

RFP 23-618, Engineering Services for the Dewatering Improvements to the Northwest and Southwest Wastewater Treatment Facilities

1st Selection Committee Meeting Minutes

October 16, 2023

Selection Committee Members:

Jim Tully, Utilities
Jeff Goolsby, Utilities
Jason Jennings, Utilities
Bilynda Chandler, Utilities
Darrell Johnson, Supplier Diversity

Staff: Ken Brush, Procurement Contracts Manager

The committee convened at 1:00 p.m. All committee members were present except for Jeff Goolsby, who will receive his packet and proposals at a later scheduled time before the scoring meeting. Committee members received a copy of the Proposals received.

I gave an overview of the RFP Selection Process Procedures and answered questions from the committee members. Jim Tully gave an overview of the scope of services required.

Meeting was adjourned at approximately 1:15 p.m.

The next meeting will be held October 30, 2023, at 1:00 – 3:00 p.m. at the Neil Combee Administration Building, 330 West Church St., Procurement Conference Room 413, Bartow, FL. The Selection Committee will score the proposals at this meeting. This is a public meeting so anyone who is interested in attending may attend.

Respectfully submitted,

Ken Brush
Chairperson / Procurement Contracts Manager