

## **RFP 25-697, Caspian Road Sidewalk Design**

### **2nd Selection Committee Meeting Minutes**

**November 4, 2025**

#### **Selection Committee Members:**

Doug Gable, Roads and Drainage  
Jose Fernandez, Roads and Drainage  
Bill Lorenzo, Roads and Drainage  
Robert Collins, Roads and Drainage  
Preston Warwick, Roads and Drainage

#### **Staff Members:**

Ken Brush, Procurement  
Jason Williams, Procurement

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The committee convened at 9:00 a.m. All Committee Members were present. Selection Committee Members scored the proposals using the evaluation criteria and selection process, Elevation Level 2.

The scores are as follows:

<b>Proposer</b>	<b>Score</b>
DRMP, Inc.	92
Civil Surv Design Group, Inc.	88
Baslee Engineering Solutions, Inc.	88
Kimley-horn and Associates	80
Infrastructure Consulting & Engineering, LLC	78
WSB, LLC	67

In accordance with the RFP Selection Process Elevation Level 2, the Selection Committee collectively decided to elevate the 3 highest scored Proposers to Elevation Level 3, Proposer Interviews.

In accordance with Elevation Level 3 (Proposer Interviews), at this interview the Proposer(s) shall make a presentation focusing on expertise and approach to the project. The Selection Committee Members will have an opportunity to inquire about any aspect of the RFP and the Proposer's Proposal. Each interview has been scheduled for 25 minutes. Each Proposer will have 15 minutes for their presentation which will allow for 10 minutes for questions from the Selection Committee. Proposers should ensure that the Engineer of Record and Key Staff are present at the interview.

The interviews have been scheduled for Thursday, November 13, 2025, County Administration Building Procurement Division, 330 West Church Street, Room 407, Bartow, Florida, as follows:

Baslee Engineering Solutions, Inc.  
Civil Surv Design Group, Inc.  
DRMP, Inc.

1:00 p.m.  
1:30 p.m.  
2:00 p.m.

In accordance with Florida Statute 286.0113, all interviews conducted will be exempt from attendance by anyone other than the selection committee. At the end of the last interview, the meeting will be open to the public and the ranking of firms and recommendation of award will occur in the sunshine.

Meeting was adjourned at approximately 9:45 a.m.

Respectfully submitted,

Ken Brush  
Chairperson / Procurement Contracts Manager