

August 26, 2025

**POLK COUNTY, A POLITICAL SUBDIVISION OF THE STATE OF FLORIDA
ADDENDUM # 1**

**RFP # 25-566, Water Savings Rebate Program for the Polk Regional Water
Cooperative (PRWC)**

This addendum is issued to clarify, add to, revise and/or delete items of the Bid Document for this work. This Addendum is a part of the Bid Document and acknowledgment of its receipt shall be noted on the Addendum.

Contained within this addendum: questions and answers

Respectfully,

Brad Howard

Brad Howard
Sr. Procurement Analyst
Procurement Division

**This Addendum sheet should be signed and submitted with your
bid submittal. This is the only acknowledgment required.**

Signature

Printed Name:

Title:

Company:

RFP # 25-566, Water Savings Rebate Program for the Polk Regional Water Cooperative (PRWC)

Addendum # 1

Questions and Answers

- Q1: We are a purely software company specializing in Urban Water Conservation cloud-based conservation management software. Would it be possible to submit a proposal to meet JUST the requirements of 'Task 5: Record Keeping and Documentation', and then possibly partner with a Prime later?
- A1: You may submit a proposal, but please be aware that it will be scored against all of the criteria in the RFP and ranked accordingly. See Elevation Criteria and Selection Process beginning on page 15 of the RFP document for more information.
- Q2: Do you have more detail on what data and reports needs to be tracked in Task 5? For example, tracking "administrative metrics". Can you please provide more examples?
- A2: Reports are anticipated to be needed to demonstrate a program's efficiency and to compare the cost-benefit of each. Information such as cost per MGD saved, level of effort to implement, and even rate of implementation by zip code (as compared to outreach efforts) may be additional examples.
- Q3: Do you have a need for long term storage and maintenance of all of the stored data? What length of time would you like to keep the information online for reference (e.g. 5 years, 10 years, 20 years?)
- A3: Not at this time.
- Q4: Do you plan to integrate the new system and database with your member city/utilities' CIS/Billing system databases at participating retail water utilities? How will the contractor identify high users (part of Task 6)?
- A4: No data integration is planned in the first 3 years of implementation. Contractor will be provided member billing data to identify highest-usage account.
- Q5: Do you plan to integrate the new system and database, with your member city/utilities' AMI system database?
- A5: No, not in the first 3 years of implementation.
- Q6: Do you have Irrigation Evaluation forms?
- A6: We do have sample forms.
- Q7: Do you have examples of Customer Surveys, and what type of related analysis is required?

- A7: The surveys are already prepared and available for you to send out to your references.
See pages 30-32 of the RFP document for more information.
- Q8: Will the system be used for managing other types of water conservation measures, apart from Rebates and the Irrigation Evaluations and Installations?
- A8: Potentially, yes.