



www.polk-county.net

Office of Planning and Development

Building Division
330 W. Church St.
P.O. Box 9005, Drawer GM02
Bartow, FL 33831-9005
(863)534-6080

**ROOF
AFFIDAVIT**

In-Progress: Contractors or Owner Builders must schedule an In-Progress inspection for the day the work is being performed. A complete affidavit must be on the job site at the time of final inspection.

Virtual Inspection Options – Roof inspections can be performed virtually by using Polk County’s “VuSpex GO” app which can be accessed through the Building Division’s website <https://www.polk-county.net/building/virtual-inspections>.

Permit Number: _____ Job Site Contact Phone Number: _____

Site Address: _____

Contractor, Owner Builder Name: _____ Contractor License #: _____

Nail schedule of purling and/or re-nailing of decking: _____

Amount of Framing/Sheathing Repair: _____

Specifications & type of underlayment overlap and roof pitch: _____

Sealed edges, objects, and valleys, valley material type:

Nail schedule for eve drip, metal, roof shingles: _____

Roof Vent Types and Quantities: Gas ____ Plumbing ____ Dryer ____ Range ____ Bath ____

Attic Ventilation: On Ridge ____ Off Ridge ____ Date: Work Performed: _____

Print: _____ Signed _____

STATE OF FLORIDA COUNTY OF _____

The foregoing instrument was acknowledged before me by means of ____ physical presence or ____ online notarization, this ____ day of _____, 20____, by _____, who ____ is personally known to me or ____ has produced _____ as identification.

(AFFIX NOTARY SEAL)

Notary Public Signature _____

Print Notary Name _____

My Commission Expires _____