



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Polk County Florida

For the Biennium Beginning

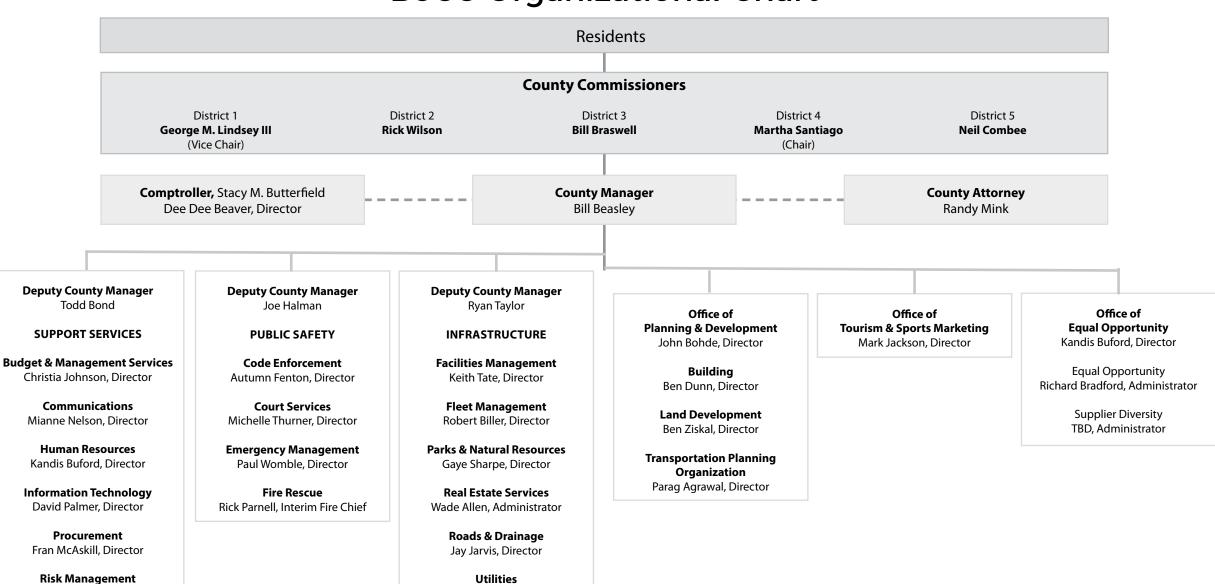
October 01, 2021

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Polk County, Florida for its annual budget for the fiscal year beginning October 1, 2021. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for one year. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BoCC Organizational Chart



Tamara Richardson, Director

Waste & Recycling Ana Wood, Director

Mark Thomas, Director

HUMAN SERVICES

Cooperative Extension Services

Nicole Walker, Director

Health & Human Services

Marcia Andreson, Director Joy Johnson, Relations Administrator October 1, 2022

Direct Reporting Line

— In-direct Reporting Line



POLK COUNTY BOARD OF COUNTY COMMISSIONERS POLK COUNTY, FLORIDA

Our Mission

We enhance the quality of life for people throughout Polk County.

Our Vision

Polk County ... where people excel.

Our Values

Results-oriented We know what is expected of us, and we get it

done on time!

Excellence We do right things right, first time, every time.

Accountability We take personal responsibility for what is

expected of us.

Collaboration We work together to accomplish more than we

could as individuals. Together Everyone

Accomplishes More!

Honesty We tell the truth to the best of our knowledge

and do not mask or hide it.

Integrity We act justly and honorably, consistent with our

words. We walk the talk.

Stewardship We each take responsibility for the care and

management of the resources entrusted to us: our communities, the environment, the financial

and human resources of Polk County.

11/2006

POLK COUNTY BOARD OF COUNTY COMMISSIONERS POLK COUNTY, FLORIDA

POLK COUNTY COMMISSION

George M. Lindsey, III	District 1	Commissioner
Rick Wilson	District 2	Commissioner
William C. Braswell	District 3	Commissioner
Martha Santiago	District 4	Commissioner
Neil Combee	District 5	Commissioner

ELECTED COUNTY OFFICERS

Lori Edwards Supervisor of Elections
Marsha M. Faux Property Appraiser

Grady Judd Sheriff
Joe G. Tedder Tax Collector

Stacy M. Butterfield Clerk and Comptroller

POLK COUNTY MANAGEMENT

Bill Beasley County Manager

Todd BondDeputy County ManagerJoe Halman, Jr.Deputy County ManagerRyan TaylorDeputy County Manager

Randy Mink County Attorney

Christia Johnson Budget and Management Services Director

Ben Dunn Building Director

Autumn Fenton Code Enforcement Director
Mianne Nelson Communications Director

Nicole Walker Cooperative Extension Services Director

Michelle Thurner County Probation Director

Paul Womble Emergency Management Director

Kandis Buford Equity Office & Human Resources Director

Keith Tate Facilities Management Director

Hezedean Smith Fire Chief

Robert Biller Fleet Management Director

Marcia Andresen
David Palmer
Health and Human Services Director
Information Technology Director
Office of Medical Direction Director
Gaye Sharpe
John Bohde
Health and Human Services Director
Office of Medical Direction Director
Parks and Natural Resources Director
Planning and Development Director

Fran McAskill Procurement Director
Mark Thomas Risk Management Director
Jay Jarvis Roads and Drainage Director
Mark Jackson Tourism / Sports Marketing Director

Tamara Richardson Utilities Director

Ana Wood Waste and Recycling Director

BUDGET AND MANAGEMENT SERVICES

Christia Johnson **Budget and Management Services Director** Glenda Rogers Lead Management and Budget Analyst Carol Crews Senior Management and Budget Analyst Robyn Dearth Senior Management and Budget Analyst Kelsey Dukesherer Senior Management and Budget Analyst Senior Management and Budget Analyst Ramiro Ortega * To be determined * Senior Management and Budget Analyst Delia Jouppi Management and Budget Analyst II

Delia Jouppi Management and Budget Analyst II
* To be determined * Management & Budget Analyst I

Susan Dragonetti Secretary II



POLK COUNTY BOARD OF COUNTY COMMISSIONERS POLK COUNTY, FLORIDA

FY 22/23 BUDGET

How to Use This Budget Document

Format of the Budget Document

The annual budget document is designed to serve several purposes to meet the needs of various interested groups and citizens in Polk County. Primarily, the body of this book has been prepared to provide the Board of County Commissioners with a budget for consideration and adoption in conformance with Florida Statutes. However, in an effort to present much more than "just numbers," the County Profile, Budget Process and Policies, and Executive Summary add information to present the budget as a policy document, financial plan, operations guide, and communications device. This document is provided in a user-friendly format with commonly understood terminology, where possible.

Recognizing that not everyone will want to read the entire budget book, the following description of each section is presented to guide the reader to particular areas of interest. An index provided at the back of the book helps users quickly locate specific divisions, programs, functions, or information in the budget.

Budget Message

The budget message from Bill Beasley, County Manager, summarizes the major areas and issues found in the budget, as well as influences affecting the budget. This is presented from both budgetary and administrative perspectives to show what Polk County faces. Included are discussions about taxes, major revenues, major projects, personnel, and changes.

County Profile

This section provides facts about Polk County.

Budget Process and Policies

This section outlines Polk County's budget process, as well as specific information pertaining to the County's accounting, budgeting, and fiscal policies.

Executive & Financial Summaries

The Executive Summary will be of interest to everyone who wants to know something about the Polk County budget. This section presents a summary of the total budget with charts and graphs depicting the major aspects of the budget.

Historical Summaries

This section includes listings of tax rates and assessed valuations, and illustrations of revenues, expenditures, transfers, and balances.

Schedule of Employees

This section includes the number of County personnel.

Mission, Vision, Objectives

This section describes Polk County's mission, vision, and objectives, and makes the link between its division objectives and the overall objective of the County to provide services that residents desire.

Five-Year Projections

This section includes five-year projections for Polk County's major funds and helps the County forecast the stability of these funds.

Result Areas

This section includes seven Result Areas (Basic Needs, Economic Development, Good Government, Growth and Infrastructure, Natural Resources and Environment, Recreation and Cultural Arts, and Safety) and represents the program budgets for Polk County's divisions and elected officials.

Debt Service

Debt Service funds are used to account for the accumulation of resources for, and the payment of, long-term debt principal, interest, and related costs.

Capital

This section provides a brief explanation of a Community Investment Program, as well as providing a summary of proposed projects encompassing the FY 22/23 through FY 26/27 plan.

Glossary

The Glossary provides an explanation of commonly used budgetary terms and concepts. Other supplemental information may be shown in this section.

Index

The Index provides the reader with quick, easy access to any item or area of interest in the budget document.

Appendix

This section includes Resolutions that adopt the ad valorem millage rates and Final Budget for FY 22/23.

POLK COUNTY, FLORIDA FISCAL YEAR 2022/2023 ADOPTED BUDGET

TABLE OF CONTENTS

BUDGET MESSAGE	1
	-
COUNTY PROFILE	9
LOCATION OF COUNTY	12
COUNTY ORGANIZATION CHART	13
CHARTER GOVERNMENT	14
Annual Review	16
TRENDS AND ISSUES	18
BUILDING PERMITS	18
POLK COUNTY TOP EMPLOYERS	19
POLK COUNTY MUNICIPALITIES	20
BUDGET PROCESS AND POLICIES	21
BUDGET CALENDAR (STATE AND INTERNAL)	23
ACCOUNTING POLICIES	26
GENERAL FISCAL / BUDGET POLICIES	29
FISCAL POLICY FOR ANNUAL OPERATING REVENUE AND EXPENSES	30
CAPITAL EXPENDITURES AND DEBT FINANCING	32
AMENDMENTS AFTER ADOPTION	33
INVESTMENT POLICY	35
RESERVE AND FUND BALANCE POLICY	45
GASB SPENDING POLICY	50
COMMUNITY INVESTMENT PROGRAM POLICY	51
CIP PROCESS AND TIMELINE	53
EXECUTIVE & FINANCIAL SUMMARIES	55
FINANCIAL SOURCES	56
EXPENDITURES BY RESULT AREA	57
EXPENDITURES BY FUNCTION	58
Expenditures by Character	59
EXPENDITURES BY FUND GROUP	60
OPERATING EXPENDITURES AND REVENUES BY FUNDS	61
OPERATING EXPENDITURES BY RESULT AREA	62
GENERAL FUND REVENUES	63
GENERAL FUND EXPENDITURES BY CHARACTER	64
GENERAL FUND REVENUE SUMMARY	65
GENERAL FUND EXPENDITURE SUMMARY	68

SUMMARY OF REVENUE AND EXPENDITURE BY FUND (BUDGET SUMMARY)	72
SUMMARY OF PROGRAM MATRIX BY UNIT AND FUND GROUP	
SUMMARY OF REVENUES BY CHARACTER AND OBJECT	
SUMMARY OF EXPENDITURES BY CHARACTER AND OBJECT	
EXPENDITURES BY FUNCTION AND PROGRAM	91
SUMMARY OF RESERVES BY FUND	93
PROPOSED BUDGET VERSUS ADOPTED BUDGET	97
Funding Sources / Changes to Fund Balance & Net Assets	98
Revenue Sources	101
IMPACT FEE RATE CHANGES	111
DESCRIPTION OF FUND TYPES AND FUNDS	112
TAX AND MILLAGE INFORMATION	118
HISTORICAL SUMMARIES	121
HISTORICAL TOTAL ADOPTED BUDGET	122
HISTORICAL REVENUES BY CHARACTER (BUDGETED)	123
HISTORICAL TAXES BY OBJECT (BUDGETED)	124
HISTORICAL AD VALOREM REVENUE AND STATE REVENUE SHARING	125
HISTORICAL SALES TAX AND GAS TAX REVENUE	126
HISTORICAL ADOPTED BUDGETS AND MILLAGE	127
HISTORICAL GENERAL FUND PROPERTY TAX RATE AND COUNTYWIDE PROPERTY TAX	128
RATE	
HISTORICAL MUNICIPAL SERVICES TAXING UNITS AND COUNTYWIDE FINAL TAXABLE	129
VALUE	
SCHEDULE OF EMPLOYEES	130
ALLOCATED POSITIONS BY BOARD FUNCTIONAL UNITS	131
ALLOCATED POSITIONS BY BOARD DIVISIONS	132
	40-
MISSION, VISION, OBJECTIVES	135
	4.40
FIVE-YEAR PROJECTIONS	143
DECLUIT ADEAC	
RESULT AREAS	162
BASIC NEEDS	163
ECONOMIC DEVELOPMENT	187
GOOD GOVERNMENT	203 289
GROWTH AND INFRASTRUCTURE	
NATURAL RESOURCES AND ENVIRONMENT	
RECREATION AND CULTURAL ARTS	
SAFETY	386
	Ī

DEBT SERVICE	492
CAPITAL/COMMUNITY INVESTMENT PROGRAM (CIP)	
GLOSSARY	519
INDEX	535
APPENDIX	541