

NOTICE OF INVITATION FOR BID

Polk County, a political subdivision of the State of Florida, is soliciting bids for the following: **BID #25-407, Holly Hill UFA #2 and Oak Hill #4 Wellheads**

A **MANDATORY** pre-bid meeting will be held Friday, May 16, 2025, 11:00 a.m. at the Utilities Administration Building, Room 63, located at 1011 Jim Keene Blvd, Winter Haven, FL 33880. The **MANDATORY** site visits will follow. An authorized representative or agent of the Bidder must be present at this meeting in person as evidenced by their signature on the meeting's sign-in sheet, or the Bidder's bid will be considered non-responsive.

Bid packages may be obtained from the Procurement Division, 330 West Church Street, Room 150, Bartow, Florida, 33830, (863) 534-6757 or downloaded from our website at <https://www.polk-county.net/business/procurement/>.

Respondents must submit one (1) original copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel or electronically through Polk County's secure website, Kiteworks. Bids will be publicly opened at 2:00 p.m. on receiving date.

To obtain a copy of the Excel Bid sheet, technical specifications, and drawings please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is *procurevondor* and the password is *solicitation*. After you have logged in to the FTP site, double click on the file folder "**Bid 25-407 Holly Hill UFA 2 and Oak Hill 4 Wellheads.zip**", select "Open" or "Save As" to download the Bid documents, drawings, and technical specifications. If you need assistance accessing this website due to ADA or any other reason, please email Brad Howard at bradhoward@polk-county.net. This form is for bid registration only. Please scroll down for additional information.

Scope of Work: Furnish all labor, materials, and supervision for the construction of Wellhead #2 at the Holly Hill Water Production Facility (WPF) and Wellhead #4 at Oak Hill as outlined in the bid documents.

The construction cost estimate for the project is \$3,275,000.00.

Qualification Requirements: Current State of Florida Licensed General Contractor shall have performed similar size and scope services as the prime contractor, within the past ten (10) years, for completed or on-going projects that involved similar construction including well equipping, the installation of large diameter (>10") yard piping, vertical turbine pumps and variable frequency drives (VFDs).

Liquidated Damages will be assessed at \$1,600.00 per day.

The contract time for this project is a total of 270 calendar days from Notice to Proceed to reach Substantial Completion and an additional 30 days from Substantial Completion to Final Completion.

Receiving Date: Prior to 2:00 p.m., **Wednesday, June 11, 2025**, NO EXCEPTIONS

BID OPENING: Bidders may attend the Bid Opening in person or via conference call by dialing (646) 558-8656 and enter Meeting ID: 327 647 2818. A listing of all bidders will be posted to Procurement's website as soon as possible after bid opening.

QUESTIONS: Questions regarding this bid should be in writing and should reference the above Bid. Submit all questions to Brad Howard, Senior Procurement Analyst, via email at bradhoward@polk-county.net or via fax at (863) 534-6789 by 4:00 p.m. Wednesday May 28, 2025.

Special Instructions: The County hereby notifies all Bidders that Women/Minority Business Enterprise firms are to be afforded a full opportunity to participate in any bid by the County and will not be subject to discrimination on the basis of race, color, sex or national origin. It is asked that Bidders make good faith efforts to use qualified W/MBE subcontractors in preparing their bid. Bidders are encouraged to contact the Office of Supplier Diversity at (863) 534-5959 for assistance or visit our website at:
<http://vendordirectory.polk-county.net/default.aspx?id=0>

STATEMENT OF NO BID
BID #25-407

If submitting a "NO BID", Bidder shall return this form to the Polk County Board of County Commissioners Procurement Division, 330 West Church Street, Room 150, Bartow, Florida 33830; or fax it to (863) 534-6789.

We have declined to bid on the above-mentioned bid for the following reasons (Please Circle all that apply):

Specifications too “restrictive.”

Insufficient time to respond to invitation for bid

Do not offer this product/service

Our schedule would not permit us to perform

Unable to meet specifications

Unable to meet bond/insurance requirements

Specifications unclear

Other (please specify): _____

Company Name: _____

Contact Name: _____

Telephone Number: _____

Email Address: _____

Date: _____