

April 5, 2024

**POLK COUNTY, A POLITICAL SUBDIVISION OF
THE STATE OF FLORIDA**

**ADDENDUM # 1
BID # 24-237, Fire Extinguisher Services**

This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: Questions & answers and revisions.

Respectfully,

Tabatha Shirah

Procurement Analyst
Procurement Division

This Addendum sheet should be signed and submitted with your bid submittal. This is the only acknowledgment required.

Signature

Printed Name:

Title:

Company:

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- Q1:** Bid Package - Page 36, Item 1. Please confirm that Nozzle Caps should be replaced every 6-months? Nozzle Caps, per Code, are replaced on an As Needed basis.
- A1:** Yes, nozzle caps should be replaced every 6 months.
- Q2:** Bid Package - Page 38, Item 17. Please confirm that New Extinguishers should be invoiced at Cost + 10% mark-up plus the hourly rate to deliver/install/etc.
- A2:** If a new extinguisher is needed during an annual inspection, only the cost + 10% should be charged if that type of extinguisher is available on the technician's vehicle. If a new Extinguisher is needed and the type extinguisher is not available during the inspection, then cost +10% + the hourly rate to deliver and install shall be billed.
- Q3:** Please confirm that the Bid Sheet will be amended to include separate line items for Fusible Links and Nozzle Caps. Could Additional Cylinders also be included as an additional line item?
- A3:** Please see Revision 2 below for new bid sheet including fuse links and nozzle caps. Cylinders will remain off the bid sheet and priced separately after award as other services.
- Q4:** Will a list be provided for Locations with Kitchen Suppression Systems? Like "Attachment A" for Fire Extinguishers on the FTP Site.
- A4:** Please see "**Bid 24-237, Attachment B - Kitchen Suppression System Location Reports**" on the FTP Site.
- To receive a copy of the kitchen suppression systems location reports please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevondor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder "Bid 24-237, Bid Attachments", select "Open" or "Save As" to download bid documents. If you need assistance accessing this website due to ADA or any other reason, please email Tabatha Shirah at tabathashirah@polk-county.net.

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Revision # 1

Bid 24-237, Bid Package – Special Conditions, Page 33, Item 3:

Delete in entirety:

Performance of Work: *The work required under this bid shall be performed by the entity submitting the bid.*

Replace with:

Performance of Work: Fire Extinguisher Inspections shall be performed by the entity submitting the bid. Hood Cleaning Services required under this bid may be performed by subcontractors. The vendor shall be fully responsible for all acts and omissions of their subcontractors and of persons directly or indirectly employed by them and of persons for those acts any of them may be liable to the same extent as if they were employed by the vendor. Any work performed by the successful vendor or sub-contracted out must meet all regulated deadlines.

Revision # 2

Revised Bid Sheet has been added to the FTP Site folder and original has been removed, access instructions below:

To receive a copy of the revised bid sheet please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is *procurevendor* and the password is *solicitation*. After you have logged in to the FTP site, double click on the file folder “**Bid 24-237, Bid Attachments**”, select “Open” or “Save As” to download bid documents. If you need assistance accessing this website due to ADA or any other reason, please email Tabatha Shirah at tabathashirah@polk-county.net.

Revision # 3

Bid 24-237, Bid Package – Scope of Work/Specifications, Page 36, Item 5:

Delete in entirety:

If an existing fire extinguisher is beyond servicing and if the vendor and Division Maintenance Manager both agree that it should be replaced or that there should be additional fire extinguishers installed, the vendor shall obtain a written request from the Division. The percent discount listed on the bid sheet shall

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apply to all replacement extinguishers. The County reserves the right to purchase extinguishers from other vendors if it is in the best interest of the County to do so.

Replace with:

If an existing fire extinguisher is beyond servicing and if the vendor and Division Maintenance Manager both agree that it should be replaced or that there should be additional fire extinguishers installed, the vendor shall obtain a written request from the Division. The County reserves the right to purchase extinguishers from other vendors if it is in the best interest of the County to do so.

Revision # 4

Bid 24-237, Bid Package – Qualifications, Page 35, Item 5:

Delete in entirety:

Vendor facilities, where high pressure hydrostatic testing of the extinguishers is performed, shall be approved by the Florida Bureau of Explosives. Upon notification, the vendor shall furnish the County with the approval number issued by the Bureau of Explosives or a copy of the approval letter from the Bureau with submittal prior to award.