

September 3, 2024

**POLK COUNTY, A POLITICAL SUBDIVISION OF
THE STATE OF FLORIDA**

**ADDENDUM # 3
BID # 24-594, Polk County Tourism Office Expansion**

This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: Bid receiving extension, clarifications and questions & answers.

The Bid Receiving Date has been extended one (1) week. The revised Bid Receiving Date is Wednesday, September 11, 2024, prior to 2:00 p.m.

The question deadline has expired.

Respectfully,

Tabatha Shirah

Procurement Analyst
Procurement Division

This Addendum sheet should be signed and submitted with your bid submittal. This is the only acknowledgment required.

Signature

Printed Name:

Title:

Company:

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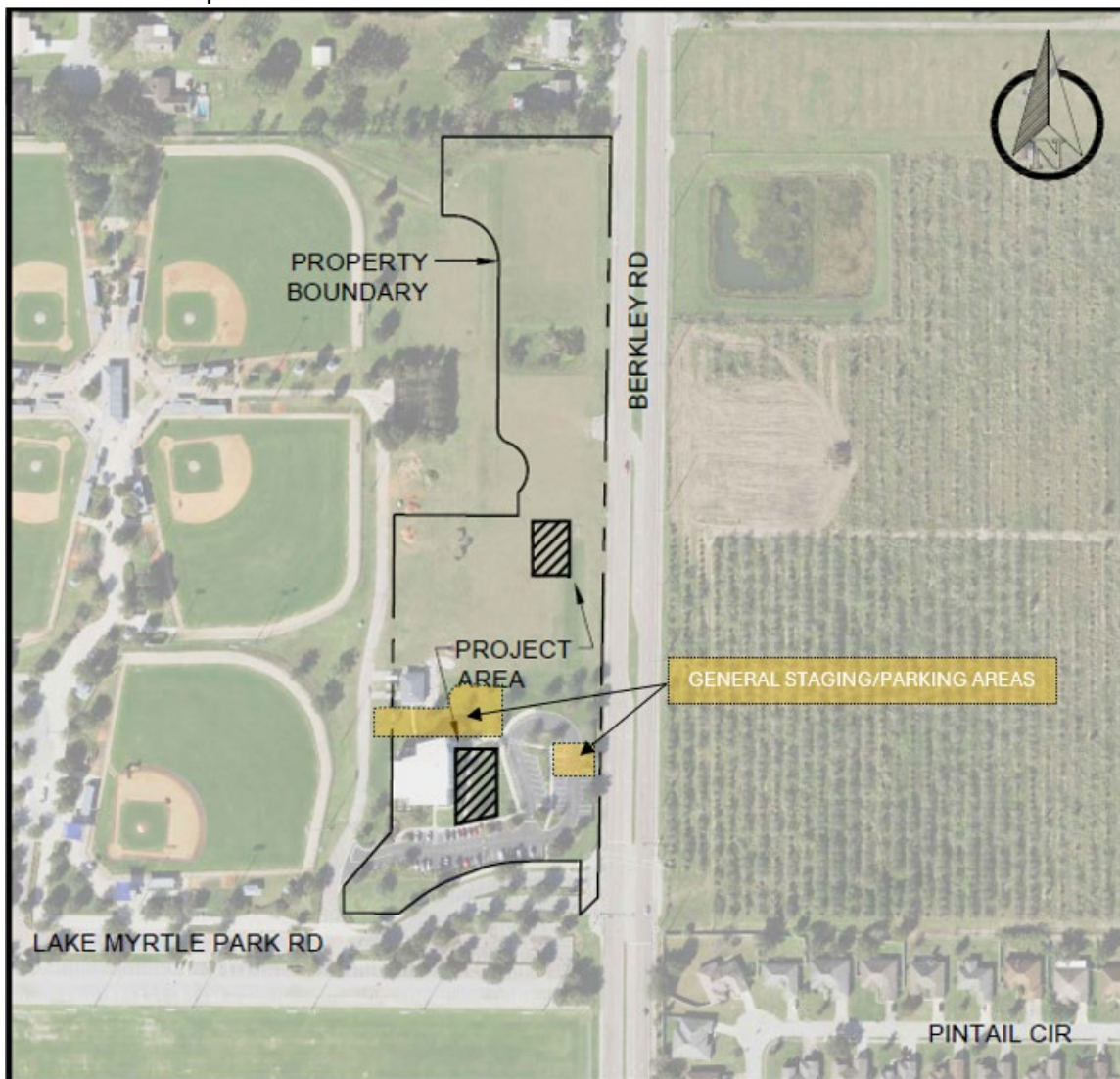
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- Q1:** The existing roofing assembly is a GAF PVC membrane adhered directly to the insulation. Removal of the membrane per spec will damage the existing insulation and warrant full replacement. Can we leave the existing membrane in place or provide relief cuts instead of removal. The rest of the spec will remain the same.
- A1:** The existing TPO roof is to remain in place. In Section 075419 - Polyvinyl Chloride Roofing Membrane PVC Part 3 Execution Section 3.2 D states re-roofing over existing single-ply system. Meaning existing roof is to remain in place and the vapor barrier is to be installed over it.

Clarification1

Site Staging Area/Parking:

- Please see site plan depiction with markings/notes for clarification on construction staging area and parking limits.
- Contractor shall restore all areas to original pre-construction condition upon project completion.



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Clarification 2

Protection of In-Place Work:

- Contractor shall be responsible for protection of all in-place work.
- Repairs to any areas damaged or disturbed are to be handled by the contractor at no additional cost to the County. This shall include but not be limited to existing building, sidewalks, pavement, curbs, utility lines, sod, other landscaped areas, etc.
- Contractor shall be responsible for placement and maintenance of all required dust/debris floor protection when working on existing building interior.

Clarification 3

Dust Protection:

- Contractor shall provide all necessary dust/debris protection preventing dust accumulation in existing building/equipment. Provide HVAC system R/A filters when applicable.

Clarification 4

Existing 2nd Floor Patio Flag Poles:

- Salvage and provide to County when removed.

Clarification 5

Temporary Fencing/Security/Site Signage:

- Contractor shall provide all required temporary fencing required to secure a safe construction site inclusive of required signage.

Clarification 6

Elevator/Stairwell Use:

- Contractor shall limit the use of the existing elevator for transport of large material deliveries inclusive of but not limited to items that will not fit into the elevator cab.
- Large material items shall be lifted vertically by use of contractor provided equipment for placement of large material via the 2nd floor balcony for limiting negative impact on the building elevator system.
- Elevator cab protection pads shall be used/provided by the contractor.

Clarification 7

Roofing:

- Contractor shall ensure Durolast roofing product installation is provided by an approved/certified Durolast installer.
- Certified roof system requirement is applicable for all new roof areas plus removal and replacement of the existing roof system.

Clarification 8

Flooring:

- Removal and replacement of existing flooring/base finishes shall be coordinated in a manner that minimizes building occupant disruptions in organized phased approach.

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Clarification 9

Painting:

- Existing building interior painting shall be coordinated in a manner that minimizes building occupant disruptions in organized phased approach.

Clarification 10

Existing Break Room Modifications:

- Modifications to the existing Break Room will require coordination for relocation of the occupant to an alternate space during construction.
- Contractor shall perform all other possible work prior to disruption of this area to minimize disruption of services provided by this occupant.
- The building end-user/occupant recognizes the need for this space to be incorporated into the building improvements and will work with the contractor for scheduling.

Clarification 11

Card Reader Systems:

- The new card reader system requirements, as noted in the bid documents, are to be installed by the County sole-source card reader system provider. Cost associated with this work shall be included in the general contractor scope of work and shall be considered a turn-key service including but not limited to card reader system, electronic strikes, door hardware, low-voltage wiring, power supply, etc.
- Contractors shall contact Kevin Dail, President, Specialty Electronic Systems (SES), Inc., 352-567-5996, kevin@sesalarms.com for sole-source pricing for the card reader system installation.

Clarification 12

Existing Front Entrance Call Box:

- Contractor shall protect and relocate existing exterior pedestal mounted card-reader when deemed necessary during construction in conjunction with use of the County sole-source card reader system vendor.
- Contractors shall contact Kevin Dail, President, Specialty Electronic Systems (SES), Inc., 352-567-5996, kevin@sesalarms.com for sole-source pricing for the card reader system installation.

Clarification 13

Existing Building Open Ceiling Areas – New Work During Renovation:

- All modifications and new work required in existing open ceiling areas shall be performed and completed in a manner that matches the existing blacked-out appearance.
- New work and/or modifications shall blend in with the existing work with matching above ceiling existing conditions and color.