

**RFP 25-566, Water Savings Rebate Program for the Polk Regional Water
Cooperative (PRWC)**

1st Selection Committee Meeting Minutes

Monday, September 15, 2025

Selection Committee Members:

Summer Collazo, BoCC Utilities

Eric DeHaven, PWRC

Brittany Thornton, City of Lakeland

Staff Members:

Brad Howard, Procurement

The committee convened at 1:00 p.m. All committee members were present. Committee members received a copy of the Proposals received.

I gave an overview of the RFP Selection Process Procedures and answered questions from the committee members. Eric DeHaven gave an overview of the scope of services required.

Meeting was adjourned at approximately 1:25 p.m.

The next meeting will be held on October 6, 2025 @ 9:00 a.m. in Room 150 at the Neil Combee Administration Building, 330 West Church St., Bartow, FL. The Selection Committee will score the proposals at this meeting. This is a public meeting so anyone who is interested in attending may attend.

Respectfully submitted,

Brad Howard

Chairperson / Sr. Procurement Analyst