

## NOTICE OF INVITATION FOR BID

Polk County, a political subdivision of the State of Florida, is soliciting bids for the following: **BID #25-635, Hunt Fountain Artificial Turf Fields.**

A **MANDATORY** pre-bid and site visit will be held Wednesday, September 10, 2025, at 9:00 a.m. in the Hunt Fountain Pavilion, located on the south side of the park entrance at 7036 Green Road, Lakeland, FL 33810. An authorized representative or agent of the Bidder must be present at this meeting and site visit, as evidenced by their signature on the meeting's sign-in sheet, or the Bidder's Submittal will be considered non-responsive.

Bid packages may be obtained from the Procurement Division, 330 West Church Street, Room 150, Bartow, Florida, 33830, (863) 534-6757 or downloaded from our website at <https://www.polk-county.net/business/procurement/>.

Respondents must submit one (1) original copy of the bid submittal prior to 2:00 p.m. on the bid receiving date. Bids must be submitted in a "sealed" parcel or electronically through Polk County's secure website, Kiteworks. Bids will be publicly opened at 2:00 p.m. on receiving date.

To obtain a copy of the Excel Bid sheet, technical specifications, and drawings please go the following FTP site: <https://ftp3.polk-county.net>, you will be prompted for a User ID and Password. The User ID is *procurevendor* and the password is *solicitation*. After you have logged in to the FTP site, double click on the file folder "**Bid 25-635, Hunt Fountain Park.zip**", select "Open" or "Save As" to download the Bid documents, drawings, and technical specifications. If you need assistance accessing this website due to ADA or any other reason, please email Brad Howard at [bradhoward@polk-county.net](mailto:bradhoward@polk-county.net). This form is for bid registration only. Please scroll down for additional information.

**Scope of Work:** Provide all labor, material, permitting, and supervision for the construction of the four artificial turf soccer fields and civil site work in accordance with project specifications and drawings outlined in this bid package.

The construction cost estimate for the project is \$4,783,138.65.

**Qualification Requirements:** Current State of Florida Licensed General Contractor or Certified Building Contractor (CBC) and shall have performed three (3) projects of similar size and scope services as the prime contractor within the past three (3) years.

Liquidated Damages will be assessed at \$200.00 per day.

The contract time for this project is a total of 240 calendar days from Notice to Proceed to reach Substantial Completion and an additional 30 days from Substantial Completion to Final Completion.

**Receiving Date:** Prior to 2:00 p.m., **Wednesday, October 1, 2025**, NO EXCEPTIONS

**BID OPENING:** Bidders may attend the Bid Opening in person or via conference call by dialing (646) 558-8656 and enter Meeting ID: 327 647 2818. A listing of all bidders will be posted to Procurement's website as soon as possible after bid opening.

**QUESTIONS:** Questions regarding this bid should be in writing and should reference the above Bid. Submit all questions to Brad Howard, Senior Procurement Analyst, via email at [bradhoward@polk-county.net](mailto:bradhoward@polk-county.net) or via fax at (863) 534-6789 by 4:00 p.m. on Wednesday, September 17, 2025.

**Special Instructions:** The County hereby notifies all Bidders that Women/Minority Business Enterprise firms are to be afforded a full opportunity to participate in any bid by the County and will not be subject to discrimination on the basis of race, color, sex or national origin. It is asked that Bidders make good faith efforts to use qualified W/MBE subcontractors in preparing their bid. Bidders are encouraged to contact the Office of Supplier Diversity at (863) 534-5959 for assistance or visit our website at:  
<http://vendordirectory.polk-county.net/default.aspx?id=0>

**STATEMENT OF NO BID**  
**BID #25-635**

If submitting a "NO BID", Bidder shall return this form to the Polk County Board of County Commissioners Procurement Division, 330 West Church Street, Room 150, Bartow, Florida 33830; or fax it to (863) 534-6789.

**We have declined to bid on the above-mentioned bid for the following reasons (Please Circle all that apply):**

Specifications too “restrictive.”

Insufficient time to respond to invitation for bid

Do not offer this product/service

Our schedule would not permit us to perform

### Unable to meet specifications

### Unable to meet bond/insurance requirements

Specifications unclear

Other (please specify): \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name:

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_