

## NOTICE OF INVITATION FOR BID

Polk County, a political subdivision of the State of Florida, is soliciting bids for the following: **BID #24-231, Lake Victoria Outfalls Project - ARP**

A **MANDATORY** pre-bid meeting will be held Thursday, March 7, 2024, 9:00 a.m. at the Polk County Administration building, located at 330 W. Church St, Fourth Floor, Room 413, Bartow, FL 33830. An authorized representative or agent of the Bidder must be present at this meeting in person, as evidenced by their signature on the meeting's sign-in sheet, or the Bidder's bid will be considered non-responsive.

Bid packages may be obtained from the Procurement Division, 330 West Church Street, Room 150, Bartow, Florida, 33830, (863) 534-6757 or downloaded from our website at <https://www.polk-county.net/procurement/bids>. Respondents must submit one (1) original copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel. Bids will be publicly opened at 2:00 p.m. on receiving date.

To obtain a copy of the Bid Sheet, Specifications and Drawings please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is *procurevondor* and the password is *solicitation*. After you have logged in to the FTP site, double click on the file folder "**Bid 24-231, Lake Victoria Outfalls Project - ARP.zip**", select "Open" or "Save As" to download the Bid documents, drawings, and technical specifications. If you need assistance accessing this website due to ADA or any other reason, please email Michael Guerrero at [michaelguerrero@polk-county.net](mailto:michaelguerrero@polk-county.net).

Respondents must submit one (1) original copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel. Bids will be publicly opened and read at 2:00 p.m. on receiving date.

**Scope of Work:** Work primarily consists of constructing approximately 94-ft of new storm sewer and lining approximately 956-lf of existing storm sewer. A detailed description of the drainage improvements is included in the construction plans provided by RKK titled "Lake Victoria Outfall".

**Qualification Requirements:** The prime contractor shall be an experienced contractor that possess either an underground utility or general contractor license. The prime contractor should submit with their bid a minimum of four (4) references of completed projects similar in scope within the last five (5) years. The prime contractor shall perform a minimum of 51% of all work contained within the scope of work as outlined in the bid documents and special conditions.

**Receiving Date:** Prior to 2:00 pm., Wednesday, March 27, 2024, NO EXCEPTIONS

**BID OPENING:** Bidders may attend the Bid Opening via conference call by dialing (646) 558-8656 and enter Meeting ID: 327 647 2818. Vendors that want to attend in person may do so in compliance with safe COVID 19 practices. A listing of all bidders will be posted to Procurement's website as soon as possible after bid opening.

**QUESTIONS:** Questions regarding this bid should be in writing and should reference the above Bid. Submit all questions to Michael Guerrero, Sr. Procurement Analyst, via email at [michaelguerrero@polk-county.net](mailto:michaelguerrero@polk-county.net) or via fax at (863) 534-6789 by 4:00 p.m. Monday March 18, 2024.

**Special Instructions:** The County hereby notifies all Bidders that Women/Minority Business Enterprise firms are to be afforded a full opportunity to participate in any bid by the County and will not be subject to discrimination on the basis of race, color, sex or national origin. It is asked that Bidders make good faith

efforts to use qualified W/MBE subcontractors in preparing their bid. Bidders are encouraged to contact the Office of Supplier Diversity at (863) 534-5959 for assistance or visit our website at: <http://vendordirectory.polk-county.net/default.aspx?id=0>

**STATEMENT OF NO BID  
BID #24-231**

If submitting a "NO BID", Bidder shall return this form to the Polk County Board of County Commissioners Procurement Division, 330 West Church Street, Room 150, Bartow, Florida 33830; or fax it to (863) 534-6789.

**We have declined to bid on the above-mentioned bid for the following reasons (Please Circle all that apply):**

- |                                   |  |
|-----------------------------------|--|
| Specifications too "restrictive." | Insufficient time to respond to invitation for bid |
| Do not offer this product/service | Our schedule would not permit us to perform        |
| Unable to meet specifications     | Unable to meet bond/insurance requirements         |
| Specifications unclear            |  |
| Other (please specify): _____     |  |

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_