

May 2, 2024

**POLK COUNTY, A POLITICAL SUBDIVISION OF  
THE STATE OF FLORIDA  
ADDENDUM # 1  
BID # 24-405, CHEMICALS AND INSECTICIDES**

This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: questions and answers received.

Respectfully,

**Shana Thompson**

Shana Thompson  
Procurement Analyst  
Procurement Division

**This Addendum sheet should be signed and submitted with your bid submittal. This is the only acknowledgment required.**

Signature

Printed Name:

Title:

Company:

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## **Bid # 24-405, CHEMICALS AND INSECTICIDES**

### **Addendum # 1**

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Question 1: Where is the excel file of chemicals to review to see if we will be able to bid?

Answer: The Bid Sheet for this bid is available on the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevondor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder "Bid 24-405, Chemicals and Insecticides.zip", select "Open" or "Save As" to download the Bid documents, drawings, and technical specifications. If you need assistance accessing this website due to ADA or any other reason, please email Shana Thompson at [shanathompson@polk-county.net](mailto:shanathompson@polk-county.net).

Question 2: Could you please email the excel file for the Chemical and Insecticide bid?

Answer: Please see the answer to Question 1 above.

Question 3: Would you please notify me when the bid sheet uploaded?

Answer: The bid sheet is now available for retrieval.

Question 4: Is the bid due by May 15<sup>th</sup>?

Answer: Yes, bids are due prior to 2:00 p.m. on Wednesday, May 15, 2024.

Question 5: Where do I find the login and password for the FTP website?

Answer: Please see the answer to Question 1 above.

Question 6: The bid registration form is not editable. Can you send an editable version?

Answer: There is not an editable version; please print, complete and submit form to the Procurement Division via e-mail at [procurement@polk-county.net](mailto:procurement@polk-county.net) or fax (863) 534-6789.