

RFP 24-552, Engineering Services for Improvements to the Northwest and Southwest Regional Wastewater Treatment Facilities

2nd Selection Committee Meeting Minutes

September 18, 2024

Selection Committee Members:

James Tully, Utilities
Holden Wright, Utilities
Jason Jennings, Utilities
Jeff Goolsby, Utilities
Darrell Johnson, Supplier Diversity

Staff Members:

Ari Goldstein, Senior Procurement Analyst

Attendees:

Steven King, Black & Veatch Corporation
Matt O'Connor, Dewberry Engineers, Inc.
Corey Young, Kennedy Jenks Consultants, Inc.
Ryan C. Spears, AtkinsRealis USA, Inc.
Vic Godlewski, Carollo Engineers, Inc.

The committee convened at 2:00 p.m. All committee members were present. Selection Committee members scored the proposals using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

Proposer:	Score:
Carollo Engineers, Inc.	83
Dewberry Engineers, Inc.	82
AtkinsRealis USA, Inc.	76
Black & Veatch Corporation	76
Kennedy Jenks Consultants, Inc.	76

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided to elevate all 5 scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall make a presentation focusing on innovation and their approach to the projects. The Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposers Proposal. Each interview has been scheduled for 25 minutes. Each Proposer will have 15 minutes for their presentation which will allow for

10 minutes for questions from the Selection Committee. Proposers should ensure that 3 key personnel are present at the interview. Proposers should bring six (6) copies of their presentation. Please refrain from using PowerPoint presentations.

The interviews have been scheduled for Wednesday, September 25, 2024, Polk County Administration Building Procurement Division, 330 West Church Street, Room 407, Bartow, Florida 33830, as follows:

AtkinsRealis USA, Inc.	2:00 p.m.
Black & Veatch Corporation	2:35 p.m.
Carollo Engineers, Inc.	3:10 p.m.
Dewberry Engineers, Inc.	3:45 p.m.
Kennedy Jenks Consultants, Inc.	4:25 p.m.

In accordance with Florida Statute 286.0113, all interviews conducted will be exempt from attendance by anyone other than the selection committee. At the end of the last interview, the meeting will be open to the public and the ranking of firms and recommendation of award will occur in the sunshine.

The selection committee will begin by ranking the proposers for Project #1 - Northwest Regional Wastewater Treatment Facility (NWRWWTF) Filter and Dewatering Improvements. Once the rankings have completed and published, the selection committee will begin ranking the proposers for Project #2 - Southwest Regional Wastewater Treatment Facility (SWRWWTF) Filter, Dewatering, Clarifier, and Electrical Improvements and publish the rankings when completed.

Meeting was adjourned at approximately 2:30 p.m.

Respectfully submitted,

Ari Goldstein
Chairperson / Senior Procurement Analyst