

July 22, 2024

**POLK COUNTY, A POLITICAL SUBDIVISION OF  
THE STATE OF FLORIDA**

**ADDENDUM # 2  
BID # 24-414, Electrical, Mechanical & Plumbing Services**

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This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: questions/answers and revision.

Respectfully,

*Tabatha Shirah*

Procurement Analyst  
Procurement Division

**This Addendum sheet should be signed and submitted with your bid submittal. This is the only acknowledgment required.**

Signature \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_

## BID # 24-414, Electrical, Mechanical & Plumbing Services Addendum # 2

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**Q1:** What if we don't have an Apprentice Rate? On the last annual bid they removed the Apprentice Rate line on the bids?

**A1:** After further review "Apprentice Rate" has been removed from all trades, vendors should use the bid sheets labeled "**Revised Addendum #2 – Bid 24-414, Bid Sheet**" for each trade.

*To receive a copy of revised bid-sheets please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is procurevendor and the password is solicitation. After you have logged in to the FTP site, double click on the file folder "**Bid 24-414, Bid Attachments**", select "Open" or "Save As" to download. If you need assistance accessing this website due to ADA or any other reason, please email Tabatha Shirah at [tabathashirah@polk-county.net](mailto:tabathashirah@polk-county.net).*

**Q2:** All of our electricians are Journeyman Level with 8 plus years' experience. Many of them don't actually have a card or certificate, just good skills and ethics. Qualification #3 request certification for each employee, can part "b" be removed?

**Q2:** See Revision 1

**Q3:** What are you looking for to provide evidence of 5 years with the same FEIN number?

**A3:** A print out of your companies Florida Department of State Division of Corporations webpage list your FEIN number and years in business.

**Website Link:** <https://search.sunbiz.org/Inquiry/CorporationSearch/ByName>

**Q4:** Does my company have to offer all three service or can be just one?

**A4:** Please refer to Bid Package, Special Condition #1 (page 33):  
Award will be made to the four (4) lowest responsive bidders meeting qualifications for each trade. **Bidders are not required to bid on all three trades; however bidders must bid on all items under their trade for the bid to be considered responsive.** All bid items should be bid at a fair and reasonable price; failure to do so may cause the bid to be non-responsive. The Procurement Director shall be the sole judge of what is fair and reasonable. The Procurement Director reserves the right to reject any or all bids and/or waive any minor irregularities in the bids received, whichever would be in the best interest of the County.

**Q5:** Document Request, previous Annual Bid 19-680 awarded vendors and pricing list?

**A5:** Document added to FTP site folder, labeled "**Bid 19-680, Awarded Vendors Analysis.**" Follow instructions to access FTP site in Answer #1.

# BID # 24-414, Electrical, Mechanical & Plumbing Services

## Addendum # 2

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### Revision 1

#### ***Bid Package, Qualification # 3 page 35***

***Delete in its entirety:***

Bidder shall provide a list of employees available to perform the services. The list must contain for each trade:

- a. Employee's name
- b. Copy of certification

***Replace with:***

Bidder shall provide a list of employees available to perform the services. The list must contain for each trade:

- a. Employee's name
- b. Copy of certification or resume with a minimum of 2 years' experience in the related trade.