



330 West Church Street  
 PO Box 9005 • Drawer CS03  
 Bartow, Florida 33831-9005

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[www.polk-county.net](http://www.polk-county.net)

**CODE ENFORCEMENT**

**CODE ENFORCEMENT SEARCH REQUEST**

\$25.00 PER PARCEL/ADDRESS

Payment is required before research will be started. Email form to:  
[CodeEnforcementLienSearch@polk-county.net](mailto:CodeEnforcementLienSearch@polk-county.net) (Note: Permit Research on Parcel is done  
 by the Building Division; for form or more information contact (863)534-6080.)

**Results will be emailed or faxed back ONLY. One request per form. PLEASE ALLOW 3  
 BUSINESS DAYS FOR PROCESSING**

Company Requesting Code Search Request			
Company Name:			
Contact Name:			
Contact Number:		Fax Number:	
Email Address			

Provide Parcel/Folio number (18 digit Tax ID number) and Address for each request	Case #	Compliant Y=Yes N=No*	Pay Off Contact
Provide Parcel/Folio #			
Address:			

\* If the property is not compliant, you must contact the investigator listed below to determine compliance requirements and to schedule a re-inspection. Before a payoff can be given, the property must be in compliance.

NV=Research of our records did not reveal any code violations for this property.

SM/CNU/DEMO=Payoff information only please email request to: [CodeAR@polk-county.net](mailto:CodeAR@polk-county.net) or call (863)534-5911.

N=Investigator: \_\_\_\_\_ At: \_\_\_\_\_

Notice: This response only includes the case numbers of the cases currently on file for the property and does not include any code liens that may be recorded against the current or previous property owners or copies of documents. If you wish to obtain copies of documents from these cases you may contact the Records Management Liaison Office at (863)534-7670 or [RMLO@polk-county.net](mailto:RMLO@polk-county.net) to request copies of documents or reply back to this email stating the documents you are requesting. Please note that the Code Search Request fee does not include any costs associated with providing copies of documents and additional charges may apply in accordance with Florida Public Records Law.

**Payment Method**

Check Enclosed

Call to pay with Credit Card (863)534-6453 or (863)534-5991

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Research Done By:

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date