558-8656, and when prompted, enter Meeting ID: 833 5962 0989. If you need assistance accessing this website due to ADA or any other reason, please email Michael Guerrero at MichaelGuerrero@polk-county.net.

Respectfully submitted,

Michael Guerrero
Chairperson / Senior Procurement Analyst