

**RFP 24-217, Acquisition Services – Drainage Projects**

**2nd Selection Committee Meeting Minutes**

**April 11, 2024**

**Selection Committee Members:**

Wade Allen, Real Estate Services  
Scott Lowery, Real Estate Services  
Elizabeth Voss, County Attorney's Office  
Connor Updike, Roads & Drainage  
Darrell Johnson, Equal Opportunity

**Staff:**

Tabatha Shirah, Procurement Analyst  
Michele Sims, Procurement Operations Manager  
Shana Thompson, Procurement Analyst

The committee convened at 1:05 p.m. All committee members were present. Selection Committee members scored each proposal in alphabetical order using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

<b>Proposer</b>	<b>Score</b>
American Acquisition Group, LLC	78
Florida Acquisition & Appraisal Inc.	88

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided not to interview Proposers. The Selection Committee collectively decided to recommend the Board authorize staff to enter into contract negotiations with all Proposers, starting with Group A to American Acquisition Group, LLC and Group to Florida Acquisition & Appraisal, Inc.

Meeting was adjourned at approximately 1:35 p.m.

Respectfully submitted,

Tabatha Shirah

Procurement Analyst