

RESOLUTION NO. 23-_____

**RESOLUTION ESTABLISHING
THE POLK COUNTY CONSERVATION LAND ACQUISITION SELECTION
ADVISORY COMMITTEE**

WHEREAS, the Polk County Board of County Commissioners (“Board”) adopted Polk County Ordinance No. 22-050 (“Ordinance”) calling for a bond referendum on November 8, 2022 to finance capital projects related to the acquisition, preservation, protection, management, operation and restoration of environmental lands, water resources and important fish and wildlife habitat (“Bond Referendum”); and

WHEREAS, a majority of voters of Polk County approved the Bond Referendum; and

WHEREAS, the Ordinance provides that upon passing of the Bond Referendum, the Board shall create the Polk County Conservation Land Acquisition Selection Advisory Committee (“CLASAC”) by resolution which shall consist of no less than eleven (11) member.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COUNTY
COMMISSIONERS OF POLK COUNTY, FLORIDA, THAT:**

1. **CREATION.** The Polk County Conservation Land Acquisition Selection Advisory Committee is hereby created.
2. **MEMBERSHIP.** The CLASAC shall consist of eleven (11) members. One County Commissioner appointed by the Chairman of the Board and ten (10) members shall be appointed by the Board, with each member of the Board appointing two (2) members. The Parks and Natural Resources Director (or other division director assigned by the County Manager) shall collect applications for appointments of CLASAC members and provide a list of applicants to the Board members for CLASAC members. The members should reflect the program's diverse mission and representation should be balanced. Voting membership should consist of the following representative members: two professionals with experience in water resource management, two from local environmental groups, two from agricultural community, one from local sportsman's group, one from local outdoor recreation group, one with public land management experience, one professional with experience in land use planning and/or education.
3. **TERM.** Members appointed by Commissioners shall be appointed to four (4) year terms. The County Commissioner shall be assigned annually by the Board Chairman following the Board organizational meeting. CLASAC members appointed by a Commissioner shall be subject to the approval of the Board. CLASAC members shall serve at the pleasure of the Board and may be removed without cause at any time. CLASAC members may serve successive terms without limitation. Should a

CLASAC member miss two consecutive meetings, without notification to the Parks and Natural Resources Director, the CLASAC member shall be automatically removed from the CLASAC. Should a CLASAC member miss three meetings, with or without notification, the Parks and Natural Recourses Director shall report the misses to the Board.

4. **OFFICERS.** The chairperson of the CLASAC shall be the County Commissioner that is assigned to the CLASAC. The Committee shall elect a vice-chairperson from amongst its membership annually at the first meeting of the calendar year. Nothing herein shall prevent the chairperson and /or vice-chairperson from serving successive terms.
5. **MEETINGS.** The Committee shall meet as necessary to carry out its duties hereunder. Meetings shall be scheduled at the discretion of the Parks and Natural Resources Director or division director designated by the County Manager.
6. **QUORUM.** A quorum shall consist of five (5) members.
7. **SUNSHINE LAW.** Meetings of the CLASAC are “public meetings” as defined by Florida Statutes Section 286.011 and are open to the public and are otherwise subject to Florida’s “Sunshine Law.” Reasonable notice of the time and place of all meetings shall be given to the public consistent with Florida Law and Polk County policy.
8. **PROCEDURAL RULES.** The current edition of Robert’s Rules of Order, Newly Revised shall be followed in conducting meetings of the CLASAC.
9. **CHARGE.** The members of the CLASAC are charged to assist the Board of County Commissioners in determining the acquisition of land in accordance with the Ordinance. The CLASAC is authorized to create subcommittees consisting of members and non-members of the CLASAC when necessary to assist in this charge.
10. **BYLAWS.** The CLASAC may adopt bylaws which are not inconsistent with the Ordinance and this Resolution.
11. **EFFECTIVE DATE.** This Resolution shall be effective upon adoption.

ADOPTED IN REGULAR SESSION DULY ASSEMBLED THIS 7th DAY OF FEBRUARY, 2023.

**ATTEST:
STACY M. BUTTERFIELD, CLERK**

**BOARD OF COUNTY COMMISSIONERS
POLK COUNTY, FLORIDA**

By: _____
Deputy Clerk

By: _____
George Lindsey, III, Chairman