



POLK
COUNTY

FY 2021/2022
Proposed Budget



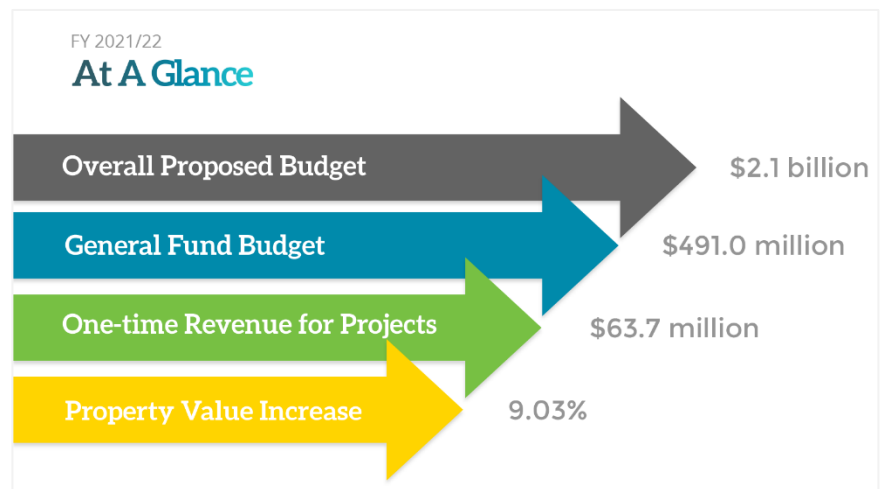
County Manager's Proposed Budget Message

July 12, 2021

Honorable Commissioners:

I am pleased to present the Fiscal Year 2021/2022 Proposed Balanced Budget. This budget reflects the Board's core values, strategic priorities and your commitment to deliver cost-effective services so that we may provide an improved quality of life for the residents of Polk County.

Throughout the past several months, staff has worked with the Board to create a budget that we will use to communicate and provide the desired levels of service, maintenance and infrastructure determined by the Board to be necessary to serve our residents.



Budget Impact from the COVID-19 Pandemic

Today Polk County, along with the rest of our country, is emerging from one of the most difficult periods in recent history. For more than a year, the COVID pandemic dominated our lives and impacted virtually everyone. Thankfully, infection rates have slowed dramatically, a preventative vaccine is available and life is beginning to return to normal.

The projected economic uncertainty due to the pandemic never substantially materialized in FY 2020/2021 for Polk County. The current year budget planned for COVID-related revenue reductions; however, through June 9, State Revenue Sharing, Sales Tax, Indigent Sales Surtax and Gas Tax revenues are all higher than what was budgeted. Tourism, which is a significant economic driver in Polk County, rebounded much more quickly than was anticipated.





Tourism tax receipts for March and April 2021 show record months as compared to prior years. We anticipate this trend will continue through the fourth quarter of this fiscal year.

Prudent financial decisions that the Board made more than a year ago have allowed Polk to come through the pandemic in a strong financial position that is reflected in this proposed budget.

In March, Congress passed, and the President signed into law the American Rescue Plan Act (ARPA), a \$1.9 trillion-dollar economic stimulus package designed to support COVID response efforts, replace lost revenues and address necessary investments in utility and broadband infrastructure. The Plan provided direct funding to large, local governments, including Polk and included additional programmatic funding for rental and utility assistance.

In contrast, 2020 Federal requirements to get the county's Coronavirus Aid, Relief, and Economic Security (CARES) Act funding into the economy quickly, fully implementing ARPA funds will be a marathon, not a sprint, with expenditures completed by 2026. Polk County is receiving approximately \$140.8 million, in two annual payments through the ARPA, and another \$39 million in rental and utility assistance funds.

To begin discussion as to how best the county can use the ARP funding to stimulate economic recovery from the pandemic, staff has recommended four categories, or "buckets," that align with the ARPA guidelines for expending Polk's allocation. These include:

-  Small Business Assistance;
-  Government Infrastructure;
-  Community and Public Health; and
-  General County Impacts and Mitigation.

While the Board's initial guidance places a strong focus on infrastructure investments, staff continues to work with the Board on final funding limits aligned to these basic categories.

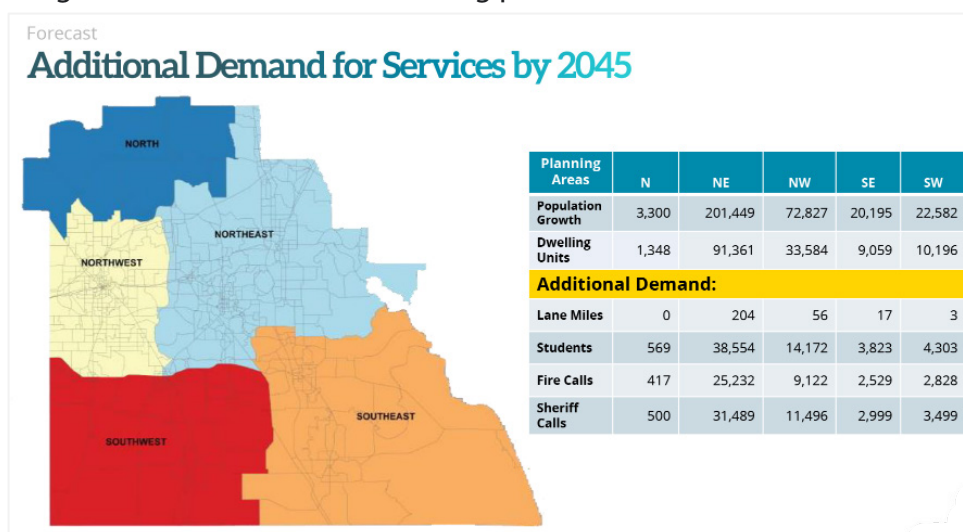
To date, the county has received requests for ARPA funding from outside agencies, nonprofit organizations, and most of the constitutional officers. More requests from other agencies are anticipated. Funding requests total more than the county's ARPA appropriation. The Board, over the next several months, will face difficult decisions in determining which projects/programs meet the criteria of the American Rescue Plan and provide the most long-term economic impact for the county without creating unsustainable recurring expenses when the ARPA funding has been expended.

Budget Impact from Growth

The COVID pandemic did not slow population growth in Polk County. According to U.S. Census population estimates released in May, the Lakeland-Winter Haven metropolitan area that includes all of Polk, tied with Boise City, Idaho with the second-highest rate of population growth in the U.S. from July 2019 to 2020 at 2.7 percent. Only Austin, Texas grew faster, at 3 percent.

According to the Property Appraiser's July 1 tax roll, taxable values of all properties increased 9.03 percent over 2020. New construction accounted for more than \$1.6 billion of the net increase.

As another indicator of growth, the demand for building permits continues to increase. The Building Division projects that there will be 3,710 single family residential permits issued in FY 2020/2021, nearly 700 more than the previous year. Also indicative of Polk's rapid growth is that



since January, 29 new housing and commercial water utility systems have been accepted by the Board for ownership and maintenance by Polk County Utilities.

Projections in Polk Transportation Planning Organization's Long-Range Transportation Plan show that the northeast quadrant of Polk alone could add more than 200,000 new residents by 2045. With the expected additional demand for services, the Board will continue to be challenged with a need to address the levels of service and related capital projects which can be sustained without seeking additional revenue sources.

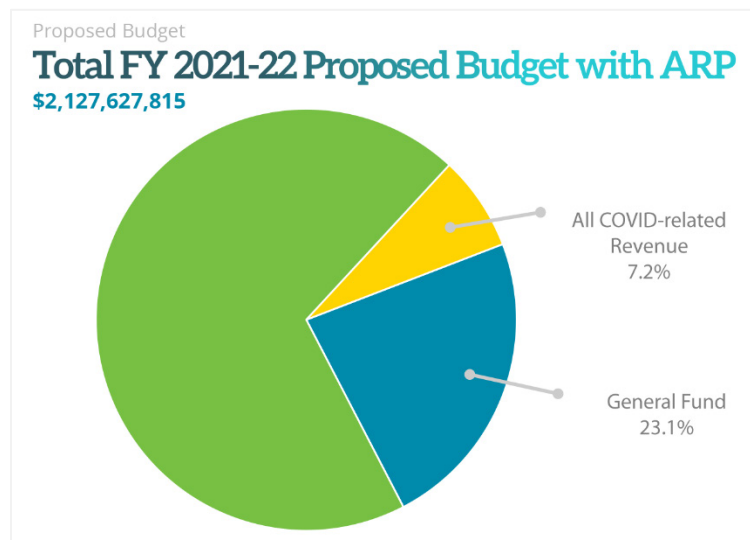
Budget Impact from the State FY 2022 Budget

The Board's strong relationship with the county's legislative delegation is important in providing services for our residents. The delegation was successful in obtaining funding for important Polk projects in the State's FY 2022 Budget. This includes investments in public safety, public water supply and transportation infrastructure that are vitally important in our rapidly growing county and will greatly enhance the quality of life of our residents.

The largest appropriations were for road capacity capital projects that will be delineated in the CIP Budget section of this message (page 8). Other notable funding includes: \$2 million for water tenders for Polk County Fire Rescue, \$500,000 for construction of a supplies warehouse for Emergency Management and \$7 million for Polk Regional Water Cooperative's Heartland Headwaters program.

The Legislature also allocated \$495,000 for renovations to the Agricultural Center and Extension Complex.

Overall County Budget



The proposed FY 2021/2022 balanced budget totals \$2.1 billion. Breaking the \$2 billion threshold is largely attributed to federal COVID-related funds including the \$140.8 million of American Rescue Plan revenue, an unexpected and unprecedented appropriation from the U.S. Treasury. The overall FY 2021/2022 budget represents a 19.6 percent increase over the previous year, of which 9 percent

is attributed to the increase in property values and new construction.

The proposed budget includes a spending plan that accomplishes specific goals to:

- 🌱 Continue to invest in public safety with construction of new fire rescue stations, a state-of-the-art training facility, increasing firefighter/emergency medical staffing and purchasing apparatus to provide acceptable levels of service to our growing population;
- 🌱 Increase transportation revenue, without increasing millage, in an effort to address unfunded road capacity projects;
- 🌱 Index future Fire Fee increases to contain the General Fund subsidy for fire services; and
- 🌱 Expend \$63.7 million in the ARPA lost revenue allocation and available revenue from new revenue and unspent appropriations for one-time capital projects.

The FY 2021/2022 budget also includes 55 new positions. This will bring the Board's total position count to 2,189. Approximately 75 percent of these new positions are to provide services that support the county's public safety, public and environmental health missions. The remaining positions are for infrastructure and support services to all divisions. These

staffing increases are needed to meet the service level demands of our growing population, increased development and our county's robust economy.

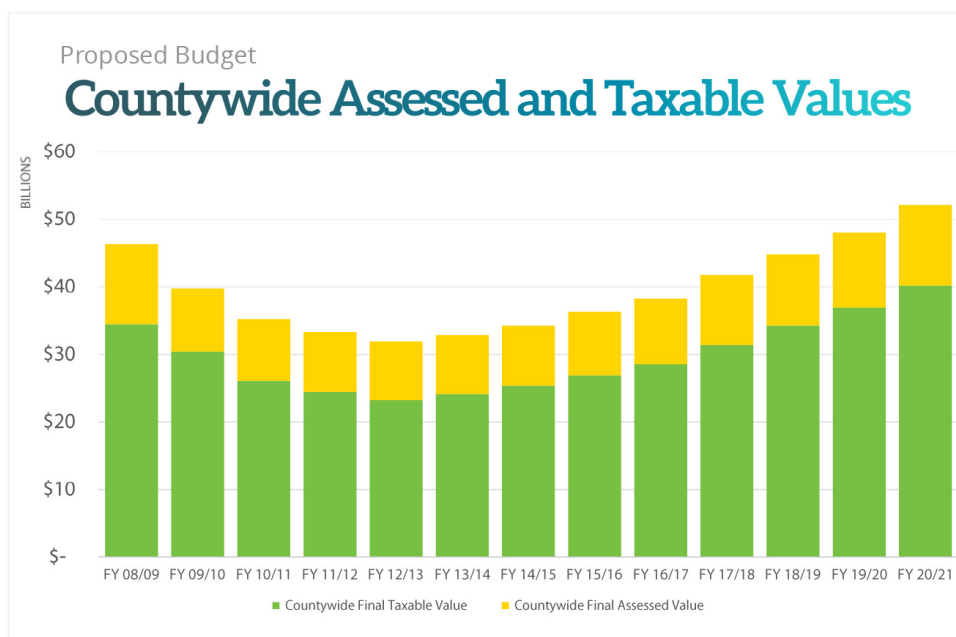
We have included a 3.5 percent pay increase for all employees in the FY 2021/2022 proposed budget. For those employees who participate in our health insurance program, the FY 2021/2022 budget reflects a five percent increase in their premium contributions. Both the pay and health insurance increases will be effective in employee's first paycheck after January 1, 2022.

Polk County's resilience throughout the COVID pandemic and this economic recovery period is in large part due to our greatest asset, our employees. I have great respect for how our employees manage their ever-growing workloads in our fast-paced environment, trying to meet the service expectations of our residents and guests.

Operating Millage and Assessed Valuations

The proposed total countywide operating millage rate in the FY 2021/2022 proposed budget remains at 6.8990. At your direction, we have reduced the General Fund operating millage to 5.4490 and shifted 0.1000 mill to the Transportation Millage Fund. The Transportation millage is 1.2000 in the proposed budget. This 0.1000 mill increase provides an additional \$4.1 million to the Transportation Millage Fund for capital capacity projects that were previously unfunded.

Revenue from millage in this budget also includes the fourth year of levies for emergency medical services to help pay for construction of new fire rescue stations, purchase additional ambulances and increase staffing for those ambulances.



Countywide taxable property values on July 1, 2021 were certified by the Property Appraiser at \$43.6 billion. New residential and commercial construction accounts for more than \$1.6 billion of the growth. Home prices have risen drastically, partly

due to the high demand for homes from migration into Polk County. Demand for housing is

outpacing supply. While increases in median sale prices helps propel the economy, it is creating a challenge for the county to provide attainable workforce housing. Polk has long prided itself on its outstanding quality of life for everyone; however, we must remain mindful that we may soon over-price ourselves beyond what Polk's general workforce market can afford.

Nine consecutive years of considerable growth increases has brought Polk County back to pre-recession taxable property values and the related revenue that it provides. While I remain optimistic that this can be sustained in the second year of this biennial budget, I am cautiously projecting a valuation growth of only 4 percent for the FY 2022/2023 planned budget.

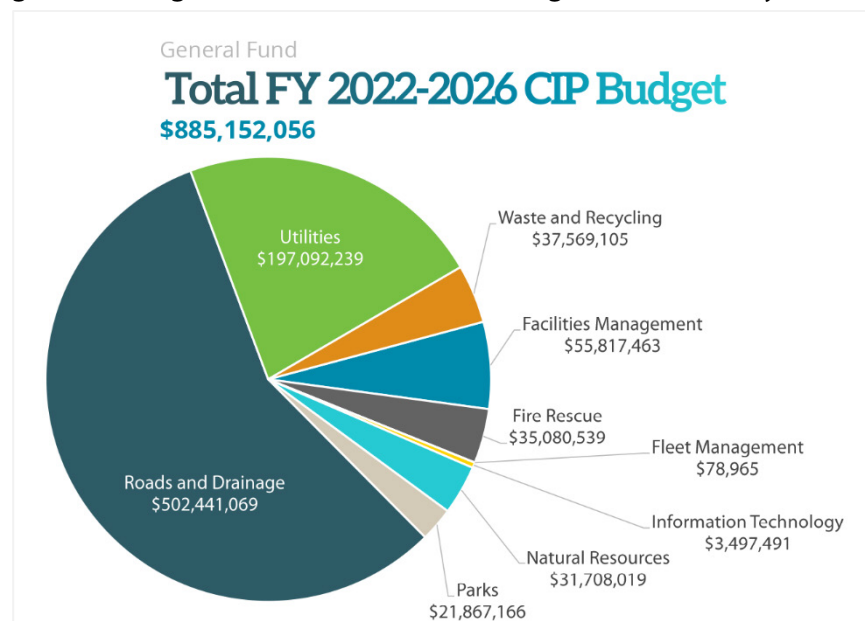
General Fund

The General Fund budget in the FY 2021/2022 proposed budget totals \$491 million, which is an increase of approximately \$41.1 million from the current adopted budget. The General Fund Operating Budget is \$389.4 million; an increase of \$13.5 million. This General Fund increase includes \$7.8 million to the Sheriff's budget and \$1.4 million to the other Constitutional Officers budgets.

General Fund division's budgets include continued investment in technology that will improve workplace performance, enhance communications to our residents, provide more electronic monitoring services for probation and support the code enforcement mission to improve the aesthetics and health and safety of our community.

Community Investment Program

Polk County continues to be one of the nation's fastest-growing metropolitan areas. Such growth brings both benefits and challenges to the county. The Community Investment










Program (CIP), a five-year plan, funds major capital improvements that will provide needed infrastructure and facilities in Polk County. The proposed CIP budget for FY 2022-2026 is \$885.2 million.

The CIP is established by identifying and prioritizing capital project needs, then balancing those needs with

available funding sources. Projects are identified from previously approved strategic plans for roads and drainage, water and wastewater, stormwater, the landfill, parks and the Facilities Management division. Other projects are recommended by the Board, our citizen advisory boards and staff input.

Facilities

The number of capital projects for county facilities in this proposed budget is at an unprecedented high. Major facilities projects include:

-  The Northeast Government Center;
-  A new Fire Rescue Training Center;
-  The Sheriff's Burnham-McCall Training Center upgrades;
-  Four Fire Rescue Stations (Kathleen, Frostproof, Winston Creek and Loughman) opening in FY 2021/2022;
-  Upgrading the Bartow Air Base Fuel Site;
-  Roof replacement at the Central County Jail; and
-  Roof replacement at the Indigent Healthcare Building (former County Hospital).

Driven by growth, the need to replace obsolete facilities and subject to available funding, future Fire Rescue building plans in the CIP include construction of four new stations each fiscal year:

FY 2021/2022	FY 2022/2023	FY 2023/2024
Nalcrest	Caloosa Lake	Willow Oak
Moore Road	Polk City	Eagle Lake
Sand Hill	Highland City	Bradley
Masterpiece	Eaton Park	Tenoroc







Parks and Natural Resources

Recreational facilities at opposite sides of the county are being improved in our CIP budget. New baseball fields, designed for frequent, competitive use will be completed at Northeast Regional Park (NERP). The park is already reserved for a RussMatt Central Florida Baseball Invitational Tournament in February 2022.

Construction of a bridge for pedestrians and all-terrain vehicles over CR 630 at the Bone Valley ATV Park south of Mulberry is included in the CIP and development of 300 acres on the north side of CR 630 includes a campground; motocross time trial trails; picnic areas; kids ATV area; motocross track; ATV trails; event parking and race stage areas.

Transportation

Transportation projects for roads, intersection improvements, sidewalks and pedestrian safety are the largest share of the FY 2022-2026 CIP. Major projects within the CIP include:

-  Lake Wilson Road with construction to start in early 2022;
-  West Pipkin Road from S. Florida Avenue to Medulla Road starting in August 2021;
-  County Road 557 from W. Alfred Street to the I-4 Interchange;
-  Marigold Avenue from Cypress Parkway to Palmetto Street;
-  Cypress Parkway in Poinciana; and
-  North Wabash Avenue scheduled for completion in January 2022, in conjunction with the City of Lakeland.

New projects will be added to the CIP throughout the year. Unexpected, but welcome ARP and carryover funding sources will allow Polk County to plan more capacity projects.

With support from Polk's legislative delegation, appropriations for transportation are included in the State's 2022 Budget. These appropriations include \$9.5 million for two of five phases of construction of the North Ridge Trail, a two-lane road that will, at completion, extend from Deen Still Road to Sand Mine Road in northeast Polk. We project that this \$9.5 million will allow construction from Deen Still Road to Dolcetto Drive, and Dolcetto Drive to Four Corners Boulevard.






In addition, the Florida Department of Transportation work program includes \$3 million for improvements to County Road 557 from Interstate 4 to US 17-92. Notable too, the state's five-year work program also includes funding for land acquisition and construction of the Central Polk Parkway Phase I, connecting the Polk Parkway and US 17 northeast of Bartow.

As directed in a June 2021 budget work session, this budget includes \$17 million of one-time revenue to address the county's most critical unfunded road project – Thompson Nursery Road. While the county envisions the entire road would be built from US Highway 17 to US 27, it is cost-prohibitive to complete as one project. Therefore, final design, permitting and right-of-way acquisition for Phase I, from US Highway 17 at the Winter Lake Road intersection to Rifle Range Road is budgeted and can begin in FY 2021/2022.

Water and Wastewater

Polk County Utilities continues to experience substantial growth, with the addition of completed new residential and commercial construction coming online for services each month. Strategic initiatives for PCU are system expansion to service growth demand, meeting the requirements of new and changing regulations, developing alternative water supplies and improving the reliability of our wastewater treatment facilities.

Utilities' five-year CIP totals approximately \$197 million with system expansion budgeted at \$130.1 million. Projects include:

-  Gibson Oaks Potable Water System with completion in 2022;
-  Ernie Caldwell Boulevard Phase 2 reclaimed water system;
-  CR 540A water booster system;
-  Jordon's Grove GSR and pump station; and
-  Potable water main extensions and upgrades in all regional service areas.

Long-term Challenges

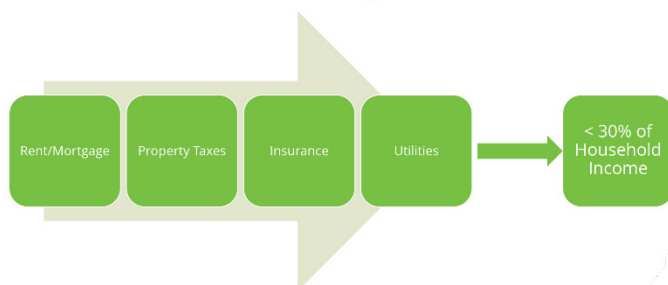
The COVID pandemic created a significant challenge for the Board and senior staff in FY 2020/2021. Economic uncertainty caused us to be cautious with revenue projections and status-quo budgeting. More so than ever before, we assigned our human resources to protecting public health, and to dispersing CARES Act funding to help our small businesses survive and provide financial assistance to our residents who were affected by business closures and loss of income.

At your Board Retreat in February, two long-term social issues emerged that directly affect the quality of life for some residents - attainable or workforce housing and behavioral health. Addressing these issues with limited dollars will be a challenge, but how we do so is important to maintaining a strong sense of resiliency and community in Polk County.

Attainable Housing

Attainable Housing Cost Burdened

 Very low to moderate-income families should spend no more than 30% of its income on housing costs.



Polk County's median household income is \$61,100. More than one-third of households in Polk make 80 percent (\$49,350) of the median household income annually, which make them low-income qualified for housing. That's if they can find housing they can afford. In 2019, Polk needed 12,089 additional attainable units for Low Income Qualified Households.




Capital investments are needed to build, preserve and rehabilitate homes that are affordable to the lowest income citizens. Public/private partnerships, reforming regulations to encourage changes in planning and development and continued support for state and federal funding programs will be necessary to help the county's Housing and Neighborhood Development staff continue to assist residents with access to safe and attainable housing in Polk County.

Behavioral Health

Behavioral Health, including mental health and substance abuse, was identified as the number one health issue priority for Polk County as a result of the 2019 Polk Community Prioritization Exercise conducted by the Florida Department of Health. This led to the Board's Indigent Healthcare Citizens Oversight Committee approving funding in June 2020 to secure a qualified firm, Crescendo Consulting Group, to perform an in-depth behavioral health study specific to Polk County.

Today, about 15 percent of Polk County residents struggle with depression. Suicides have doubled in Polk since 2010. Emerging nationwide COVID-related trends show that about 40 percent of adults and 75 percent of young adults are struggling with mental or behavioral health issues.

Polk County's Indigent Healthcare program, with Polk Vision and multiple community behavioral health providers, will be implementing strategies defined from the study to strengthen the county's mental health services. Future considerations for the Board might include:

-  Local programmatic changes;
-  Policy changes driven by changes at the state level; and
-  Increased support for more legislative funding.

Minimum Wage Requirements

In November 2020, Florida voters approved changes to the state's minimum wage which will raise the rate to \$15 per hour. On September 30, 2021, the Florida minimum wage rate will rise to \$10, with five more incremental step increases of a \$1 per year by the state to arrive at \$15 per hour on September 30, 2026.

The minimum wage rate increase in the FY 2021/2022 proposed budget is very minimal. Only three positions will be affected by the required increase; however, each year will get incrementally more costly to the county. The Board will also need to address the challenge of compression as the pay scale flattens, and the wage differential between the minimum-wage employee and long-time and supervisory staff narrows.

Discussions will continue with the Board throughout the year, as the County Manager's office seeks direction to adjust the county's compensation schedules so that we meet the new minimum wage requirements and find acceptable means to address compression.

Conclusion

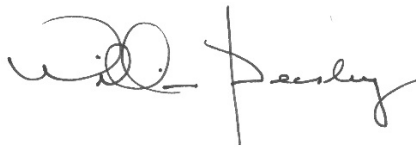
Polk County has been truly blessed with nine consecutive years of a growing business climate, substantial new construction and increasing property values. We have also come through the COVID crisis with a strong economic recovery.

The FY 2021-22 proposed budget reflects the Board's philosophy of preserving a strong financial position by maintaining healthy fund reserves and provide programs and services that meet our community's expectations at the lowest possible cost.

This proposed budget is the result of considerable planning, dedicated work and thoughtful dialogue on the part of many members of the county staff.

Finally, and most importantly, I want to express my sincere appreciation to the Board for providing their overarching policy guidance while allowing the staff to manage the internal process in proposing what I believe to be a responsible budget.

Respectfully,

A handwritten signature in black ink, appearing to read "William D. Beasley". The signature is fluid and cursive, with a large initial "W" and "B".

William D. Beasley
County Manager

EXPENDITURES BY FUND GROUP

FUND GROUPS		FY 20/21 Budget	FY 21/22 Budget	FY 22/23 Plan
General Fund				
00100	General Fund	449,870,417	491,016,518	476,992,722
Special Revenue Funds				
10100	County Transportation Trust Fund	120,997,444	179,376,470	141,758,440
10150	Special Revenue Grants	42,496,973	45,371,716	28,361,684
12160	Tourism Tax Funds	19,704,248	21,823,687	21,605,228
12180	Lake And River Enhancement Trust Funds	3,253,085	3,448,053	1,310,849
12190	Fire Rescue Funds	52,406,357	57,763,603	58,125,496
12240	Impact Fees	70,142,145	95,142,592	70,493,091
14350	Emergency 911 Funds	4,793,989	5,571,878	4,945,389
14370	Hazardous Waste Funds	148,555	213,660	173,893
14390	Radio Communications Funds	4,780,791	5,047,930	4,909,771
14400	Cares Act Coronavirus Relief Fund 2020	41,700,000	2,883,557	0
14490	Indigent Health Care Funds	84,937,392	100,303,260	95,430,808
14500	Coronavirus Local Fiscal Recovery Funds American Rescue Plan	0	140,921,788	87,198,847
14850	Hazard Mitigation Grant Program Irma FEMA-DR-4337-FL	3,876,348	6,119,161	0
14930	Leisure Services MSTU Funds	25,152,731	26,983,585	24,962,566
14950	Libraries MSTU Funds	6,192,127	6,730,429	6,842,948
14960	Rancho Bonito MSTU Fund	59,027	36,836	46,460
14970	Transportation Millage Fund	85,472,391	90,949,690	84,403,639
14980	Emergency Medical Millage Fund	19,944,296	29,118,205	17,797,359
14990	Law Enforcement Trust Funds	1,128,007	995,348	621,751
15010	Land Management Nonexpendable Trust Funds	41,697,988	41,445,657	40,065,318
15250	Eloise CRA Trust-Agency Funds	672,047	699,634	704,792
15290	Harden Parkway CRA Funds	1,545,639	1,451,763	1,520,126
15310	Building Funds	14,305,715	19,582,163	19,079,921
15350	Affordable Housing Assistance Trust Funds	6,992,500	4,195,000	5,030,061
15550	Hurricane Irma Fund	2,000,000	2,000,000	0
16000	Street Lighting Districts	2,855,185	2,855,185	2,855,185
18000	Stormwater MSTU	8,986,979	10,296,353	5,342,436
Debt Service Funds				
23500	Public Facilities Rev Ref Bonds, Series 2014 (Ref 2005)	8,795,681	9,251,954	9,287,879
23700	Public Fac Rev Note, S2015(Ref CFT 2006)	3,837,161	3,823,749	3,854,773
23800	Promissory Note 2020A	2,586,176	4,418,355	4,648,901
24000	Promissory Revenue Note, Series 2020 C	5,700,000	10,812,113	11,072,345
Capital Funds				
30200	Drainage and Water Quality Fund	9,052,852	7,440,487	1,277,850
30800	General Capital Improvement Funds	32,105,926	69,050,601	5,814,095
30900	2019 Capital Improvement Project Fund	23,149,415	8,897,717	0
31200	Environmental Land Acquisition Funds	2,258,400	3,030,415	2,068,517
31900	Northeast Polk Roadway Fund	5,993,916	3,621,532	179,499
Enterprise Funds				
41010	Solid Waste Funds	93,699,848	127,513,220	107,710,179
41110	Landfill Closure Funds	79,893,047	86,404,741	92,186,914
41210	Universal Solid Waste Collection Funds	40,280,020	46,183,600	45,263,674
41310	Community Cleanup Funds	312,500	15,800	0
42010	Utilities Operating Funds	111,698,997	125,556,678	114,095,358
42110	Utilities Capital Expansion Funds	56,295,574	61,093,259	62,848,595
42432	Utilities Bonds	46,444,981	20,937,947	287,060
43110	Rohr Home Fund	6,440,590	5,611,778	5,736,128
Internal Service Funds				
50100	Fleet Maintenance Funds	10,644,366	11,489,506	11,644,489
50300	Employee Health Insurance Fund	82,662,269	86,857,009	88,657,176
51500	Fleet Replacement Funds	27,432,317	29,232,584	32,390,300
52000	Information Technology Fund	13,727,233	14,041,049	13,736,383
Total Funds		1,779,123,645	2,127,627,815	1,813,338,895

PROPOSED FISCAL YEAR 2021/2022 BUDGET

CHANGES BY FUND

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
GENERAL FUND					
00100	GENERAL FUND <i>Most County functions are funded through the General Fund. The primary source of revenue is ad valorem tax, followed by sales tax and Public Service Tax. Other revenue is generated through fees from licenses and permits, charges for service, fines, and intergovernmental sources.</i>	449,870,417	491,016,518	41,146,101	This increase is due to a \$14.9 million increase in property tax revenue as the result of increased property values and new construction, a \$12.7 million increase in carryforward, a \$6.6 million increase in sales tax revenue, and a \$7.0 million increase in other taxes, fees, and miscellaneous revenues.
SPECIAL REVENUE FUNDS					
10100	COUNTY TRANSPORTATION TRUST FUND <i>Most Transportation Trust Fund revenue is generated through gas taxes and used for the construction and maintenance of roads and bridges.</i>	120,997,444	179,376,470	58,379,026	The variance is primarily due to a significant fund balance increase from the prior year and transfers used to balance out child funds. This balance exists because most construction expenses in prior years were moved to the County Transportation Millage and the Transportation Impact Fees. Community Investment Program (CIP) capacity projects will begin to use the fund balance over the next five years.
10150	SPECIAL REVENUE GRANT FUND <i>This fund is comprised of the various federal, state, and other agency grants awarded to the County. Included are areas such as nutrition, health care services, skilled nursing services, revitalization of local areas, affordable housing activities, and homeowner rehabilitation.</i>	42,496,973	45,371,716	2,874,743	Many Special Revenue grant funds increased and decreased from FY 20/21 to FY 21/22 representing a \$2.9 million increase to the fund. Some of the increases and decreases are: The CDBG-COVID 19 grant decreased \$1.6 million, the Mosquito Control grant decreased \$95,000, the Bone Valley FDEP North Property Construction grant decreased \$509,000, and the Home ARP Program increased \$5.1 million.
12160	TOURISM TAX FUND <i>Revenue is generated through the five-cent tourism tax on hotels and motels, also known as the "Bed Tax," and is used to promote tourism in Polk County.</i>	19,704,248	21,823,687	2,119,439	This increase is the result of Tourism Tax revenues rebounding much more quickly than anticipated from the pandemic.
12180	LAKE & RIVER ENHANCEMENT TRUST FUNDS <i>Revenue is generated through the annual County Vessel Registration Fee and is used for the maintenance and enhancement of bodies of water, as well as for boating-related activities.</i>	3,253,085	3,448,053	194,968	The increase is primarily due to carryforward of unspent project budgets. This fund is capital project-related and changes each fiscal year depending on project completion schedules.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
SPECIAL REVENUE FUNDS (continued)					
12190	FIRE RESCUE FUNDS <i>Non-ad valorem special assessments are levied upon real estate parcels to provide County fire protection services.</i>	52,406,357	57,763,603	5,357,246	The increase is due to a proposed 5% indexing of the Fire Fee and higher than expected cash balance being carried forward. Current fire assessment fee revenue and fire inspections were not enough to cover the recurring Fire Services costs; therefore some of the costs are covered by the General Fund. The Board has committed to limiting the General Fund subsidy to \$5.5 million in the future.
12240	IMPACT FEE FUND <i>Impact fees are charged to new development to offset the cost of additional facilities and services made necessary as a result of growth. Use of the funds is restricted to capital purchases, less 3% for administrative costs.</i>	70,142,145	95,142,592	25,000,447	The County is currently on the second phase of its implementation of the new impact fee schedule. Effective July 1, 2021 all impact fees, with the exception of the School District, will increase to 65% of the 2019 Impact Fee Study's recommended rates.
14350	EMERGENCY 911 FUNDS <i>Revenue for this fund is generated through the County's portion of the E911 fee assessed on customers of telephone service providers as set forth in the Florida Emergency Communications E911 Act.</i>	4,793,989	5,571,878	777,889	The Emergency 911 Funds are restricted to be utilized for the acquisition, implementation, and maintenance of public safety answering equipment and 911 emergency service features. The fund has an increased cash balance forward in FY 21/22.
14370	HAZARDOUS WASTE FUND <i>Revenue is derived from a 3% tax on gross receipts of hazardous waste recovery companies pursuant to Florida Statute.</i>	148,555	213,660	65,105	The increase is due to an increase in Hazardous Waste Gross Tax receipts. The revenue is used to support collections and proper management of hazardous waste materials.
14390	RADIO COMMUNICATIONS FUND <i>Revenue is generated through a Countywide surcharge on moving violations and used for the enhancement of an intergovernmental radio communication system.</i>	4,780,791	5,047,930	267,139	The revenue collected from radio user fees and from traffic violations are used for public safety radios, radio communication services provided by the County, and related capital.
14400	CARES ACT CORONAVIRUS RELIEF FUND 2020 <i>This fund was established to account for the Federal Coronavirus Relief Funding (Cares Act) received in FY 19/20.</i>	41,700,000	2,883,557	(38,816,443)	Polk County received funding during FY 19/20 through the Federal Coronavirus Relief Fund (CARES Act); funds must be utilized by December 30, 2021. This is the anticipated cash balance forward from the original \$126,467,998.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
SPECIAL REVENUE FUNDS (continued)					
14490	INDIGENT HEALTH CARE FUND <i>This fund was established to provide extended healthcare services to low-income citizens, and revenue is generated through a half-cent discretionary sales surtax approved by voters in 2004.</i>	84,937,392	100,303,260	15,365,868	The increase is due to a carryforward of unspent health care services after a decline in utilization due to the COVID pandemic. The long-term strategic spending plan is to gradually spend down reserves by increasing expenses to expand services.
14500	CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS AMERICAN RESCUE PLAN <i>This fund was established to account for the Coronavirus Local Fiscal Recovery Funds/American Rescue Plan funding received in FY 20/21.</i>	0	140,921,788	140,921,788	The County received funding during FY 20/21 through the American Rescue Plan Act. The funds are intended to provide local governments economic relief in response to the impacts of COVID. Funds must be obligated by December 31, 2024.
14850	HAZARDOUS MITIGATION GRANT PROGRAM IRMA <i>Revenue comes from Federal grant program with a 75% federal cost share and a 25% local cash match requirement</i>	3,876,348	6,119,161	2,242,813	Federal funds were made available to mitigate future damages from natural disasters. FY 21/22 includes funding for generators for Law Enforcement, Emergency Medical, and fueling sites.
14930	LEISURE SERVICES MSTU FUND <i>Revenue is generated through an ad valorem assessment levied in unincorporated Polk County to fund parks, recreation facilities, services, and programs.</i>	25,152,731	26,983,585	1,830,854	The variance is due to an increase in ad valorem revenue resulting from increasing property values. The increase in revenue will be allocated using standard assumptions to cover increasing operating needs.
14950	LIBRARY MSTU FUND <i>Revenue is generated through an ad valorem assessment levied in unincorporated Polk County to fund library facilities and services.</i>	6,192,127	6,730,429	538,302	The variance is due to an increase in ad valorem revenue resulting from increasing property values. The increase in revenue will be allocated using standard assumptions to cover increasing operating needs.
14960	RANCHO BONITO MSTU FUND <i>Revenue is generated through an ad valorem assessment levied to fund law enforcement services and improvements for the Rancho Bonito area.</i>	59,027	36,836	(22,191)	Effective October 1, 2014, the Rancho Bonito MSTU was established to create a minimal funding source to assist with law enforcement services and other improvements in the area. The variance is a result of a decrease in cash balance forward due to an increase in operating expenditures to spend down reserves.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
SPECIAL REVENUE FUNDS (continued)					
14970	TRANSPORTATION MILLAGE FUND <i>Revenue is generated through an ad valorem assessment designed to narrow the transportation infrastructure gap.</i>	85,472,391	90,949,690	5,477,299	The increase is due to the increase in ad valorem revenue resulting from increasing property values, as well as a shift of 0.1000 from the General Fund to the Transportation Millage Fund. The shift in the mill resulted in a \$4.1 million increase which has been designated for capacity projects, per Board direction. There are additional capital and road projects that are included in the five-year Community Investment Program that these funds are used to complete.
14980	EMERGENCY MEDICAL MILLAGE FUND <i>Revenue generated from County ad valorem assessments to fund EMS operating and capital.</i>	19,944,296	29,118,205	9,173,909	Revenue is generated through an ad valorem millage assessment of 0.2500 to fund Emergency Medical Services (EMS) throughout the County. This fund was established to support Countywide ambulance services, covering associated operating and capital costs. The cash balance forward revenue increase is due to changes to the funding of station projects at later dates. This fund covers 50% of station costs.
14990	LAW ENFORCEMENT TRUST FUND <i>Revenue is generated statutorily through the domestic violence surcharge, cash forfeitures, and the sale of property and equipment confiscated by the Sheriff.</i>	1,128,007	995,348	(132,659)	The Polk County Sheriff's Office can request funds, in accordance with Florida Statute, from Unclaimed Confiscated Property for the use of law enforcement training and equipment. The variance is a result of a decrease to the cash balance forward due to a decrease in the amount of confiscated property.
15010	LAND MANAGEMENT NON-EXPENDABLE TRUST FUND <i>This fund was established for the preservation of water, wildlife, and wilderness resources and is funded through an ad valorem assessment approved by voters in 1994. As a non-expendable trust, only the interest earned may be utilized.</i>	41,697,988	41,445,657	(252,331)	The Environmental Lands voted millage has not been levied since FY 15/16. The principal accumulated over the past twenty years remains in the non-expendable trust and continues to earn interest. Operations are funded through a separate fund established in FY 14/15 with the final year assessment proceeds; these proceeds are projected to be expended. Therefore, the decrease in this fund is due to earned interest revenue being spent for operations.
15250	ELOISE CRA FUND <i>This CRA was established for neighborhood revitalization activities in the Eloise Community. Revenue is generated through an incremental increase in ad valorem taxes with a base year of 1999.</i>	672,047	699,634	27,587	The increase in revenue is due to an overall increase in property valuations. Additionally expenditures (projects) were paused due to the pandemic, resulting in an increase in the cash balance forward.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
SPECIAL REVENUE FUNDS (continued)					
15290	HARDEN PARKWAY CRA FUND <i>This CRA was established for transportation improvement activities in the Polk Harden Community. Revenue is generated through an incremental increase in ad valorem taxes with a base year of 2003.</i>	1,545,639	1,451,763	(93,876)	Despite an increase in property valuations, the decrease in revenue is due to an incremental increase built into the budget for the debt service payments. As a result of the increase to the debt service payments, the cash balance forward is reduced resulting in a net decrease reflected in overall revenue.
15310	BUILDING FUND <i>The Building Fund is dedicated to building inspection-related activities and funded by building permit fees.</i>	14,305,715	19,582,163	5,276,448	The main revenue source for Building is permitting revenue. The increase represents a \$4.6 million increase in cash balance forward resulting from an increase of permitting due to growth and new construction.
15350	AFFORDABLE HOUSING ASSISTANCE TRUST FUND <i>The State Housing Initiatives Partnership (SHIP) grant provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing to very low- to moderate-income families.</i>	6,992,500	4,195,000	(2,797,500)	The decrease in SHIP funds is the result of the completion of a COVID Coronavirus Relief grant administered through the SHIP infrastructure (\$1.9 million) and the expenditure of prior year SHIP grant allocations.
15550	HURRICANE IRMA FUND <i>Reimbursed revenue for damages from Hurricane Irma.</i>	2,000,000	2,000,000	0	Hurricane Irma recovery process is nearing completion, and the majority of funding has been received from Federal and State sources. This budget includes funding for final close out reimbursement costs.
16000	STREET LIGHTING DISTRICTS FUND <i>Revenue is generated through annual assessments to property owners within established street lighting districts for the costs associated with providing and maintaining street lights.</i>	2,855,185	2,855,185	0	This year's assessments mirror the estimated electricity and overhead costs from current year.
18000	STORMWATER MSTU FUND <i>Revenue is generated through an ad valorem assessment levied in unincorporated Polk County to fund stormwater-related expenditures.</i>	8,986,979	10,296,353	1,309,374	The variance is due to an increase in ad valorem revenue resulting from increasing property values. The increase in revenue will be allocated using standard assumptions to cover increasing operating needs, and requested service improvements in FY 21/22. The Storm Water Technical Advisory Committee continues to address permit requirements and priorities for Stormwater projects necessary for compliance.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
DEBT SERVICE FUNDS					
23500	PUBLIC FACILITIES REV BONDS (S2014) <i>This issue refunded the Public Facilities Rev Bond 2005 to reduce principal and interest payments for the County.</i>	8,795,681	9,251,954	456,273	Debt Service Funds are reviewed each year to ensure the County has enough reserves to cover the debt reserve requirements. This increase is from cash balance forward revenue to ensure adequate reserves for debt coverage.
23700	PUBLIC FACILITIES REV REF BONDS (S2015) <i>This issue refunded the Public Facilities Rev Bond 2005 to reduce principal and interest payments for the County.</i>	3,837,161	3,823,749	(13,412)	This debt fund was established through a refunding of the Constitutional Fuel Tax Bond, Series 2006, Fund 21600. This decrease is from a reduction in cash balance forward and interest.
23800	PROMISSORY NOTE 2020A <i>This issue is the repayment of principal and interest related to several projects funded from the Capital Improvement Project Fund.</i>	2,586,176	4,418,355	1,832,179	This debt was anticipated early in FY 19/20 before procuring the debt and payment schedule later in FY 19/20. The FY 20/21 budget increase is from cash balance forward to ensure adequate reserves for debt coverage.
24000	PROMISSORY REVENUE NOTE,SERIES 2020C <i>This issue refunded all of the County's Series 2020 Capital Improvement Bonds and 2020 Transportation Bonds to reduce principal and interest payments for the County.</i>	5,700,000	10,812,113	5,112,113	This debt was established through a refunding of Promissory Note 2020B. The increase is from cash balance forward to ensure adequate reserves for debt coverage.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
CAPITAL FUNDS					
30200	DRAINAGE AND WATER QUALITY FUND <i>Fund was created to continue drainage and water quality projects after it became necessary to close the Drainage and Water Quality (14470) Special Revenue Fund - GASB 54.</i>	9,052,852	7,440,487	(1,612,365)	This fund has no dedicated recurring revenue source. The decrease in revenue is due to a declining fund balance which is being used to fund drainage projects.
30800	GENERAL CAPITAL IMPROVEMENT FUND <i>Revenue was originally generated through ad valorem assessments levied upon power plants, and the proceeds were allocated to jail expansion in order to accommodate more inmates. Currently this fund receives \$2.7 million from Shared State Revenue and transfers from the General Fund to support future Capital Improvements.</i>	32,105,926	69,050,601	36,944,675	This increase represents a one time transfer of \$36 million from the General Fund for capital improvements.
30900	2019 CAPITAL IMPROVEMENT PROJECT FUND <i>Funded by 2019 Bonds for several Capital Improvement initiatives.</i>	23,149,415	8,897,717	(14,251,698)	These funds are proceeds from a FY 19/20 bond note assigned for capital projects. The projects include a new building for the Tax Collector's Office, four fire stations, upgrades to the County's financial system, and an additional section of a park in the Northeast Four Corners region. The decrease represents the costs associated with the work in progress of these projects.
31200	ENVIRONMENTAL LAND ACQUISITION FUND <i>This fund was established for the preservation of water, wildlife, and wilderness resources and is funded through an ad valorem assessment approved by voters.</i>	2,258,400	3,030,415	772,015	With the sunset of the Environmental Lands millage levy, this fund no longer has a recurring revenue source. The increase represents a \$1 million transfer from a General Fund reserve in FY 21/22. The existing fund balance will be carried forward and expended as the acquisition phase winds down.
31900	NORTHEAST POLK ROADWAY FUND <i>This fund was established for the purpose of completing capital projects from the former North Ridge CRA fund.</i>	5,993,916	3,621,532	(2,372,384)	This fund was established as a result of the sunset of the North Ridge Community Redevelopment Area (CRA). Remaining CRA funds were transferred to complete capital projects until the funding is exhausted.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
ENTERPRISE FUNDS					
41010	SOLID WASTE FUNDS <i>The Solid Waste funds were established for landfill operations.</i>	93,699,848	127,513,220	33,813,372	The increase is a result of an increase in cash balance forward which will be spent on future CIP projects.
41110	LANDFILL CLOSURE FUNDS <i>The Landfill Closure Funds were established for the closure and long-term care and maintenance of landfill cells.</i>	79,893,047	86,404,741	6,511,694	The increase is due to the transfer of additional funds needed for the post-closure calculation.
41210	UNIVERSAL SOLID WASTE COLLECTION FUND <i>Revenue is generated through a non-ad valorem assessment levied upon those residents of unincorporated Polk County receiving the benefit of the service.</i>	40,280,020	46,183,600	5,903,580	The increase in revenue is due to an increase in the annual disposal assessment from \$52 to \$62 per household.
41310	COMMUNITY CLEANUP FUND <i>This fund was established to provide services for the revitalization and beautification of County neighborhoods, open areas, and roadways.</i>	312,500	15,800	(296,700)	This fund was eliminated in FY 17/18 and now has a minimal balance. All recurring costs have been moved to the General Fund and closure will occur in FY 21/22.
42010	UTILITIES OPERATING FUND <i>This fund was established to provide water and sewer services in certain unincorporated areas of Polk County.</i>	111,698,997	125,556,678	13,857,681	The variance is a result of an increase in the cash balance forward and an increase in revenue collected from water and sewerage fees.
42110	UTILITIES CAPITAL EXPANSION FUND <i>Revenue is generated from water and wastewater connection fees to fund capital expansion projects.</i>	56,295,574	61,093,259	4,797,685	The variance is a result of an increase in the cash balance forward and an increase in revenue from connection fees.
42432	UTILITIES BONDS <i>Used partially for refunding series 2010, series 2012, series 2013 and series 2014 Utility System Refunding Bonds. Remaining 2020 Bonds will be used for several Capital Improvement initiatives</i>	46,444,981	20,937,947	(25,507,034)	The remaining funds from the bonds' proceeds are being used to complete Community Investment Program (CIP) projects. The decrease is a result of work that is in progress.
43110	ROHR HOME FUND <i>This fund was established to provide skilled long-term nursing care for needy residents.</i>	6,440,590	5,611,778	(828,812)	As a direct result of the COVID pandemic, occupancy levels have been low, resulting in decreased revenue.

FUND	DESCRIPTION	ADOPTED FY 20/21	PROPOSED FY 21/22	VARIANCE	EXPLANATION
INTERNAL SERVICE FUNDS					
50100	FLEET MAINTENANCE FUND <i>This fund was established to provide maintenance activities for County equipment and vehicles.</i>	10,644,366	11,489,506	845,140	This Increase is a result of additional cash balance forward and in fleet maintenance fees due to expansion of the fleet inventory and the replacement of older vehicles which were costly to repair.
50300	EMPLOYEE HEALTH INSURANCE FUND <i>This fund was established to provide health benefits to County employees and their dependents through the County self-insurance program.</i>	82,662,269	86,857,009	4,194,740	This increase is the result of a 5% increase in employee/employer premiums, an increase in prescription rebates with a new provider agreement, and an increase in cash balance forward.
51500	FLEET REPLACEMENT FUND <i>This fund was established to provide funding for the replacement of aging vehicles.</i>	27,432,317	29,232,584	1,800,267	This increase includes additional cash balance forward and replacement fees due to the expansion of the fleet inventory and increased cost of vehicle replacement.
52000	INFORMATION TECHNOLOGY FUND <i>This fund was established to provide open accountability of the costs associated with providing telecommunication and computer services to all County departments and divisions.</i>	13,727,233	14,041,049	313,816	This increase is the result of technology improvements in order to ensure that the network is available and secure.

TOTAL	\$1,779,123,645	\$2,127,627,815	\$348,504,170
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FUND TYPES

Polk County's budget is comprised of six types of funds, and each fund is limited to its appropriation. For accounting, budgeting, and management purposes, funds are named, numerically coded, and grouped according to their use and appropriation as described below.

GOVERNMENTAL FUNDS

GENERAL FUND

The General 00100 Fund finances most of the County's functions. The major sources of General Fund revenue are Ad Valorem Tax, Half-Cent Sales Tax and Public Service Tax. Smaller revenue amounts are received from fees from licenses and permits, fines, charges for services, interest earnings, and intergovernmental sources. The FY 21/22 proposed budgeted ad valorem revenue is based on a Countywide increase in value of 9.03%.

SPECIAL REVENUE FUNDS

Special Revenue Funds are used for revenues from specific sources that require separate accounting because of legal requirements, regulatory provisions, or administrative action.

County Transportation Trust 10100 Fund – Most Transportation Trust Fund revenue is generated through gas taxes and used for transportation operations and roadway maintenance.

Special Revenue Grants 10150 Fund – This fund is comprised of various Federal- and State-awarded grants for needs such as recreation facilities, planning and development activities, affordable housing, and homeowner rehabilitation.

Tourism Tax 12160 Fund – Revenue is generated through the Five-Cent Tourism Tax on hotels and motels, also known as the "Bed Tax," and is used to promote tourism in Polk County.

Lake & River Enhancement Trust 12180 Fund – Revenue is generated through the annual State and County vessel registration fee. State fees are solely for providing waterway markers, public boat ramps, lifts and hoists, marine railways, and derelict/hazardous vessel removal. County fee proceeds are used for the patrol, regulation, and maintenance of bodies of water.

Fire Rescue 12190 Fund – Non-ad valorem special assessments are levied upon real estate parcels containing any building or structure to provide fire protection services to unincorporated areas of the County.

Impact Fees 12240 Fund – Effective January 1, 1990, Polk County instituted impact fees for transportation, emergency medical services, and correctional facilities. Use of the proceeds is limited to capital purchases in the assigned areas. New impact fees for parks and recreational facilities and libraries were approved by the Board and became effective December 1, 2005. The Board approved a new Public Safety Impact Fee Ordinance, effective October 1, 2006, that includes Fire Rescue and Law Enforcement Impact Fees. A moratorium on all impact fees, except the school impact fees, was in place from August 2010 until January 2016 when a portion of all impact fees were reinstated. Additional increases were effective March 2017, and September 2018. On September 17, 2019, Resolution 2019-056 was passed to increase all impact fees to 100% of the 2019 Study recommended rates except school impact fees which are approved in three phases. Phase 1 is effective January 1, 2020 at 55% of the 2019 Study recommended rates, phase 2 effective July 1, 2021 is approved at 65% of the 2019 study recommended rates, and Phase 3 effective January 1, 2023 is approved at 75% of the 2019 Study recommended rates. The 2019 study established new Transportation impact fees (North, Northeast, Northwest, Southeast, and Southwest) and incorporated a revised benefit district map for Transportation Impact Fees. Effective January 2020, an ordinance was adopted to increase EMS, Correctional Facilities, Fire Rescue, and Law Enforcement to 100% of Impact Fee study recommendation.

Emergency 911 14350 Fund – Revenue for this fund is the apportionment of the E911 fees levied on telephone service subscribers by telephone service providers as defined in the Florida Emergency Communications E911 Act, which authorized the Florida Emergency Communications E911 Act Board to levy up to \$0.40 per month per subscriber. This revenue may be utilized for the acquisition, implementation, and maintenance of public safety answering point equipment and 911 service features.

Hazardous Waste 14370 Fund – Revenues are derived from a 3% tax on gross receipts of hazardous waste recovery companies as described in Section 403.7215 of the Florida Statutes. The primary purpose of this tax is to fund hazardous waste operations, such as additional security, inspections, contingency plans development, and road construction within 1,000 feet of the hazardous waste facility.

Radio Communications 14390 Fund – Revenue is received from a \$12.50 per offense moving traffic violation penalty as described by Section 318.21 of the Florida Statutes. Additionally, in October 2013, the Board adopted a resolution to supplement this fund through user fees. This fund is used for the intergovernmental radio communication program or local law enforcement automation.

Hazardous Mitigation Grant Program IRMA 14850 Fund – Revenue was established in FY 19/20 and comes from Federal grant program with a 75% federal cost share and a 25% local cash match to mitigate future damages from natural disasters.

Coronavirus Local Fiscal Recovery Funds American Rescue Plan 14500 Fund: Funding was received during FY 20/21 through the American Rescue Plan Act of 2021. Funds were designed

to facilitate the United States' recovery from the COVID-19 pandemic and must be obligated by December 31, 2024.

Indigent Health Care 14490 Fund – This fund was established to provide extended healthcare services to low-income citizens. This revenue was generated through a half-cent discretionary sales surtax initially approved in 2004 and re-approved in 2015.

Cares Act Coronavirus Relief 14400 Fund: Funding was received during FY 19/20 through the Federal Coronavirus Relief Fund (Cares Act); funds must be utilized by December 30, 2021.

Leisure Services MSTU 14930 Fund – Revenue is generated through a 0.5619 mill ad valorem assessment levied in unincorporated Polk County to fund parks, recreation facilities, leisure services, and programs.

Libraries MSTU 14950 Fund – Revenue is generated through a 0.2109 mill ad valorem assessment levied in unincorporated Polk County to fund library facilities and services.

Rancho Bonito MSTU 14960 Fund – Revenue is generated through a 9.1272 mill ad valorem assessment on the parcels located in the Rancho Bonito area of unincorporated Polk County in order to minimally assist in the funding of law enforcement services and various improvements.

Transportation Millage 14970 Fund – Revenue is generated through a 1.2000 mill ad valorem assessment designed to narrow the Transportation infrastructure gap. Projects addressed by this fund include roads resurfacing, stabilization of unpaved roads, roadway drainage, roadway capacity, and substandard roads.

Emergency Medical Millage 14980 Fund – This fund was established based on a millage increase of 0.2500 mills. The fund is to support Emergency Medical Services (EMS) throughout the County covering operating and capital costs associated with Emergency Medical Services.

Law Enforcement Trust 14990 Fund – Revenue is generated through a domestic violence violation surcharge, cash forfeitures, and the sale of property and equipment confiscated by the Sheriff in accordance Chapter 932 and Chapter 938 of the Florida Statutes. Funds may be utilized for specified law enforcement purposes.

Land Management Nonexpendable Trust 15010 Fund – This fund was established for the preservation of water, wildlife, wilderness resources, and purchase of environmentally-sensitive lands. Bonds not exceeding \$20 million are issued to maintain the fund and they cannot exceed a twenty-year maturity. This was voted on and passed in 1994. The voted millage has not been levied since FY 15/16. As a non-expendable trust, only the interest earned may be utilized.

Polk Commerce Centre Community Redevelopment Area 15240 Fund – This CRA was established to increase access to the Polk Parkway and stimulate development through

transportation and utility improvements. Revenue was generated through an incremental increase in ad valorem taxes with the base year of 1993, and the Board approved an ordinance sunsetting the CRA in March 2019.

Eloise Community Redevelopment Area 15250 Fund – This CRA was established for neighborhood revitalization activities in the Eloise Community. Revenue is generated through an incremental increase in ad valorem taxes with the base year of 1999.

Harden Parkway Community Redevelopment Area Fund 15290 – This CRA was established for transportation improvement activities in the Polk Harden Community. Revenue is generated through an incremental increase in ad valorem taxes with a base year of 2003.

Building 15310 Fund – The Building Fund is dedicated to building inspection-related activities and funded by building permit fees and radon surcharge fees.

Affordable Housing Assistance Trust Fund (SHIP) 15350 Fund– The State Housing Initiatives Partnership (SHIP) Grant provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multi-family housing to very-low- to moderate-income families.

Hurricane Irma 15550 Fund – The fund was established in FY 17/18 to track Countywide expenditures resulting from Hurricane Irma damages. This fund will recover revenue from State and Federal Agencies for estimated costs.

Street Lighting Districts 16000 Fund – Revenue is generated through annual assessments to property owners within established street lighting districts for the costs associated with providing and maintaining streetlights. Districts are created by ordinance, and the assessment is determined by the number of parcels located within.

Stormwater MSTU 18000 Fund – Revenue is generated through an ad valorem assessment of 0.1000 mills levied in unincorporated Polk County to enable the County to provide mandated services linked to the Environmental Protection Agency's (EPA) National Pollution Discharge Elimination System Permit program, such as water quality monitoring, cleanup, maintenance, and improvement of drainage systems in unincorporated Polk County.

DEBT SERVICE FUNDS

Debt Service Funds 23500 – 23900 – These funds are used to account for the accumulation of resources for and payment of County long-term debt not payable from Enterprise Fund operations. Pursuant to Section 200.181, Florida Statutes, and the Florida Constitution, there is no legal debt limit imposed on county governments in the State of Florida. In FY 19/20, Capital Improvement and Transportation 2010 debt were refunded to Promissory Note 2020B and 2020C.

CAPITAL PROJECT FUNDS

Capital Funds 30200 – 31900 – In accordance with the Community Investment Program, these funds are designated for capital improvement, construction, or acquisition projects.

Drainage & Water Quality Projects 30200 Fund – This fund was created for drainage and water quality projects and was funded through Public Service Tax Revenue; currently it is only funded with fund balance.

General Capital Improvement 30800 Fund – In the past, this fund received revenue from an annual dividend from the Waste and Recycling commercial tonnage fee collection. For Budget Year 2020 going forward, \$2.7 million of the sales tax revenue sharing has been allotted to the County's general capital improvement projects. The fund is generally used for building asset management projects. A millage rate of 0.1250 was established for a Northeast Government Center in FY 18/19 and eliminated in FY 20/21.

2019 Capital Improvement Project 30900 Fund – This fund has been established in FY 19/20 for several capital improvement initiatives such as a new Tax Collector building, four fire stations, financial system upgrades, and another section of a regional park in the Northeast Four Corners region.

Environmental Lands Acquisition 31200 Fund – This fund was established for the preservation of water, wildlife, and wilderness resources and funded through an ad valorem assessment approved by voters in 1994 that sunset in 2015. The fund balance is being used for environmental lands acquisitions.

Long Term Road Projects 31700 Fund – This fund was established to receive Public Service Tax Revenue for road construction projects. Currently, the fund balance is being spent on capital projects, and there is no recurring revenue source in this fund.

Northeast Polk Roadway 31900 Fund – This fund was created from the fund balance of the North Ridge CRA Fund which sunset in FY 14/15. The remaining balance will be used for projects in Northeast Polk County.

PROPRIETARY FUNDS

ENTERPRISE FUNDS

Enterprise Funds are associated with operations that are financed and function similarly to private business enterprise. The operations provide products or services to the general public in exchange for payment sufficient to fund the cost of providing the product or service.

Solid Waste Management Funds 41010–41210 – These funds were established to account for the activities associated with providing solid waste management services such as waste collection, landfill operations, and landfill cell closure and maintenance.

Community Cleanup 41310 Fund – This fund was established to provide revitalization and beautification services for neighborhoods, open areas, and roadways. This fund is scheduled to close, and all costs were moved to the General Fund.

Utilities Funds 42010 – 42432 – These funds were established to provide water and sewer services in certain unincorporated areas of Polk County.

Rohr Home 43110 Fund – This fund was established to provide skilled long-term nursing care for needy residents.

INTERNAL SERVICE FUNDS

These funds are used to account for financing cost for reimbursable goods and services provided by or to a division, agency, or government.

Fleet Maintenance 50100 Fund – This fund was established to provide maintenance services for County equipment and vehicles. Currently, fleet maintenance is also provided to the cities of Auburndale, Fort Meade, and Lake Wales.

Employee Health Insurance 50300 Fund – This fund was established to provide health benefits to County employees and their dependents through the County Self-Insurance Program.

Fleet Replacement 51500 Fund – This fund was established to provide funding for the replacement of aging vehicles and equipment.

Information Technology 52000 Fund – This fund was established to provide open accountability related to costs associated with providing telecommunication and computer services to County divisions.

**Polk County Board of County Commissioners
Adopted Budgets and Millage**

Fiscal Year	Total Budget	General Fund Millage	Comm Health Care	Roads & Bridges	Public Health	NE Gov't Center	Emergency Medical	Env Land Purchase	Env Land Mgmt	Env Land Debt Service	Roads	County-Wide Total	Unincorporated Polk County			Grand Total	Rancho Bonito MSTU
													Parks MSTU	Libraries MSTU	Storm Water MSTU		
83/84	\$141,791,657	3.5340	0.5820	0.1770	0.1410	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	4.4340	0.0000	0.0000	0.0000	4.4340	0.0000
84/85	\$162,067,504	3.0500	0.8280	0.1660	0.1330	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	4.1770	0.0000	0.0000	0.0000	4.1770	0.0000
85/86	\$196,474,261	3.8330	0.8640	0.1550	0.1200	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	4.9720	0.0000	0.0000	0.0000	4.9720	0.0000
86/87	\$203,544,668	4.7740	0.7760	0.0000	0.1800	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	5.7300	0.0000	0.0000	0.0000	5.7300	0.0000
87/88	\$198,594,922	4.7870	1.0440	0.0000	0.1490	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	5.9800	0.0000	0.0000	0.0000	5.9800	0.0000
88/89	\$216,146,612	5.0390	1.0490	0.0000	0.1020	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	6.1900	0.0000	0.0000	0.0000	6.1900	0.0000
89/90	\$250,101,793	5.4885	1.3115	0.0000	*0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	6.8000	0.0000	0.0000	0.0000	6.8000	0.0000
90/91	\$311,744,893	5.6920	1.4080	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	7.1000	0.0000	0.0000	0.0000	7.1000	0.0000
91/92	\$342,497,639	5.7750	1.3250	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	7.1000	0.0000	0.0000	0.0000	7.1000	0.0000
92/93	\$336,538,725	6.1650	0.9350	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	7.1000	0.0000	0.0000	0.0000	7.1000	0.0000
93/94	\$362,911,048	6.8420	0.9350	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	7.7770	0.0000	0.0000	0.0000	7.7770	0.0000
94/95	\$377,630,609	6.8420	0.9350	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	7.7770	0.0000	0.0000	0.0000	7.7770	0.0000
95/96	\$394,975,432	7.0900	0.6870	0.0000	0.0000	0.0000	0.0000	0.1130	0.0870	0.0000	0.0000	7.9770	0.0000	0.0000	0.0000	7.9770	0.0000
96/97	\$399,353,826	7.3800	0.3070	0.0900	0.0000	0.0000	0.0000	0.1190	0.0810	0.0000	0.0000	7.9770	0.0000	0.0000	0.0000	7.9770	0.0000
97/98	\$495,450,738	7.4710	0.3060	0.0000	0.0000	0.0000	0.0000	0.1260	0.0740	0.0000	0.0000	7.9770	0.0000	0.0000	0.0000	7.9770	0.0000
98/99	\$559,175,524	7.4730	0.3040	0.0000	0.0000	0.0000	0.0000	0.1280	0.0720	0.0000	0.0000	7.9770	0.0000	0.0000	0.0000	7.9770	0.0000
99/00	\$668,036,988	7.4970	0.2800	0.0000	0.0000	0.0000	0.0000	0.1250	0.0750	0.0000	0.0000	7.9770	0.0000	0.0000	0.0000	7.9770	0.0000
00/01	\$813,376,215	7.2470	0.2800	0.0000	0.0000	0.0000	0.0000	0.1250	0.0750	0.0000	0.0000	7.7270	0.0000	0.0000	0.0000	7.7270	0.0000
01/02	\$848,185,080	7.2470	0.2800	0.0000	0.0000	0.0000	0.0000	0.1250	0.0750	0.0000	0.0000	7.7270	0.0000	0.0000	0.0000	7.7270	0.0000
02/03	\$873,278,602	7.2470	0.2800	0.0000	0.0000	0.0000	0.0000	0.1250	0.0750	0.0000	0.0000	7.7270	0.0000	0.0000	0.0000	7.7270	0.0000
03/04	\$884,142,451	7.5270	0.0000	0.0000	0.0000	0.0000	0.0000	0.1250	0.0750	0.0000	0.0000	7.7270	0.0000	0.0000	0.0000	7.7270	0.0000
04/05	\$999,869,798	7.5270	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.1000	0.1000	0.0000	7.7270	0.0000	0.0000	0.0000	7.7270	0.0000
05/06	\$1,334,590,533	7.5270	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.1000	0.1000	1.0000	8.7270	0.5000	0.2500	0.0000	9.4770	0.0000
06/07	\$1,605,458,844	7.1330	0.0000	0.0000	0.0000	0.0000	0.0000	0.1350	0.0050	0.0600	1.0000	8.3330	0.5000	0.2500	0.0000	9.0830	0.0000
07/08	\$1,824,850,291	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.1350	0.0050	0.0600	1.0000	6.8665	0.4219	0.2109	0.0000	7.4993	0.0000
08/09	\$1,723,830,226	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0600	0.0800	0.0600	1.0000	6.8665	0.4219	0.2109	0.0000	7.4993	0.0000
09/10	\$1,612,347,876	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0100	0.1300	0.0600	1.0000	6.8665	0.4219	0.2109	0.0000	7.4993	0.0000
10/11	\$1,335,672,994	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0110	0.1290	0.0600	1.0000	6.8665	0.4219	0.2109	0.0000	7.4993	0.0000
11/12	\$1,332,812,964	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0165	0.1235	0.0600	1.0000	6.8665	0.4219	0.2109	0.0000	7.4993	0.0000
12/13	\$1,307,285,766	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0101	0.1899	0.0000	1.0000	6.8665	0.4219	0.2109	0.0000	7.4993	0.0000
13/14	\$1,260,445,237	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0035	0.1965	0.0000	1.0000	6.8665	0.4219	0.2109	0.1000	7.5993	0.0000
14/15	\$1,267,695,161	5.6665	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.2000	0.0000	1.0000	6.8665	0.4219	0.2109	0.1000	7.5993	9.2672
15/16	\$1,274,091,691	5.6815	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	1.1000	6.7815	0.5619	0.2109	0.1000	7.6543	9.1272
16/17	\$1,294,572,907	5.6815	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	1.1000	6.7815	0.5619	0.2109	0.1000	7.6543	9.1272
17/18	\$1,349,801,229	5.6815	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	1.1000	6.7815	0.5619	0.2109	0.1000	7.6543	9.1272
18/19	\$1,553,503,591	5.6815	0.0000	0.0000	0.0000	0.1250	0.2500	0.0000	0.0000	0.0000	1.1000	7.1565	0.5619	0.2109	0.1000	8.0293	9.1272
19/20	\$1,686,978,906	5.6815	0.0000	0.0000	0.0000	0.1250	0.2500	0.0000	0.0000	0.0000	1.1000	7.1565	0.5619	0.2109	0.1000	8.0293	9.1272
20/21	\$1,779,123,645	5.5490	0.0000	0.0000	0.0000	0.0000	0.2500	0.0000	0.0000	0.0000	1.1000	6.8990	0.5619	0.2109	0.1000	7.7718	9.1272
21/22	\$2,127,627,815	5.4490	0.0000	0.0000	0.0000	0.0000	0.2500	0.0000	0.0000	0.0000	1.2000	6.8990	0.5619	0.2109	0.1000	7.7718	9.1272
22/23*	\$1,813,338,895	5.4490	0.0000	0.0000	0.0000	0.0000	0.2500	0.0000	0.0000	0.0000	1.2000	6.8990	0.5619	0.2109	0.1000	7.7718	9.1272

*Ad Valorem funding of the Polk County Health Department was moved to the General Fund from the Health Unit Fund

**FY 21/22 adopted as part of a two year budget; FY 22/23 is a proposed plan

TAX AND MILLAGE INFORMATION

The following information is provided on the millages levied by Polk County. Polk County has, in addition to its Countywide tax millage, additional millages and assessments that are levied in special taxing districts encompassing territory smaller than the overall County. These special taxing districts provide services ranging from street lighting to the provision of fire rescue services by the Polk County Fire Rescue Division.

Under Florida law, counties are required to sum all ad valorem revenues derived from the countywide levy and all special taxing districts (excluding voted levies and taxing districts independent of the county) and divide this revenue by the countywide tax roll. This is called the “aggregate millage” and is the one that determines whether or not the county is required to advertise its intent to increase taxes.

QUESTIONS AND ANSWERS

1. What is included in the Countywide millage?

For FY 21/22, the Countywide millage of 6.8990 consists of three components: General Fund (5.4490), Emergency Medical (0.2500), and Transportation (1.2000).

2. What is included in the unincorporated area millage?

In addition to the millage listed in item 1, the unincorporated area has Municipal Services Taxing Units (MSTUs) for Parks (0.5619), Libraries (0.2109), and Stormwater (0.1000).

Effective October 1, 2014, the Board established an MSTU encompassing the Rancho Bonito area (9.1272) to minimally assist in the funding of law enforcement services and various improvements.

3. How are property taxes calculated?

All taxes are computed based upon taxable value.

$$\frac{\text{Taxable value}}{1,000} \times \text{millage rate} = \text{property tax}$$

Example:

Assessed value:	\$150,000
Less Homestead Exemption:	- (\$50,000)
Taxable value:	\$100,000

Countywide

Unincorporated

$$\frac{100,000}{1,000} = 100 \times 6.8990 = \$689.90$$

(Countywide millage)

$$\frac{100,000}{1,000} = 100 \times 7.7718 = \$777.18$$

(Countywide plus MSTUs)

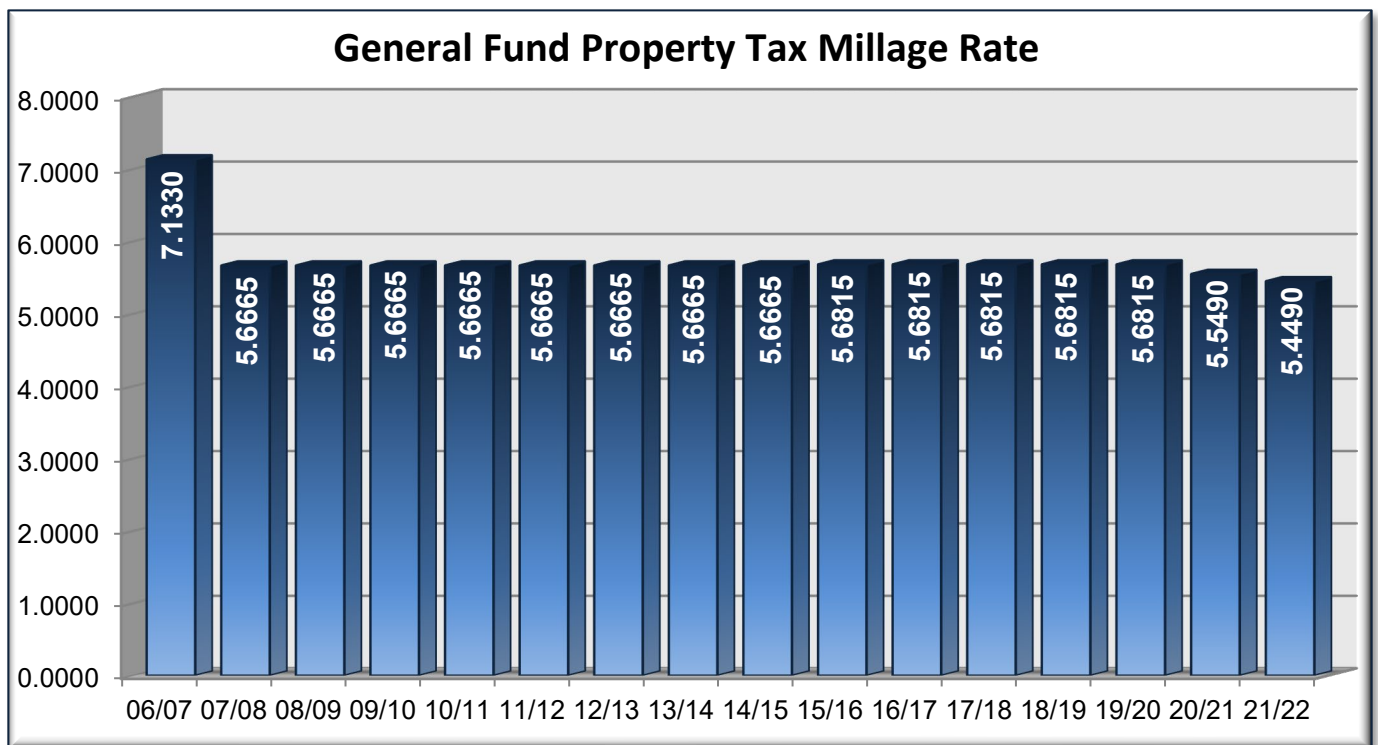
4. **Common Terms Used in Budgeting:**

***Millage:** The rate charged per \$1,000 of taxable value. On a house with a taxable value of \$100,000, each mill would equal \$100 in taxes.

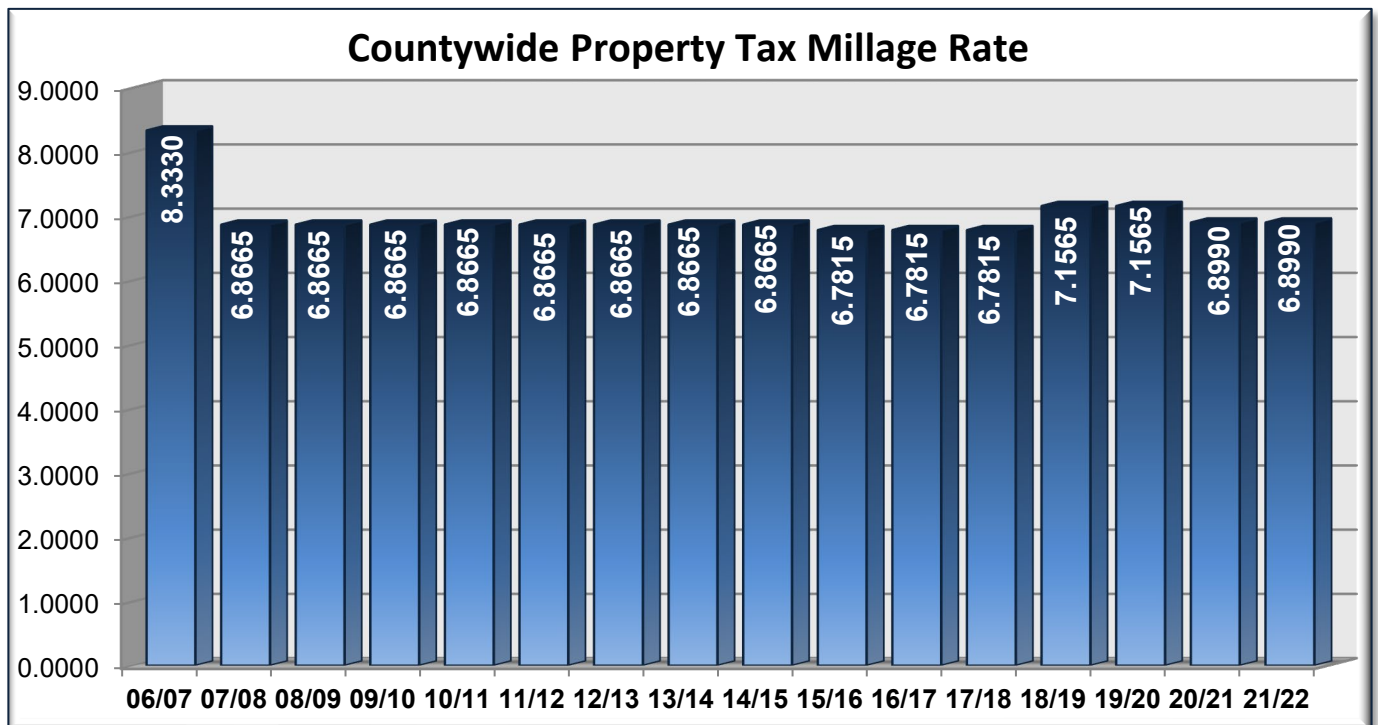
***Tax Base:** The total value of land and personal property on which a taxing entity, such as the County, can levy property taxes. Because some property is partially or completely exempt from taxes, the tax base is usually smaller than the actual value of the property in the county.

***Roll Back Rate:** The millage that, if levied, would bring in the same amount of tax dollars as the previous year's millage. The value of new construction is excluded from this calculation.

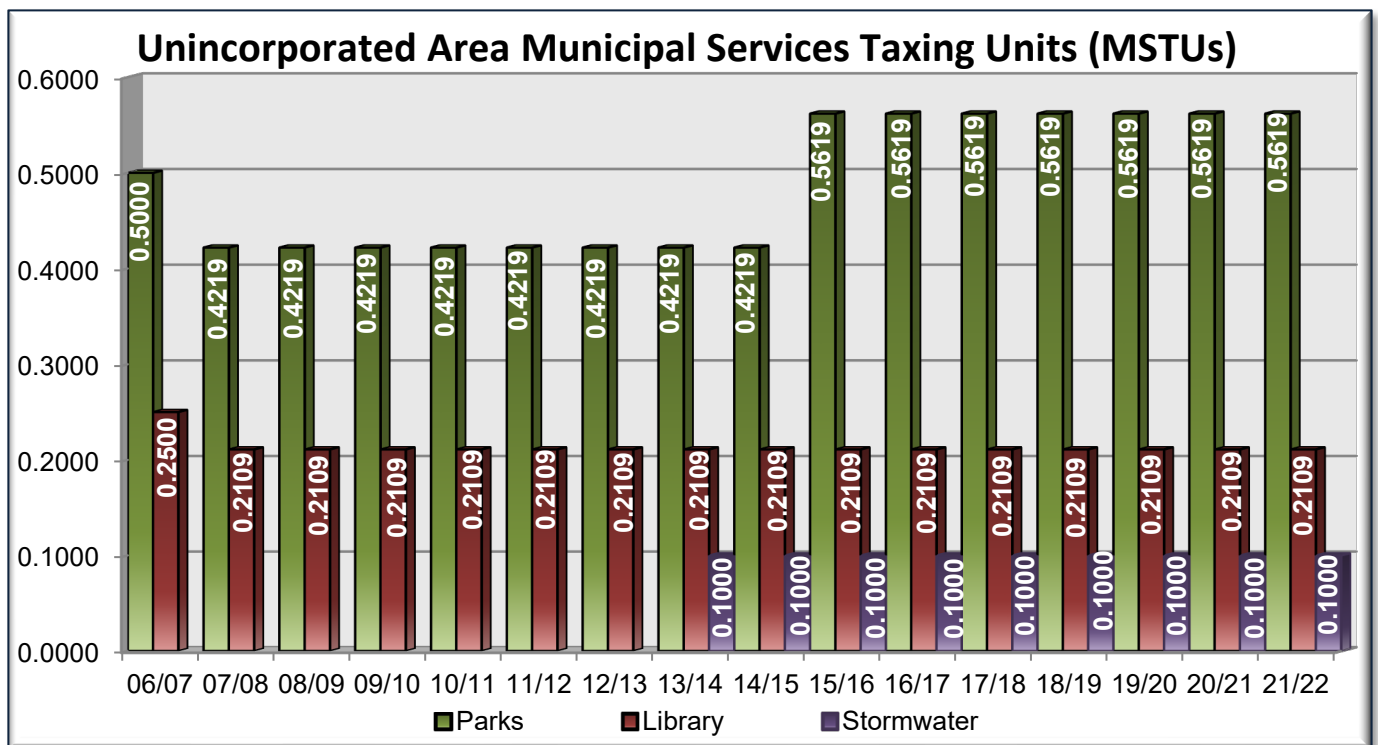
***Exemptions:** Exemptions are granted by the state, and they either lower the taxable value of property or remove the property from the tax rolls completely. Exemptions include \$50,000 Homestead Exemption, \$500 Disability Exemption, \$500 Widow or Widowers Exemption, up to \$50,000 Senior Citizen Homestead Exemption, and other disability and military service exemptions.



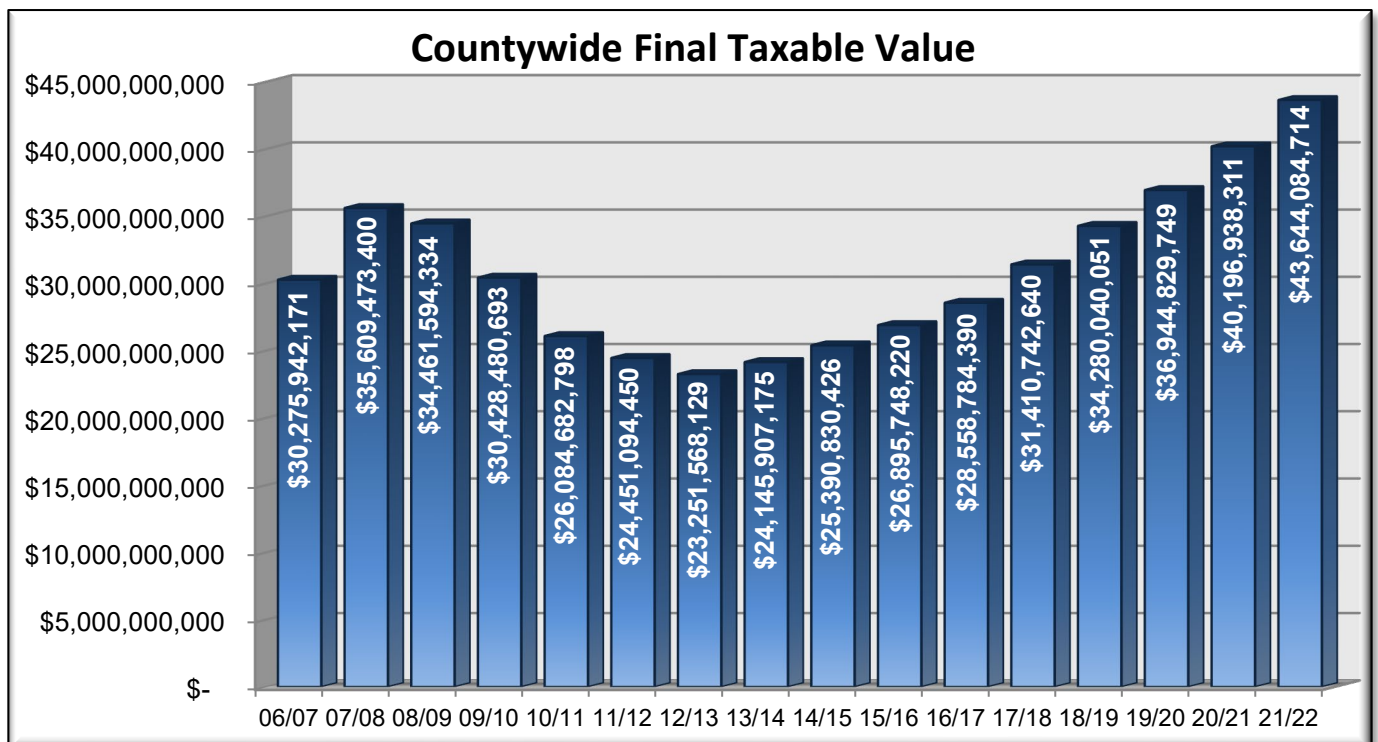
In FY 07/08, property tax reform resulted in a reduction of 1.4665 mills. The FY 21/22 Proposed Budget General Fund millage rate is 0.1000 mills less than the FY 2021 Adopted Budget millage.



Property tax reform in FY 07/08 reduced the total millage by 1.4665 mills. The 1.0000 mill Transportation assessment increased to 1.1000 mill in FY 15/16 and 1.2000 mill in FY 21/22. A 0.2000 mill environmental lands levy was approved by voters in 1994 and sunset in 2015. The Board added 0.2500 mill for Emergency Medical and 0.1250 mill for the Northeast Government Center in FY 18/19. The Northeast Government Center millage was eliminated in FY 20/21. The Countywide rate does not include the MSTUs, as they are assessed only in the unincorporated areas of the County.



The Parks MSTU and Libraries MSTU were established effective 10/01/2005. Property tax reform in FY 07/08 reduced the millages to 0.4219 and 0.2109, respectively, and the Board elected to increase the Parks MSTU millage by 0.1400 mills effective 10/01/2015. The Stormwater MSTU was established 10/01/2013. In addition to the above MSTUs levied on all property in the unincorporated area of the County, a millage of 9.1272 is levied in the area known as Rancho Bonito MSTU effective 10/01/2014.

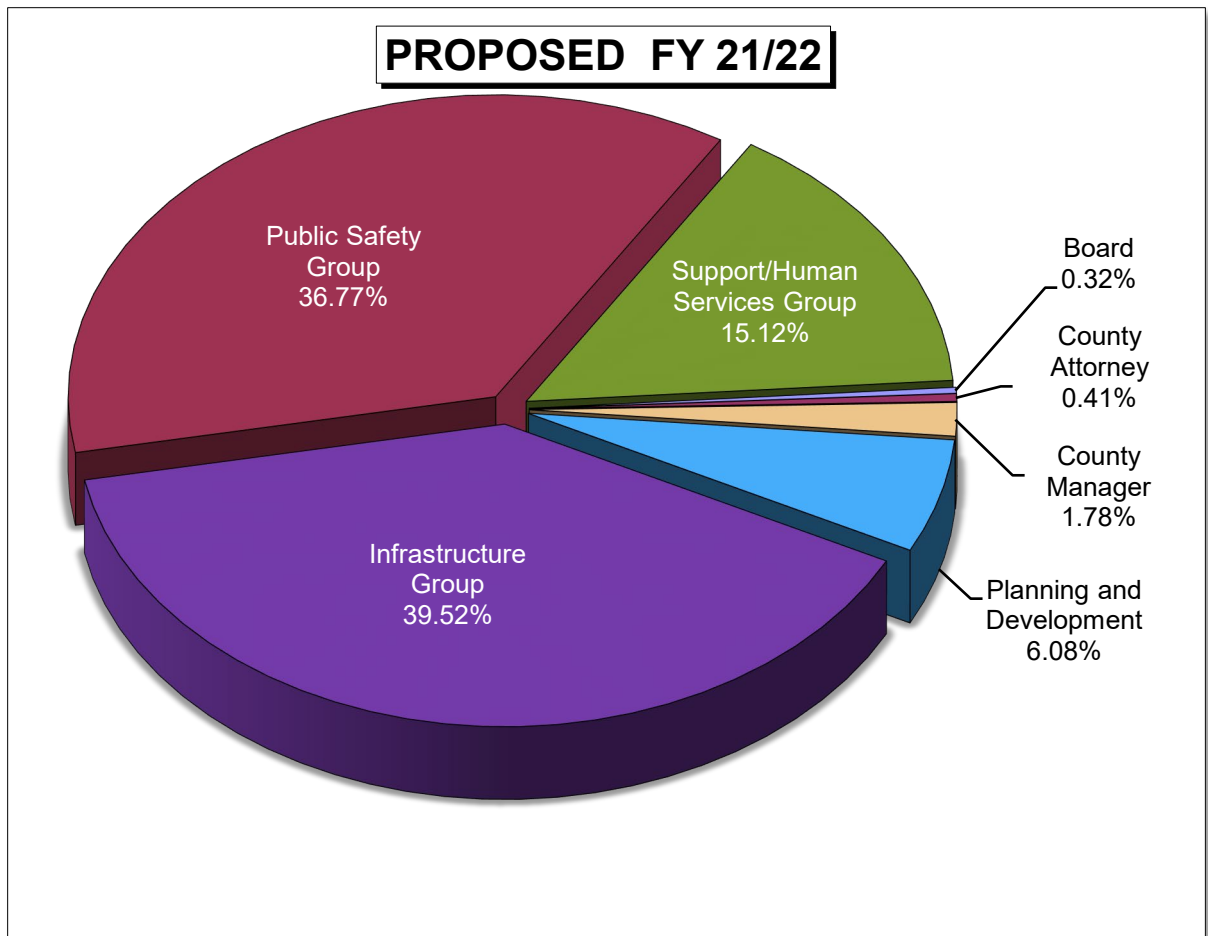


The Countywide taxable value is used in conjunction with the millage rate to calculate property taxes. Information provided by the Property Appraiser.

SCHEDULE OF EMPLOYEES

ALLOCATED POSITIONS BY BOARD FUNCTIONAL UNITS

	Ending FY 19/20	Ending FY 20/21	Proposed FY 21/22	Plan FY 22/23
Board	7	7	7	7
County Attorney	9	9	9	9
County Manager	38	38	39	39
Planning and Development	133	133	133	133
Infrastructure Group	836	850	866	866
Public Safety Group	754	772	805	806
Support/Human Services Group	333	325	330	331
Total Allocated Positions	2,110	2,134	2,189	2,191



ALLOCATED POSITIONS BY BOARD DIVISIONS

SUMMARY LISTING OF FUNDED POSITIONS by FUNCTIONAL UNIT/DIVISION

	Ending FY 18/19	Ending FY 19/20	Adopted FY 20/21	Ending FY 20/21	Proposed FY 21/22	Plan FY 22/23
BOARD OF COUNTY COMMISSIONERS	7	7	7	7	7	7
TOTAL BOARD OF COUNTY COMMISSIONERS	7	7	7	7	7	7
COUNTY ATTORNEY	10	9	9	9	9	9
TOTAL COUNTY ATTORNEY	10	9	9	9	9	9
COUNTY MANAGER						
County Manager Administration	8	8	8	8	8	8
Community and Small Business Assistance	0	0	0	0	0	0
Equal Opportunity Office	4	4	4	4	4	4
Tourism/Sports Marketing	23	26	26	26	27	27
TOTAL COUNTY MANAGER	35	38	38	38	39	39
PLANNING AND DEVELOPMENT						
Planning and Development Administration	6	15	15	14	14	14
Building	66	78	78	78	78	78
Land Development	34	40	40	41	41	41
Long Range Planning	13	0	0	0	0	0
TOTAL PLANNING AND DEVELOPMENT	119	133	133	133	133	133
INFRASTRUCTURE GROUP						
Utilities	237	248	257	257	268	268
Roads and Drainage	257	257	258	258	260	260
Real Estate Services	6	6	6	6	7	7
Fleet Management	39	41	41	41	41	41
Facilities Management	83	83	85	85	86	86
Parks and Natural Resources	139	145	147	147	148	148
Waste and Recycling	56	56	56	56	56	56
TOTAL INFRASTRUCTURE GROUP	817	836	850	850	866	866
PUBLIC SAFETY GROUP						
Fire Rescue	617	652	668	668	696	696
Emergency Management	27	27	27	27	27	27
Code Enforcement	30	36	38	38	40	40
County Probation	39	39	39	39	42	42
TOTAL PUBLIC SAFETY GROUP	713	754	772	772	805	805

**SUMMARY LISTING OF FUNDED POSITIONS
by FUNCTIONAL UNIT/DIVISION**

	Ending FY 18/19	Ending FY 19/20	Adopted FY 20/21	Ending FY 20/21	Proposed FY 21/22	Plan FY 22/23
SUPPORT/HUMAN SERVICES GROUP						
Equity and Human Resources Administration	2	2	2	2	2	2
Human Resources	14	14	14	14	16	16
Health and Human Services Administration	8	9	9	9	9	9
Veterans Services	6	7	8	8	8	8
Adult Day Care	16	12	0	0	0	0
Healthy Families	45	45	45	45	45	45
Housing and Neighborhood Development	19	19	21	21	21	21
*Cooperative Extension Services	13	13	13	13	13	13
Rohr Home	63	63	63	63	63	63
Indigent Health Care	41	42	42	42	42	42
Budget and Management Services	9	10	10	10	10	10
Procurement	12	13	13	13	13	13
Information Technology	59	61	61	61	63	64
Communications	14	15	16	16	17	17
Risk Management	8	8	8	8	8	8
TOTAL SUPPORT/HUMAN SERVICES GROUP	329	333	325	325	330	331
TOTAL BOARD POSITIONS	2,030	2,110	2,134	2,134	2,189	2,190

*Cooperative Extension: One position is filled contractually through an agreement with the University of Florida

FY 21/22 NET POSITION CHANGES

General Fund

- Code Enforcement adding 2 positions: Customer Service Representatives
- County Probation adding 3 positions: Electronic Monitoring Officers
- Communications adding 1 position: Digital and Media Services Manager
- Equity and Human Resources adding 2 positions: 1 Classification & Position Control Specialist and 1 Human Resources Analyst
- Facilities adding 1 position: Maintenance Mechanic
- Parks and Natural Resources adding 1 position: Unit Chief Clerk
- Real Estate Services adding 1 position: Real Estate Professional

Other Funds

- Information Technology adding 2 positions: 1 Identity Management (IDM) Analyst and 1 Mobile Device Specialist
- Fire Division/Emergency Medical Services adding 28 positions: 12 FF-Paramedics, 12 FF-Emergency Medical Technicians, 3 Driver Engineer 56, and 1 Secretary I
- Roads and Drainage adding 2 positions: 1 Construction and Testing Inspector III, and 1 Traffic Signal Technician I
- Tourism adding 1 position: Sports & Special Events Coordinator
- Utilities adding 11 positions: 2 Service Worker/Equipment Operator II, 2 Service Worker/Equipment Operator III, 2 Utilities Service Worker II, 2 Utilities Service Worker III, 1 Fiscal Specialist, 1 Senior Environmental Specialist, and 1 Data Architect

FY 22/23 NET POSITION CHANGES

General Fund

- N/A

Other Funds

- N/A

**SUMMARY LISTING OF FUNDED POSITIONS
by FUNCTIONAL UNIT/DIVISION**

	Ending FY 18/19	Ending FY 19/20	Adopted FY 20/21	Ending FY 20/21	Proposed FY 21/22	Plan FY 22/23
CONSTITUTIONAL OFFICERS						
Courts	71	72	72	73	73	73
Property Appraiser	109	111	111	112	112	112
Supervisor of Elections	27	27	27	27	27	27
Sheriff	1,825.92	1,838.79	1,867.93	1,867.93	1,900.50	1,900.50
Clerk of Courts	43	44	44	45	45	45
Public Defender	8	8	8	8	8	8
State Attorney	8	8	8	8	8	8
Tax Collector	269	261	261	268	275	275
TOTAL CONSTITUTIONAL OFFICERS	2,360.92	2,369.79	2,398.93	2,408.93	2,448.50	2,448.50
GRAND TOTAL BoCC & CONSTITUTIONAL OFFICERS POSITIONS	4,390.92	4,479.79	4,532.93	4,542.93	4,637.50	4,638.50

FY 21/22 NET POSITION CHANGES

- Courts added Business Analyst for the Technology Fund
- Sheriff's Office adding 32.57 FTEs
- Clerk added an additional Accounting Position

RESERVES: DESCRIPTIONS AND GENERAL FUND RESERVES

Polk County Board of County Commissioners realizes it is essential for governments to maintain adequate levels of reserves and fund balance to mitigate current and future risks, such as revenue shortfalls, natural disasters, and unanticipated expenditures. Therefore, reserves are budgeted in each fund, as appropriate, in four major reserves accounts and various miscellaneous reserves accounts. Reserves are generally funded from prior year carry-forward balances and considered one-time money. The Board considers it imprudent and does not practice funding recurring expenses using one-time reserves or money.

Reserve for Budget Stabilization: Primarily a reserve in the County's General Fund, this reserve is used to provide short-term cash flow to maintain service levels when incoming revenue is not sufficient to cover expenditures or when an economic downturn causes a shortfall in revenues.

Reserve for Contingency: A reserve allocated to fund unanticipated or emergency expenditures during the fiscal year. Such events include, but are not limited to, matching dollars for grants, capital projects, outside agency requests, necessary division budget increases, new program initiatives, and expenditures relative to natural and unnatural disaster that fundamentally alters the current tax base. By statute, this reserve cannot exceed 10% of the total fund in which it is budgeted. (See Florida Statutes 129.01(2)(c)). For example, the General Fund has a Reserve for Contingency account of about \$7.8 million to fund unanticipated projects, to meet grant match needs, and to address natural disasters.

Reserve for Future Capital: This reserve should be maintained to fund future capital projects, as identified in the Community Investment Program plan. The reserve is funded from carryforward balances from one year to the next to ensure that funds are available in future years for anticipated project expenses.

Reserve for Debt Service: Debt Service reserves will be maintained as a depository for funds for payment of long-term debt as required by bond covenants, other obligations, or general practice.

Miscellaneous Reserves: Miscellaneous reserves consist of funds developed on a case-by-case basis to mitigate the effect of unforeseen funding needs. Examples include Reserve for Salary Adjustment and Reserve for Landfill Closure.

General Fund Reserves

All funds, except the General Fund, function similarly to a trust fund. As such, revenues generated in non-general funds can only be used within that fund and only for a certain purpose. Therefore, neither current year revenues nor reserves from other funds may be used to stabilize or supplement General Fund revenue. For example, the County's Transportation Trust Fund revenues are derived from gas tax; per State statutes, gas tax may only be used for transportation-related expenses.

FY 21/22 General Fund Reserves

Reserve	Amount
Aircraft for Sheriff	601,954
Budget Stabilization	31,142,734
Contingencies	7,788,700
Economic Development	1,540,131
Economic Development - Incubator	585,187
Environmental Lands Management	478,417
History Center	57,737
Mitigation Match	2,056,986
MSBU & Assessment	25,478
Self-Insurance Claims	5,815,000
State Attorney Computer Project	100,000
Tax Collector	1,776,937
Total	51,969,261

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FY 20/21 General Fund Reserves

Reserve	Amount
Aircraft for Sheriff	2,280,000
Budget Stabilization	26,091,929
Contingencies	7,788,700
Economic Development	1,278,915
Economic Development - Incubator	585,187
Environmental Lands Management	379,487
Future Capital Expansion	1,700,000
History Center	39,318
Mitigation Match	2,635,038
Matching Funds	1,000,000
MSBU & Assessment	131,484
Self-Insurance Claims	5,815,000
State Attorney Computer Project	50,000
Tax Collector	1,257,339
Total	51,032,397